



312 W. Main St. Kent, OH 44240

330-673-4414

Position: Youth Services Librarian, full-time (37.5 hours per week)

Department: Youth Services

Kent Free Library's Youth Services Department has an immediate opening for a Youth Services Librarian interested in serving children and their families. The successful candidate is outgoing, friendly and welcoming, demonstrating creativity and innovation in developing and implementing programs and services in a library setting. We are looking for someone who truly enjoys working with babies, toddlers, and school age children and who wants to make positive contributions to the Youth Services Department, the library, and the amazing Kent community. This position reports to the Youth Services Manager and works as part of a team of librarians to meet the needs of Kent Free Library users.

SUMMARY:

Youth Services Librarians help to create a welcoming environment for children, teens and families of all ages. Youth Services librarians share responsibilities for story times, school age programming, reference, outreach, reader's advisory, and collection development. Primary responsibilities include staffing public service desks to assist library patrons in the Youth Services Department, programming for children and families, maintaining a welcoming environment for children of all ages along with their grownups, outreach to local day cares and preschools, and participating in community events on behalf of the library. The successful candidate has knowledge of trends and topics in youth services; familiarity with children's literature, authors, titles, movies, and music; and experience with current and emerging technologies and trends in public libraries. Candidates must be dedicated to offering customer service excellence. Assisting patrons in the public computer lab is required on occasion. A flexible schedule including two evenings per week and a regular weekend rotation is required.

QUALIFICATIONS:

A Master's Degree in Library Science from an ALA accredited program including coursework in children's services. Previous work or practicum experience as a Youth Services Librarian is preferred. Demonstrated experience working with children preferred. Applicants with six months or less towards completion of the MLIS will be considered. Strong Microsoft Office and Google Workspace skills; knowledge of ILS systems (SirsiDynix); and a valid driver's license, auto insurance and reliable transportation.

SALARY: Starting at \$41,613.00, dependent on qualifications and experience.

BENEFITS: Medical, dental, vision and life insurance, participation in OPERS retirement, 22 days paid vacation, 15 days paid sick leave, 12 paid holidays including birthday.

TO APPLY: Submit a cover letter and resume to the Director:
stacey.richardson@kentfreelibrary.org.

For more information about Kent Free Library visit our website at www.kentfreelibrary.org.

DEADLINE FOR APPLICATION: This position will remain open until filled. Applications received by November 1, 2024 will receive priority consideration.

The preceding statements are not intended to be an all-inclusive list of duties and responsibilities of the job described nor are they intended to be such a listing of the skills and abilities required to do the job. Rather, they are intended only to describe the general nature of the job. Additional duties may be assigned.