

**Ohio Library Council
BOARD OF DIRECTORS**

REVISED - AGENDA

Sept. 20, 2024
OLC Office
10:00 a.m.

1. Approval of Agenda (#)*
2. Approval of Minutes
 - A. July 19, 2024 – Regular Meeting (#)*
3. Reports for Action
 - A. Financial Report: Month-End – July 2024 (#)*
 - B. Awards and Honors Committee Changes (#)*
4. Reports for Discussion
 - A. Amazon Business Prime for Ohio's Public Libraries
 - B. New Association Management Software and Website
 - C. 2025 OLC Committee Appointments
5. Reports for Information
 - A. 2024 OLC Elections Report (#)
 - B. OLC Board Meeting Dates – 2025 (#)
 - C. ALA Councilor Report (#)
 - D. State Library of Ohio Report (#)
 - E. OPLIN Report (#)
 - F. Executive Director's Report (#)
 - G. Staff Reports
 1. Government and Legal Services Report (#)
 2. Professional Development Report (#)
 3. Communications Report (#)
 4. Membership Services Report (#)
6. Announcements
Next Meetings: Nov. 15 – OLC Office
7. Executive Session
8. Adjournment

(#) Report included in background packet

* Action Item

OHIO LIBRARY COUNCIL
BOARD OF DIRECTORS

Via Zoom
July 19, 2024
10:00 A.M.

PRESENT Kathy Bach, Cincinnati
Travis Bautz, Middletown
Julianne Bedel, Medina
Sarah Clevidence, Findlay
Aimee Fifarek, Youngstown
Sandra Hedlund Tunnell, Ashland
Mary Ellen Icaza, Canton
Robbie Jenkins, Gallipolis (virtual)
Cheryl Kuonen, Mentor
Rick Rubin, Cuyahoga Falls
Stacey Russell, Zanesville
Jennifer Slone, Chillicothe
Laura Lee Wilson, Huron County, Willard

GUESTS Beverly Cain, Interim State Librarian
Nick Tepe, ALA Councilor
Don Yarman, OPLIN

STAFF Michelle Francis, Executive Director
Jeanine D’Andrea, Director, Membership Services
Angie Jacobsen, Director, Communications
Denise Kise, Accounting/Data Services
Laurie Miller, Director, Professional Development
Jay Smith, Director of Government and Legal Services

CALL TO ORDER The meeting was called to order by Chair Clevidence at 10:01 a.m.

APPROVAL OF AGENDA Clevidence noted there is a revised copy of the May Financial Report and Income Statement under agenda Item 3.A. RUBIN MOVED AND FIFAREK SECONDED APPROVAL OF THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY.

APPROVAL OF MINUTES BAUTZ MOVED AND ICAZA SECONDED APPROVAL OF THE MAY 17, 2024, MINUTES AS PRESENTED. MOTION PASSED UNANIMOUSLY.

EXECUTIVE SESSION MINUTES SLONE MOVED AND BACH SECONDED APPROVAL OF THE MAY 17, 2024 EXECUTIVE SESSION MINUTES AS PRESENTED. MOTION PASSED UNANIMOUSLY.

FINANCIAL REPORT MONTH-END MAY 2024 Francis presented the Financial Report-Month-End May 2024.
Revenue. Dues income is under budget due to delayed invoicing of Institutional and Other memberships. Only three library systems continue to choose to not be Institutional Members of OLC: Bettsville Public Library, Franklin Public Library and Plain City Public Library. Individual memberships are over budget due to new members. Continuing Education is over budget due to increased attendance

at Legislative Day and Workshops. Contract Income is over budget due to increased purchasing. Other Income is over budget due to returns on short-term investments and long-term investments.

Expenses. Salaries and Benefits are over budget mostly due to accrued vacation. Consultants and Contractors is under budget due to timing of payments. Computer Software/Supplies is over budget due to timing of payments and coding. Communications is under budget due to the timing of payments. Printing and design is under budget due to reduced printing. Maintenance and Equipment is over budget mostly due to one-year renewal of AMS software. Space rental is under budget due to CAM and Workshops are under budget due to timing of payments. Travel and Meals is under budget due to timing of staff travel and reduced requests for reimbursement. Management Expenses are under budget mostly due to reduced catering and meals.

The Net Change in Assets is (\$40,905).

FIFAREK MOVED AND RUSSELL SECONDED APPROVAL OF THE MONTH-END MAY 2024 FINANCIAL REPORT AS PRESENTED. MOTION PASSED UNANIMOUSLY.

SMALL LIBRARIES
DIVISION
RECOMMENDATION

Francis reported the OLC Small Libraries Division Action Council discussed changing the definition of “small library” as related to the Small Libraries Division. The current definition includes, but is not limited to libraries that meet the following criteria:

- An operating budget under \$1,000,000
- A service population of 20,000 or less people

The Small Libraries Division Action Council recommends a change in OLC’s definition of “small library” to include the following:

- Libraries with a legal area population of 25,000 or less, and
- Located in an area that’s at least five miles from an urbanized area

This would make OLC’s definition consistent with the definition used by the Institute of Museum and Library Services (IMLS) and the Association for Rural & Small Libraries (a division of the American Library Association).

BAUTZ MOVED AND ICAZA SECONDED TO ACCEPT THE RECOMMENDATION OF THE SMALL LIBRARIES DIVISION ACTION COUNCIL TO CHANGE THE DEFINITION OF “SMALL LIBRARY”. MOTION PASSED UNANIMOUSLY.

STATEHOUSE UPDATE

Smith reported on a few bills and topics.

HB 556 – Criminal Liability for Teachers and Librarians. HB 556 seeks to create criminal liability for certain teachers and librarians for the offense of pandering obscenity. The bill further defines a “school librarian” to include librarians employed in a school district public library. OLC staff met with Rep. Matthews and shared our concerns with the legislation.

HB 622 – Materials Harmful to Juveniles. HB 622 is legislation seeking to mandate that all public libraries incorporate a policy for children under the age of 18, to have parental consent to obtain or view any material that is deemed “harmful to juveniles”. It would also require all libraries to conceal from viewing certain materials by placing them behind “blinder racks” or locating it so that it is not open to the view of juveniles. The bill would allow any resident to file a

complaint with the State Library and PLF funds could be withheld. OLC responded immediately.

OTSCIF. The General Assembly announced recipients of the One-Time Strategic Community Investment Fund (OTSCIF). A total of \$4,033,356 from the OTSCIF was awarded to public libraries to repair and renovate specific aging library building projects across the state. OLC received good feedback that libraries are doing a great job expressing their needs.

NEW ASSOCIATION MANAGEMENT SOFTWARE AND WEBSITE

Francis provided an update on the migration to GrowthZone. Staff provided notice of non-renewal to GoMembers. Staff has begun weekly meetings with an implementation coach on Tuesdays at 11:00 a.m. Prior to that meeting each week, staff has homework with online courses. In addition, she thanked Swanson and Jacobsen for time and meetings on Thursday mornings with the GrowthZone website designer. Francis thanked the entire staff for working on migration information.

Francis shared a few questions that have come up since migration. GrowthZone platform automatically assumes that your individual membership relates to your organizational membership as an “inheritance”. These ideas may be coming up for recommendations. OLC has many membership types in comparison to other organizations. Individual membership has 9 different salary categories, plus proration of dues from July to September and again from October to December. As we start to work through these things we may come back to the Board for feedback or input.

Francis thanked the staff for their time working through the modules. Once data is migrated, we will have larger conversations with the membership. The membership portal will be changing from myOLC to the InfoHub. Staff is excited about the website. It is fully integrated with the association management software. It’s going to have a modern, mobile responsive design. The homepage is being built now.

Clevidence thanked staff for their investment of time and excitement.

ALA COUNCILOR REPORT

Tepe reported on the following:

Council Meetings at Annual Conference. A resolution to increase services and support for school and academic library state organizations that are not the official ALA state chapter from the Chapter Relations Office, Public Policy and Advocacy Office, and Office of Intellectual Freedom was introduced. The revised resolution calls for the creation of a task force that will “further the understanding and awareness of these inequities and....consider action steps” and will report back to Council during ALA’s 2025 Annual Conference.

An undercurrent of the Council meetings was the ongoing work on revising the organization’s operating agreement, which determines how the different units of ALA relate to the organization as a whole and how the organization’s finances are managed across all the various units.

Raymond Pun steps down as President-Elect. President-Elect Raymond Pun announced that he would not be able to take the position due to health concerns. The new Executive Board will be making their determination on how to fill the position and will hold a special meeting of Council for confirmation on July 23.

STATE LIBRARY
REPORT

Executive Director Search. Tepe reported he heard there is a good pool of candidates, and they are continuing to move forward. Francis noted that Leslie Burger's Interim Director contract is through December.

In addition to her written report, Cain reported on the following:

State Librarian Search. The State Library Board has contracted with Organizational Architecture. They began meeting this week. Cain enjoyed meeting with them. They are under contract for the fiscal year, but hoping to finish up by the end of calendar year.

Ohio, The Heart of It All Slogan. In May 2023 the Governor announced he was bringing back "Ohio, The Heart of It All" slogan and wanted state agencies to start using it. The SLO will incorporate this new branding in digital communications. Starting with Website, email signatures, etc.

Francis thanked Beverly Cain for her great work and consistency. She appreciates the cooperation between OLC and the SLO and the libraries that benefit from that work.

OPLIN REPORT

In addition to his written report, Yarman reported on the following:

Category 2 E-rate Funds: "Use It or Lose It". This is the last year to apply for E-rate Category 2 funds for your library in this budget cycle. Category 2 funds are internal wiring and equipment and also covers consulting fees for installation and configuration. OPLIN is building out a portal to help libraries take advantage of the funds.

E-rate Cybersecurity Pilot. The FCC approved a three-year pilot to explore funding cybersecurity services and tools. Eligible services include advanced/next-generation firewalls, endpoint protection, identity management, and threat monitoring.

FCC and Hotspots. The FCC approved E-rate funding for lending hotspots. They will have to be filtered. The FCC set the pricing cap on the cost that schools got for their hotspots statewide which is \$15 month. Ohio's libraries' cost is around \$30-35 per month. OPLIN is waiting for the actual release.

Managed Branch Connections. The first set of OPLIN-provided branch circuits are live. OPLIN will be inviting libraries whose branch connections expire before January 2026 to consider paying OPLIN to order and support branch connectivity for them. The cost will be about \$2,000 billed annually.

Website Accessibility Requirements. The Department of Justice has said that library websites and apps should be compliant with the ADA. The courts settled on "WCAG 2.1 Level AA". The DOJ made the court standard official. The compliance deadline is April 2026 for large libraries, 2027 for others. OPLIN's advice is do not fall for companies trying to sell you a website overlay. OPLIN will have more advice for compliance later this year.

EXECUTIVE DIRECTOR'S
REPORT

In addition to her written report, Francis reported on the following:

Awards and Honors Recommendations. At the May meeting, the Board appointed an Ad Hoc Committee to discuss the Awards and Honors Committee's

recommendations. Committee members Icaza, Bautz and Slone will be meeting next week.

IRS Form 990. The Finance Committee of the Board met with Michael Goldberg from Perks Pusateri CPAs on June 3 to review the 2023 Financial Audit. A final copy of the clean audit will be distributed to members of the Board. The Auditors are preparing OLC's IRS Form 990, the Finance Committee will review the form as per OLC policy. Francis thanked Kise for her work on the audit.

ALA Annual Conference. Thanks was given to the OLC Board for including additional resources in the 2024 Budget for the Executive Director and the Director of Professional Development to attend the ALA Annual Conference. Francis attended the ALA Chapter Leaders Forum; General Sessions and Keynotes; Chapter Relations Committee; Meeting with State Library Association Executives; Joint presentation with Amazon Business; COSLA Reception; ICLAE meeting and sessions where OLC members were speaking.

OLC Elections. The elections started on June 30 and run through July 30. Once voting closes, staff will review the results with the chair of the Nominating Committee. Results will be sent to all candidates and then posted on the OLC website. Francis thanked Swanson, D'Andrea and Diosy for their work on voting. Francis also thanked Laura Lee as the Chair of the Nominating Committee.

Small Library Directors' Forums. The Small Libraries Division will host three discussion forms for directors of small libraries this fall: Aug. 20 at the Chillicothe & Ross County Public Library; Sept. 24 at the Bellevue Public Library; and Oct. 15 at the Wood County District Library.

Staff Anniversaries. Denise Kise celebrated her 11-year anniversary on July 1.

GOVERNMENT AND LEGAL SERVICES REPORT

In addition to his written report, Smith reported on the following:

PLF Update. State tax receipts came in \$55.3 million (-2.1%) below estimate in June. Preliminary data shows that the state closed Fiscal Year 2024 with a \$1.1 billion cash balance even though overall tax revenues came in \$484.7 million below estimates. ODT posted the July 2024 PLF distribution of \$45,284,931 – which is \$934,001 below ODT's original estimate that was issued in July 2023.

ODT Posts Final CY 2024 PLF Certification Update. The ODT recently issued their final estimates for the PLF distributions for each county for Calendar Year 2024. Overall, they are estimating the total CY 2024 PLF distribution will be \$480,202,810, which is \$11,578,946 less than the original ODT certification issued in July 2023 and almost \$30 million less than the actual 2023 total distribution. Smith encouraged members to share this information with your legislators over the next four months when they are back in your district and out on the campaign trail.

Joint Committee on Property Tax Review and Reform. This joint legislative committee continued to meet throughout the spring and held hearings with invited testimony from a variety of stakeholders including county auditors, schools, county commissioners, township trustees and mayors. At this time, it does not appear that the committee will have any additional hearings and will be issuing a report by the end of the year.

Legislature on Summer Break. The Ohio General Assembly began their summer break. Libraries that received OTSCIF funding will be contacted by OBM on how

to begin drawing down their funds. It is a great time to meet with your legislators back in the district. OLC will be traveling around the state hosting meetings with library directors, fiscal officers and trustees, setting the stage for next year's biennial state budget. Watch for further information.

AOS Bulletin 2024-005 – New Fraud Training. The AOS recently released Bulletin 2024-005 regarding fraud reporting and training. The new training requirement applies to all political subdivisions – including public libraries. Current public employees will be required to complete the training within 90 days of the date listed in the bulleting (beginning Ocxt.1 for public libraries) unless good cause exists for completion at a later date. The 8-Minute On-Demand Training Video, Employee Acknowledgement Forms, Employer Fraud Training Tracking Spreadsheet, and FAQ regarding these requirements are available on the AOS Website.

PROFESSIONAL DEVELOPMENT REPORT

In addition to her written report, Miller reported on the following:

ALA Annual Conference. Miller attended the Exhibits; OLC member sessions; Amazon Business session; OCLC; Main Stage Featured Speakers, etc. It was exciting to see our members in action.

2024 Events. The Outreach Retreat numbers have increased as well as the Adult Services and Customer Service Conference. Fiscal Officer 102 has been posted to the Website. The Technical Services Division is scheduling a webinar for September. The Library Management and Leadership Conference received 21 program submissions, and the Committee is judging those programs this week.

2025 Convention and Expo. We are finalizing the timeline.

Miller will be heading to ASAE in Cleveland.

COMMUNICATIONS REPORT

In addition to her written report, Jacobsen reported on the following:

Media Coverage. A press release was issued about the state's \$4 million investment in public library projects through the One-Time Strategic Community Investment Fund (OTSCIF).

An article about the decline in state revenues and its impact on the PLF ran in the Ohio Capital Journal. Our goal was to draw more attention. Expressed our objections and the mission of public libraries. OLC received many media calls.

Website. A meeting with our website design project manager was held on July 18. The new website will be fully integrated with OLC's new Association Management Software.

Intellectual Freedom. Additional resources have been added to the password-protected page on the OLC website to help library administrators prepare for challenges or complaints.

MEMBERSHIP SERVICES REPORT

In addition to her written report, D'Andrea reported on the following:

2024 Membership. As of June 30, there were 2613 Individual Members, the highest number of Individual Members since 2009. There are 607 new members. Proration of Individual Membership Dues began on July 1 and goes through Sept. 1.

New Hire Letter. An email was sent to Library Directors on June 28 with a request to enclose the OLC New Hire Letter in their library's on-boarding packets. We received several responses from directors expressing appreciation.

Committee Appointments. Openings will be identified by mid-August and staff will begin working with their respective committees to make recommendations for fulfillment to the Appointments Committee in September.

NEXT MEETING

The next meeting is scheduled for Sept. 20 in-person at the OLC Office.

ADJOURNEMENT

With there being no further business to come before the Board, the meeting was adjourned at 11:55 a.m.

**Ohio Library Council
BOARD OF DIRECTORS**

ITEM NO.: **3.A**

MEETING DATE: **Sept. 20, 2024**

SUBJECT: **Financial Report: July 2024**

SUBMITTED BY: **Michelle Francis**

REPORT FOR ACTION

REVENUE

Cost Center	YTD Actual	YTD Budget	Variance
Dues	\$ 1,306,659	\$ 1,291,700	\$ 14,959
Publications	100	500	(400)
Continuing Education	95,356	97,300	(1,944)
Contract Income	2,724	2,500	224
Other Income	71,659	44,936	26,723
TOTAL	\$ 1,391,772	\$ 1,436,936	\$ 39,561

Dues Income (+ \$14,959)

- Institutional Membership: slightly under budget (- \$1,591).
- Other Institutions: under budget due to delayed invoicing (- \$1,175).
- Individual Memberships: over budget due to increase in membership (+ \$17,725).
- Friends: on budget (+ \$0).

Publications (- \$400)

- Sales: under budget (- \$400).

Continuing Education (- \$1,944)

- Legislative Day: over budget due to increased attendance (+ \$405).
- Convention & Expo: over budget due to bookstore revenue carryover (+ 111).
- Workshops: under budget due to timing of events (- \$2,460).

Contract Income (+ \$224)

- Sourcing Office: slightly over budget due to increased purchasing (+ \$224).

Other Income (+ \$26,723)

- Interest and Dividends: over budget due to returns on short-term investments (+ \$3,765).
- Worker's Compensation: under budget due to timing of payments (- \$17,864).
- Unrealized Gain/(Loss): over budget due to returns on long-term investments (+ \$41,398).
- JobLine: under budget due to less use of out-of-state postings (- \$755).
- Management/Consulting Revenue: over budget due to background checks (+ \$180).

EXPENSES

Cost Center	YTD Actual	YTD Budget	Variance
Salaries and Benefits	\$ 541,620	\$ 543,704	\$ (2,084)
Consultants and Contractors	63,467	81,110	(17,643)
Supplies and Resources	31,903	26,280	5,623
Communications	10,109	14,325	(4,216)
Printing/Design	1,202	4,453	(3,251)
Maintenance and Equipment	46,946	13,071	33,875
Space Rental	80,341	80,170	171
Travel and Catering	17,635	31,555	(13,920)
Management Expenses	92,517	108,345	(15,828)
TOTAL	\$ 885,740	\$ 903,013	\$ (17,273)

Salaries and Benefits (- \$2,084)

- Staff Salaries: under budget due to timing of 2024 adjustments (- \$16,579).
- Accrued Vacation: reflects accrued vacation (+ \$22,375).
- Retirement: under budget due to timing of plan contributions (- \$682).
- Health Insurance: under budget due to selection of plan (- \$5,239).
- Worker's Compensation: under budget due to BWC rebates (- \$199).
- Payroll Taxes: under budget (- \$1,811).
- LTD & Life Insurance: on budget (+ \$52).

Consultants and Contractors (- \$17,643)

- Auditor: under budget due to delayed invoicing (- \$7,750).
- Legal Services: under budget due to timing of payments (- \$10,685).
- Consultants/Contractors: slightly over budget (+ \$793).

Supplies and Resources (+ \$5,623)

- Supplies: under budget (- \$4,115).
- Subscription/Resource Materials: under budget due to timing of payments and coding (- \$2,301).
- Computer Software/Supplies: over budget due to timing of payments for GZ subscription and Election Runner (+ \$12,039).

Communications (- \$4,216)

- Telephone: Local/Mobile/Conf. Calls: under budget (- \$487).
- Postage/Mailing Service/Courier Service: under budget (- \$1,187).
- Internet: under budget due to timing of payments (- \$2,542).

Printing and Design (- \$3,251)

- Printing: under budget due to reduced printing (- \$2,703).
- Copying: under budget (- \$548).

Maintenance and Equipment (+ \$33,875)

- Equipment Rental: over budget due to coding and CPIM AV costs(+ \$4,461).

- Equipment Maintenance: under budget (- \$856).
- Software Support: over budget due to one-year AMS renewal (+ \$30,270).

Space Rental (+ \$171)

- Office Space: under budget due to CAM (- \$1,655).
- Workshops / Meetings: over budget due to timing of invoices (+ \$1,826).

Travel and Meals (- \$13,920)

- Board: under budget due to timing of travel reimbursement (- \$1,702).
- Staff: under budget due to timing (- \$8,719).
- Committees and Divisions: under budget due to reduced requests for reimbursement (- \$3,500).

Management Expenses (- \$15,828)

- Bank Services: under budget (- \$2,257).
- Investment Fees: on budget (+ \$328).
- Depreciation Replacement: under budget (- \$2,634).
- Employee Hiring: slightly over budget due to increase in library background checks (+ \$115).
- Insurance: on budget (+ \$51).
- Organization Memberships: under budget (- \$493).
- Staff Development and Memberships: over budget (+ \$1,705).
- Catering and Other Meals: under budget (- \$12,643).

	Actual	Budget	Variance
Net Change in Assets	\$ 590,757	\$ 533,923	\$ 56,834

Ohio Library Council
Income Statement
For the 7 Months Ending Wednesday, July 31, 2024

	July			Year to Date		
	Actual	Budget	Variance	Actual	Budget	Variance
REVENUE						
Dues						
Institutional	\$18,386.00	\$0.00	\$18,386.00	\$1,066,409.00	\$1,068,000.00	(\$1,591.00)
Other	725.00	0.00	725.00	7,700.00	8,875.00	(1,175.00)
Personal	961.00	1,500.00	(539.00)	229,974.50	212,250.00	17,724.50
Friends	25.00	0.00	25.00	2,575.00	2,575.00	0.00
Subtotal	\$20,097.00	\$1,500.00	\$18,597.00	\$1,306,658.50	\$1,291,700.00	\$14,958.50
Publications						
Sales	0.00	0.00	0.00	100.00	500.00	(400.00)
Subtotal	\$0.00	\$0.00	\$0.00	\$100.00	\$500.00	(\$400.00)
Continuing Education						
Legislative Day	0.00	0.00	0.00	9,405.00	9,000.00	405.00
Convention & Expo	0.00	0.00	0.00	110.70	0.00	110.70
Workshops	12,285.00	13,875.00	(1,590.00)	85,840.00	88,300.00	(2,460.00)
Subtotal	\$12,285.00	\$13,875.00	(\$1,590.00)	\$95,355.70	\$97,300.00	(\$1,944.30)
Contract Income						
Sourcing Office	0.00	0.00	0.00	2,724.42	2,500.00	224.42
Subtotal	\$0.00	\$0.00	\$0.00	\$2,724.42	\$2,500.00	\$224.42
Other Income						
Interest & Dividends	3,756.43	3,333.00	423.43	27,095.57	23,331.00	3,764.57
Workers Compensation	2,135.63	10,000.00	(7,864.37)	2,135.63	20,000.00	(17,864.37)
Unrealized Gain/(Loss)	18,230.54	0.00	18,230.54	41,397.57	0.00	41,397.57
Jobline	0.00	165.00	(165.00)	400.00	1,155.00	(755.00)
Mgmt & Consulting Revenue	0.00	60.00	(60.00)	630.00	450.00	180.00
Subtotal	\$24,122.60	\$13,558.00	\$10,564.60	\$71,658.77	\$44,936.00	\$26,722.77
Total Revenue	\$56,504.60	\$28,933.00	\$27,571.60	\$1,476,497.39	\$1,436,936.00	\$39,561.39

Ohio Library Council
Income Statement
For the 7 Months Ending Wednesday, July 31, 2024

	July			Year to Date		
	Actual	Budget	Variance	Actual	Budget	Variance
EXPENSES						
Salary & Benefits						
Staff Salaries	\$62,376.58	\$61,054.00	\$1,322.58	\$410,798.59	\$427,378.00	(\$16,579.41)
Accrued Vacation	(1,836.15)	0.00	(1,836.15)	22,375.08	0.00	22,375.08
Retirement Contribution	6,474.57	4,812.00	1,662.57	33,001.79	33,684.00	(682.21)
Health Insurance	5,072.89	6,272.00	(1,199.11)	38,665.15	43,904.00	(5,238.85)
Workers' Compensation	0.00	48.00	(48.00)	136.72	336.00	(199.28)
Payroll Taxes	6,051.74	5,105.00	946.74	33,923.58	35,735.00	(1,811.42)
LTD & Life Insurance	361.22	381.00	(19.78)	2,718.73	2,667.00	51.73
Subtotal	\$78,500.85	\$77,672.00	\$828.85	\$541,619.64	\$543,704.00	(\$2,084.36)
Consultants & Contractors						
Auditor	0.00	0.00	0.00	0.00	7,750.00	(7,750.00)
Legal Services	0.00	0.00	0.00	6,814.53	17,500.00	(10,685.47)
Consult / Contractors	16,747.63	7,980.00	8,767.63	56,652.53	55,860.00	792.53
Subtotal	\$16,747.63	\$7,980.00	\$8,767.63	\$63,467.06	\$81,110.00	(\$17,642.94)
Supplies & Resources						
Supplies	1,225.72	1,690.00	(464.28)	8,395.49	12,510.00	(4,114.51)
Subscriptions / Res Mat	510.87	90.00	420.87	3,629.05	5,930.00	(2,300.95)
Computer Sftwr / Supplies	2,090.40	1,110.00	980.40	19,878.88	7,840.00	12,038.88
Subtotal	\$3,826.99	\$2,890.00	\$936.99	\$31,903.42	\$26,280.00	\$5,623.42
Communications						
Telephone - Local	188.00	285.00	(97.00)	1,506.28	1,993.00	(486.72)
Postage	262.33	566.00	(303.67)	1,919.11	2,777.00	(857.89)
Mailing Service	0.00	0.00	0.00	0.00	300.00	(300.00)
Courier / Special	0.00	0.00	0.00	21.19	50.00	(28.81)
Internet	899.00	1,315.00	(416.00)	6,662.60	9,205.00	(2,542.40)
Subtotal	\$1,349.33	\$2,166.00	(\$816.67)	\$10,109.18	\$14,325.00	(\$4,215.82)
Printing & Typesetting						
Printing	0.00	260.00	(260.00)	41.90	2,745.00	(2,703.10)
Copying	99.69	126.00	(26.31)	1,160.17	1,708.00	(547.83)
Subtotal	\$99.69	\$386.00	(\$286.31)	\$1,202.07	\$4,453.00	(\$3,250.93)

Ohio Library Council
Income Statement
For the 7 Months Ending Wednesday, July 31, 2024

	July			Year to Date		
	Actual	Budget	Variance	Actual	Budget	Variance
Maintenance & Equip						
Equipment Rental	\$1,351.59	\$934.00	\$417.59	\$15,376.93	\$10,916.00	\$4,460.93
Equipment Maintenance	0.00	231.00	(231.00)	764.08	1,620.00	(855.92)
Software Support	4,402.59	76.00	4,326.59	30,804.84	535.00	30,269.84
Subtotal	\$5,754.18	\$1,241.00	\$4,513.18	\$46,945.85	\$13,071.00	\$33,874.85
Space Rental						
Office Space	9,996.06	10,166.00	(169.94)	69,506.82	71,162.00	(1,655.18)
Workshops / Meetings	0.00	0.00	0.00	10,834.47	9,008.00	1,826.47
Subtotal	\$9,996.06	\$10,166.00	(\$169.94)	\$80,341.29	\$80,170.00	\$171.29
Travel						
Board	2,732.25	2,000.00	732.25	5,798.37	7,500.00	(1,701.63)
Staff Travel	3,335.40	2,855.00	480.40	11,836.21	20,555.00	(8,718.79)
Committees	0.00	0.00	0.00	0.00	1,400.00	(1,400.00)
Divisions	0.00	0.00	0.00	0.00	2,100.00	(2,100.00)
Subtotal	\$6,067.65	\$4,855.00	\$1,212.65	\$17,634.58	\$31,555.00	(\$13,920.42)
Management Expenses						
Bank Services	380.83	1,000.00	(619.17)	4,743.24	7,000.00	(2,256.76)
Investment Fees	684.54	491.00	193.54	3,767.90	3,440.00	327.90
Depreciation	897.56	1,340.00	(442.44)	6,746.46	9,380.00	(2,633.54)
Employee Hiring	0.00	56.00	(56.00)	510.00	395.00	115.00
Insurance	657.45	657.00	0.45	4,655.90	4,605.00	50.90
Organizational Mbrshps	0.00	0.00	0.00	707.00	1,200.00	(493.00)
Staff Devel & Mbrshps	1,943.00	0.00	1,943.00	4,705.00	3,000.00	1,705.00
Catering & Other Meals	601.37	3,075.00	(2,473.63)	66,681.64	79,325.00	(12,643.36)
Subtotal	\$5,164.75	\$6,619.00	(\$1,454.25)	\$92,517.14	\$108,345.00	(\$15,827.86)
Total Expenses	\$127,507.13	\$113,975.00	\$13,532.13	\$885,740.23	\$903,013.00	(\$17,272.77)
Net Change in Assets	(\$71,002.53)	(\$85,042.00)	\$14,039.47	\$590,757.16	\$533,923.00	\$56,834.16

Ohio Library Council
Balance Sheet
As of Wednesday, July 31, 2024

ASSETS

Cash and Short Term Investments

Commerce Nat'l Bank - Checking	\$120,585.43
Commerce Nat'l Bank- Money Market	534,109.88
Investments - Money Market	4,515.77
Investments - TRAK Account	582,504.18
Investments - Mutual Funds	769,041.44
Total Cash and Short Term Investments	<u>\$2,010,756.70</u>

Other Current Assets

Accounts Receivable	5,654.23
Office Equipment (net of Accum Depr)	36,295.99
Prepaid Postage	1,337.40
Prepayments	31,755.37
Total Other Current Assets	<u>\$75,042.99</u>

Total Assets

\$2,085,799.69

LIABILITIES AND NET ASSETS

Liabilities

Accounts Payable	\$22,930.90
Advances	1,269.86
Accrued Salaries	8,421.88
Accrued Vacation	52,336.87
Accrued Insurance	(193.39)
Total Liabilities	<u>\$84,766.12</u>

Net Assets

Unappropriated Fund Balance	1,410,276.41
YTD Change in Net Assets	590,757.16
Total Net Assets	<u>\$2,001,033.57</u>

Total Liabilities & Net Assets

\$2,085,799.69

**Ohio Library Council
BOARD OF DIRECTORS**

ITEM NO.: **3.B**

MEETING DATE: **Sept. 20, 2024**

SUBJECT: **Awards & Honors Ad Hoc
Committee Changes**

SUBMITTED BY: **Michelle Francis**

REPORT FOR ACTION

The Awards & Honors Ad Hoc Committee met on July 23 and respectfully puts forward the following changes to make the Awards & Honors program more inviting and inclusive and to address feedback from OLC members who have found submitting awards challenging or difficult.

For All Awards:

- Make submitting a work history or resume optional. **Feedback from members suggested this made the award less of a surprise for the nominee.**
- Change “Requirements” to “Eligibility Requirements” **This makes it clear to the nominator that by meeting these requirements the nominee is eligible for the award.**
- Change testimonials from 3-5 testimonials to 2-3 testimonials except for Hall of Fame Librarian. **Feedback suggests that there are too many testimonials to collect, however Hall of Fame should highlight the impact the nominee has made and therefore should require 3-5 testimonials.**

Librarian of the Year

- Requirement: Modify “significant professional achievement in the Ohio Libraries within the past 2 years”. **This puts an emphasis on the most recent achievements.**
- **Eligibility Requirements:**
OLC member; MLIS; and demonstrates evidence of significant professional achievement in Ohio libraries within the past 32 years.

Service Excellence

- Change Criteria to the following:
 - 1) Exhibits exceptional customer service internally and externally
 - 2) Exemplifies the values of their organization and goes above and beyond to serve their library’s community
 - 3) Displays exceptional achievements in community engagement and/or outreach while demonstrating outstanding collaboration**The committee felt that the previous criteria for the Service Excellence Award was not clear. This new format and criteria will help the nominators to better understand the criteria.**
- **Criteria:**
~~1) Contributions to local library development are significant and merit recognition; 2) Excellence in performing their jobs including contributions enabling the library to best serve its constituents; 3) Exhibits stellar customer service internally and externally;~~

3.B: Awards and Honors Ad Hoc Committee Changes

~~4) Works to build networks with organizations and/or groups to back excellence in library work; and/or 5) displays exceptional achievements in community engagement and/or outreach performed by a library employee or group of employees.~~

- ~~1) Exhibits exceptional customer service internally and externally~~
- ~~2) Exemplifies the values of their organization and goes above and beyond to serve their library's community~~
- ~~3) Displays exceptional achievements in community engagement and/or outreach while demonstrating outstanding collaboration~~

Local Library Champion

- Change description to “Recognizes exceptional volunteer service of an individual or group to a library community.” ~~The current description is too long and redundant so to be consistent with other awards, this award description should be shortened while still incorporating the spirit of the award.~~
- **LOCAL LIBRARY CHAMPION**
Recognizes exceptional volunteer service of an individual or group to a library community, ~~through sustained support and advocacy, innovative leadership, and/or imaginative and effective activities which increase community awareness of the library and its mission, vision, and core values.~~

Emerging Leader Award

- Change description to “Recognizes an individual who shows exceptional promise for future contributions to the library profession.” ~~The current definition does not accurately reflect the award.~~
- **EMERGING LEADER AWARD**
Recognizes an individual who shows exceptional promise for future contributions to the library profession. ~~Ohio's library leaders of tomorrow.~~
- Change eligibility requirements:
 - Remove MLIS and age requirement
 - Currently employed by an Ohio Public Library

~~The committee strongly feels these requirement changes are necessary as many librarians are 2nd career librarians, libraries are not requiring MLIS degrees to be a librarian anymore, and submissions have declined due to the restrictiveness of the requirements.~~
- **Eligibility Requirements:**
~~OLC member; MLIS or library school student; 35 years or younger or worked 5 years or less in Ohio libraries.~~
- Change criteria to:
 - 1) Displays a commitment to professional growth and library service
 - 2) Demonstrates initiative that motivates and engages others
 - 3) Exhibits passionate commitment to professional values such as intellectual freedom, equity and access to evolving library services

~~The committee changed the criteria to better fit what they defined as leadership qualities.~~
- **Criteria:**
~~Individual career demonstrates future leadership potential by demonstrating an outstanding commitment to the profession, including advocacy in special areas such~~

3.B: Awards and Honors Ad Hoc Committee Changes

as intellectual freedom, library innovation, outreach, and/or expansion of library services.

- 1) Displays a commitment to professional growth and library service
- 2) Demonstrates initiative that motivates and engages others
- 3) Exhibits passionate commitment to professional values such as intellectual freedom, equity and access to evolving library services

Library Innovation Award

- Change description to “Recognizes an individual or group for a groundbreaking initiative or program.” **The original definition was too lengthy.**
- **LIBRARY INNOVATION AWARD**
Recognizes an individual or group for a groundbreaking initiative or program, the wide variety of expertise, creative talent, and successful initiatives incorporated in Ohio public libraries, regardless of size. OLC will promote the winning entries on a statewide and national level.
- Add eligibility requirement “Program or initiative must have been implemented within the past two years.” **Changing the requirement eliminates the submission of the same program repeatedly. The committee has had multiple programs or initiatives resubmitted for several years and this should help eliminate that issue and encourage new submissions.**
- **Eligibility Requirements:**
OLC member and/or Institutional member (an individual, group or team of individuals, specific library department, and/or branch, or a public library). Program or initiative must have been implemented within the past two years.
- Change criteria to:
 - 1) Program or initiative is original, distinct or applied in new ways
 - 2) Program or initiative significantly benefits employees, library patrons, library operations, or the community-at-large
 - 3) Program or initiative can be replicated regardless of the size of the library**These criteria better define the idea of innovation, and capture the need for scalable projects that can benefit all public libraries that was previously in the definition.**
- **Criteria:**
 - 1) Program or initiative is original, distinct or applied in new ways that breaks new ground in library service, programming, etc.;
 - 2) Program or initiative significantly benefits employees, library patrons, library operations, or the community-at-large; and
 - 3) Program or initiative can be replicated regardless of the size of the library in other Ohio libraries.

**Ohio Library Council
BOARD OF DIRECTORS**

ITEM NO.: **5.A**

MEETING DATE: **Sept. 20, 2024**

SUBJECT: **2024 OLC Elections Report**

SUBMITTED BY: **Michelle Francis**

REPORT FOR INFORMATION

Following is a list of individuals elected to leadership positions in the 2024 OLC elections.

BOARD OF DIRECTORS
(Terms begin January 1, 2025)

MLIS DIRECTOR

Elizabeth Muether, Mercer County District Library

LIBRARY TRUSTEE DIRECTOR

Bernie Rochford, Akron-Summit County Public Library

AT-LARGE DIRECTOR

Kim DeNero-Ackroyd, Cleveland Heights-University Heights Public Library

AT-LARGE DIRECTOR

Monica Baughman, Worthington Libraries

AT-LARGE DIRECTOR

William Rutger, Avon Lake Public Library

ALA COUNCILOR
(Term begins January 1, 2025)

ALA COUNCILOR

Nick Tepe, Athens County Public Libraries

DIVISION ACTION COUNCILS
(Terms begins January 1, 2025)

ADULT & REFERENCE SERVICES DIVISION

- Aimee Akerman, Greene County Public Library
- Brooke Meyer, Cincinnati & Hamilton County Public Library

CHILDREN'S SERVICES DIVISION

- Julia Boxler, Cuyahoga County Public Library
- Kari Mariner, Lorain Public Library System

CUSTOMER SERVICE & SUPPORT STAFF DIVISION

- Kevin Clark, Clark County Public Library
- Dani Gustavich, Dayton Metro Library

DIGITAL & MEDIA SERVICES DIVISION

- Heather VanGundy, Chillicothe & Ross County Public Library

HUMAN RESOURCES DIVISION

- Randi Quinn, Columbus Metropolitan Library
- Angela Young, Portage County District Library

INFORMATION TECHNOLOGY DIVISION

- Dalton Hardwick, Pickerington Public Library
- Sam Lewis, Worthington Libraries

LIBRARY ACCOUNTING DIVISION

- Joshua Figley, Huron County Community Library
- Emily Foote, MidPointe Library System

MANAGEMENT & ADMINISTRATION DIVISION

- Katie Corcoran, Sandusky Library
- Connie Sureck, Medina County District Library

MARKETING & PUBLIC RELATIONS DIVISION

- No Ballot

OUTREACH AND SPECIAL SERVICES DIVISION

- Jen Downing, Upper Arlington Public Library
- Camyel Young, Dayton Metro Library

SMALL LIBRARIES DIVISION

- Aimee Adams, Ritter Public Library
- Jennifer Gliebe, Perry Cook Memorial Public Library

SPECIAL COLLECTIONS DIVISION

- Khantal Tigner, Akron-Summit County Public Library

TECHNICAL SERVICES DIVISION

- Holly Brandi, Findlay-Hancock County Public Library
- Kelly Michalak, Toledo-Lucas County Public Library

TEEN SERVICES DIVISION

- Claire Ehmann, Delaware County District Library
- Julie Gannon, Greene County Public Library

**Ohio Library Council
BOARD OF DIRECTORS**

ITEM NO.: **5.B**

MEETING DATE: **Sept. 20, 2024**

SUBJECT: **OLC Board Meeting Dates - 2025**

SUBMITTED BY: **Michelle Francis**

REPORT FOR INFORMATION

Following are the proposed dates for the 2025 meetings of the OLC Board of Directors. Board members are encouraged to check their calendars and report any major conflicts. Final approval of the schedule will take place at the Nov. 15 meeting.

- Jan. 17
- Mar. 14
- May 16
- July 18
- Sept. 19
- Nov. 7

All meetings will begin at 10:00 a.m. at the OLC Office in Dublin or via Zoom.

Other dates to note:

ALA LibLearnX (Phoenix) – Jan. 24-27

OLC Legislative Day – Apr. 8

OLC Library Fiscal Officer CPIM Conference – May 1-2

ALA Annual (Philadelphia) – Jun. 26-Jul. 1

OLC Convention & Expo (Cleveland) – Nov. 19-21

**Ohio Library Council
BOARD OF DIRECTORS**

ITEM NO.: **5.C**

MEETING DATE: **Sept. 20, 2024**

SUBJECT: **ALA Councilor Report**

SUBMITTED BY: **Nick Tepe**

REPORT FOR INFORMATION

Sam Helmick named ALA President-elect

At a special meeting on July 23, the ALA Council affirmed the Executive Board's selection of Sam Helmick as the 2024-2025 president-elect.

Helmick is Community & Access Services Coordinator at Iowa City Public Library, was a member of the ALA Executive Board until their term ended in early July, and is immediate past president of the Iowa Library Association. They previously served as former chair-elect on the Intellectual Freedom Round Table and chair of the Iowa Governor's Commission of Libraries. They have served on committees for the Network of the National Library of Medicine, the Stonewall Book Awards, the ALA Policy Monitoring Committee, Young Adult Library Services Association (YALSA) Michael L. Printz Committee, the Reference and User Services Association (RUSA) Sophie Brody Award Committee and the YALSA Fundraising Task Force. Helmick is a 2016 Emerging Leader, as well as an author, consultant, and instructor for social media marketing and graphic design. Helmick holds a Bachelor of Science in Human Services from Iowa Wesleyan University and a Master of Science in Library and Information Science from the University of Illinois.

There was some discussion on ALA Connect and elsewhere about the process of how this selection was made. The Executive Board and Council followed the process outlined in the newly adopted ALA Bylaws for filling a vacancy in the position of President-elect. The Executive Board had identified multiple individuals who could fill the role, and after careful consideration and discussion brought Council their top candidate. In the event that Council had not affirmed the appointment of Helmick, the Executive Board would have brought forward their next choice. However, after a robust discussion Council overwhelmingly approved the appointment of Helmick, so no other candidates were brought forward. If any Ohio members have any questions about this process or how the decision was made, please let me know.

Freedom to Read Day of Action – October 19

On Saturday, Oct. 19th, the Freedom to Read Community Day of Action, organized by Unite Against Book Bans, the Association for Rural & Small Libraries, [@bklynlibrary](#), [@nypl](#), and [@qplnyc](#) in collaboration with libraries and advocates nationwide are planning a Freedom to Read Community Day of Action with rallies at libraries, bookstores, places of worship, and other community hubs in towns big and small all across the nation. The goal is to demonstrate the broad support that exists in our communities for libraries and the freedom to read. The in-person rallies aim to build momentum toward robust voter participation on Nov. 5th – where the simple act of casting a ballot can help protect the right of everyone in our communities to read what they want. Please consider holding Oct. 19th for a Freedom to Read day of action rally at your library. Get more information [here](#) and opt in to participate [here](#).

5.C: ALA Councilor Report



Monthly Report, August 31, 2024

Reports are posted on the State Library of Ohio website at

<https://library.ohio.gov/about/publications/state-librarian-reports>

Updates from the State Librarian

- The search for the next State Librarian of Ohio is in full swing. The State Library Board will hold a Special Meeting on September 16 to review applications that were submitted to Organizational Architecture by the deadline of September 10.
- The State Library is preparing its budget request for Fiscal Years 2026 – 2027 as instructed by the Ohio Department of Budget and Management. The submission deadline is September 27.
- The State Library of Ohio is seeking nominations for appointment to a five-year term on the State Library Board. The successful appointee will serve January 1, 2025 – December 31, 2029. Board members are eligible to serve two terms on the State Library Board. To be considered for appointment or to nominate someone else, please complete and return the [State Library Board Nomination Form](#), a resume or curriculum vitae, and at least two letters of support to Julia Ward, Executive Secretary to the State Librarian, at jward@library.ohio.gov by 11:59 p.m. on September 22, 2024.
- John Stewart, Michael Postlethwait, Jay Miley, and Ron Woods of SEO were the presenters for the State Libraries and AI Technologies (SLAAIT) Seminar: **Embracing AI Technology at the State Library of Ohio** on August 27. They did an excellent job of showcasing many of the ways SEO is using AI technology to support member libraries.

Announcements

Website – What’s new announcements



- [Library Leadership Ohio 2024 Concludes](#)—August 17, 2024



Building Equity-Based Summers

- For the third year, Ohio is participating in the Institute of Museum and Library Services (IMLS) grant-funded national initiative **Building Equity-Based Summers Through Libraries & Communities (BEBS)**.
- BEBS will empower library staff to weave equity into their summer library programs. The goals of BEBS are:
 - To provide a shared language of equity
 - To provide library staff with the knowledge and confidence to create equitable summer programs and services
 - To promote equity across the communities served by their library
- The State Library of Ohio is looking for five public libraries to participate in the third year of this three-year initiative. Each participating library will be represented by a team of at least two staff members. Applications are due by Friday, September 13.
- For more information about joining the third-year Ohio cohort, contact [Katy Hite](#) or [Janet Ingraham Dwyer](#). To learn more about BEBS, see <https://equitybasedsummers.org/>.

Buckeye Children's and Teen Book Awards

- Voting for the 2024 Buckeye Book Awards is open September 1 through November 10 at bcbookaward.info. All Ohio students in grades K-12 are eligible to vote.
- Students can also nominate titles for the 2025 awards. Eligible books are first published in 2023 or 2024 and not part of a series that has previously won the award. Nominations run through March 10, 2025. See the [Buckeye Book Awards](#) website for details.
- The Buckeye Children's and Teen Book Award program, Ohio's readers' choice book award, was established in 1981 and is a collaborative project of the Ohio Educational Library Media Association, Ohio Council of Teachers of English Language Arts, Ohio Library Council, Ohio Literacy Association, Kent State University School of Information, and State Library of Ohio. Contact [Janet Ingraham Dwyer](#) with any questions.

Government Documents

- The State Library of Ohio is a Congressionally designated depository for U.S. Government Publications and the official Ohio government documents depository. If you have questions about Government Documents, feel free to contact Government Documents Librarian/Regional Depository Coordinator Elissa Lawrence with at questions at elawrence@library.ohio.gov.

List of New Acquisitions



- A list of print books, ebooks, and audiobooks recently added to the State Library's collection for August is available on our [website](#).



LSTA

- The State Library of Ohio's LSTA Competitive Grant application window opened on Wednesday, September 4. Applications will be accepted through Sunday, November 3, with awards being announced in December. The LSTA Competitive Grant offers eligible libraries the opportunity to apply for up to \$50,000.00 in LSTA funds for projects that address one of three possible focus areas: Literacy, Library as Community Anchor, and Outreach and Engagement. More information on the State Library of Ohio's LSTA Competitive Grant can be found here: <https://library.ohio.gov/libraries/grants/competitive-grants>.
- The State Library of Ohio's LSTA Open Grant initiative was relaunched on August 2. The Open Grant application has been moved to a wholly online format with a new, streamlined set of application questions. It also directs applicants to submit proposals that align with the goals set out in the State Library's LSTA Five-Year Plan. The LSTA Open Grant program is designed to offer flexibility, while supporting libraries as they address a specific need within their community. Project proposals for up to \$4,999.00 may be submitted by eligible applicants at any time throughout the year. For more information visit: <https://library.ohio.gov/libraries/grants/open-grant>.
- The State Library of Ohio's LSTA Conservation and Preservation Grant application period closed on August 15, 2024. Prospective applicants were required to attend a special conservation and preservation workshop hosted by the State Library on Wednesday, May 8.
 - Applications are currently under review by a team comprised of State Library of Ohio staff members and Ohio Preservation Council members.
 - Libraries awarded funding will have from November 1, 2024 – August 31, 2025, to complete their projects.
 - The Conservation and Preservation grant is offered with the support of the Ohio Preservation Council and provides qualifying libraries up to \$4,999.00 to conserve a single item or small, discrete group of items within their collections.
- A brief informational page describing the State Library of Ohio's LSTA program was recently published on our website. This page offers an overview of the LSTA program that includes an explanation of where LSTA funds come from, how they are spent, and who is eligible to apply. Read more here: <https://library.ohio.gov/libraries/grants/supporting-docs/overview>
- Questions regarding the LSTA program should be addressed to Jeff Regensburger, Library Consultant/LSTA Coordinator, at: LSTA@library.ohio.gov.

Meeting Rooms

- The State Library of Ohio provides meeting rooms that can be booked by State of Ohio agencies and members of the library community. In August, 316 hours of meetings were held in our 7 meeting spaces by groups including Department of Developmental Disabilities, Ohio Attorney General, Ohio Board of Nursing, Ohio Department of Administrative Services, Ohio Department of Job & Family Services, Ohio Facilities Construction Commission and many more.
- Visit our [website](#) to learn more about our meeting rooms.

Ohio Collection Analysis Initiative

- The [Ohio Collection Analysis Initiative](#) (OCAI) is an original, self-paced, collection analysis tool for considering collections that empower children and young adult readers by respecting and appreciating what makes them different and the same. OCAI is a collaborative project of the State Library of Ohio and TeachingBooks.net. The project is funded in whole or in part with Institute of Museum and Library Services (IMLS) and American Rescue Plan Act (ARPA) federal funds, granted to the State Library of Ohio. [Register for access here!](#)



- Notable highlights from this impactful initiative:
 - Free for staff working in all types of Ohio libraries! It is available at no cost to you.
 - There are no time constraints for completing this program. Set your own goals and progress at your own pace.
 - Personalized support. You have access to a dedicated, full-time specialist for assistance at any time.
 - Unlimited access to a Collection Analysis Toolkit. This toolkit complements the collection development work you already have in place.
 - Unlimited access to a vetted collection of materials about children's and young adult books and authors.
 - Identifiable action steps. You will receive a custom Implementation Plan that outlines your collection development decisions and next steps.
- [Click here](#) to check out recorded workshops and webinars related to the Ohio Collection Analysis Initiative to learn more.
- Through August, OCAI has over 800 users in 88 of 88 Ohio counties!
- Erin Kelsey and TeachingBooks staff continue to host a slate of [thematic webinars and workshops](#), teaching users how to enhance their youth-focused library collections. Upcoming webinars and workshops include:
 - **Getting Started | Intro to the Ohio Collections Analysis Initiative**
 - Join us for an introduction to the State Library's Collection Analysis Initiative, with an overview of the available resources to consider the children's and young adult books in a library's collections, programs, and displays. This webinar will guide attendees through learning how to import data and use the tools to purposefully reflect, augment, compare, and determine which titles best fit their community's needs. Attendees will leave prepared to integrate these tools into their collection management routines.
 - Audience: Libraries & PK-12 | All Educators, Library Staff, and Administrators
 - When: Tuesday, September 17, 3:30-4:30 p.m. EST
 - [Registration Link](#)
 - **Dive Back Into the Ohio Collection Analysis Initiative**
 - Diving back into analyzing your collections or looking for a refresher on the available tools? In this workshop, we will review how to generate Collection Analysis Reports and explore how you can use the data to inform your collection development decisions. Learn about tools to help identify, evaluate, and bring to life a diverse range of books for children and teens. Live participants will have the opportunity to workshop their own collection spreadsheets and gather immediate insights.
 - Audience: Libraries & PK-12 | All Educators, Library Staff, and Administrators
 - When: Tuesday, October 8, 3:30-4:30 p.m. EST
 - [Registration Link](#)
 - **Impactful Book Selection with Collection Analysis and Book Resume**
 - Collection Analysis Reports give you insights into diversity, recency, fiction/non-fiction, and more, but TeachingBooks can also help you identify titles to augment those collections. Learn how Book Resumes can assist with book selection, providing full professional reviews, awards details, metadata, and more – all in one place. Leave this session equipped with tools that offer a time-saving and transparent process for documenting collection development decisions.
 - Audience: Libraries & PK-12 | All Educators, Library Staff, and Administrators
 - When: Tuesday, October 24, 3:30-4:30 p.m. EST
 - [Registration Link](#)



- **Simplifying Audits of Large Collections**
 - With new tools from the State Library, it's never been easier to analyze thousands of titles at once! This practical session focuses on efficiently uploading your large collections to TeachingBooks' Collection Analysis Tool. The session is tailored to library staff and educators seeking to enhance their collections without the time commitment of a months-long auditing endeavor. All registrants will receive access to valuable resources and action plans that document their collection development decisions.
 - Audience: Libraries & PK-12 | All Educators, Library Staff, and Administrators
 - When: Tuesday, November 14, 3:30-4:30 p.m. EST
 - [Registration Link](#)
- **The Power of Teaching Books' Resources**
 - Explore the rich offerings of TeachingBooks in this engaging workshop. Learn how to seamlessly integrate resources into your existing library or classroom setting, with diverse and authentic titles across genres. Whether you're a librarian or educator, discover valuable insights on building Custom Reading Lists and utilizing TeachingBooks to address specific needs within your collection. Participants come away with a list full of authentic resources that bring titles to life, as well as a plan that equips them to implement their collection decisions.
 - Audience: Libraries & PK-12 | All Educators, Library Staff, and Administrators
 - When: Tuesday, December 12, 3:30-4:30 p.m. EST
 - [Registration Link](#)
- Additionally, Erin Kelsey and TeachingBooks staff continue to host drop-in [Office Hours](#), where interested parties can ask a quick question or learn more about the initiative.
 - Drop-in Office Hours are from Noon to 1 p.m. (EST) on October 1, October 29, and December 3.
 - Drop in Office Hours are from 3 p.m. to 4 p.m. (EST) on October, November 19, and December 17.

Ohio Digital Library

- In the month of August, ODL patrons checked out 866,847 items. The total for 2024 stands at 6,873,306 checkouts.
 - The most popular non-magazine title in August was *The Locked Door*, a quick-paced thriller written by bestselling author Freida McFadden. The most popular magazine title was *The New Yorker*.
- In mid-March 2020, ODL enabled the opportunity for Ohioans to take advantage of the Overdrive [Instant Digital Card](#). A user can sign up with his/her phone number and gain quick access to e-content via ODL. Users that sign up via the Instant Digital Card will be directed to their local library to fill out a physical library card. In August 2024, 4,116 registrations took place.
- Curious about what's being checked out? Take a look at [the real-time checkouts and holds](#).

Ohio Digital Network [Digital Public Library of America (DPLA) Project]

- The State Library of Ohio will be hosting the 6th Annual **ODNFest** in-person on October 3, 2024. ODNFest is an opportunity for library and museum digitization professionals to gather to explore current and relevant digitization topics. The ODNFest name comes from the Ohio Digital Network (ODN), Ohio's Digital Public Library of America (DPLA)'s service hub. Attendees do not have to be contributors to ODN participate.
 - Speakers include Chelsea Denault of Michigan Digital Preservation Network and Danielle Taylor of Indiana University.
 - Register [here](#).



- Penelope Shumaker is available to speak to libraries and cultural heritage institutions about DPLA and ODN. For details, contact Penelope at: pshumaker@library.ohio.gov.
- For those interested in being a part of the ODN or who want to learn more, please visit the ODN Website and subscribe to the ODN listserv: <https://lists.library.ohio.gov/mailman/listinfo/odn>.
- Questions on DPLA or the Ohio Digital Network should be addressed to Penelope Shumaker, pshumaker@library.ohio.gov.

Ohio Memory

- [Ohio Memory](#) is the collaborative statewide digital library program of the Ohio History Connection and the State Library of Ohio. On this free website, you can explore digital content from over 390 cultural heritage institutions representing all 88 of Ohio's counties covering a wide range of topics from prehistory to present day.
- If you have questions about this program, you can contact our Digital Initiatives Librarian Shannon Kupfer-Trausch at strausch@library.ohio.gov.
- Contact Ryan Burley at rburley@library.ohio.gov with any questions concerning the Talking Book Program.

Ohio Ready to Read

- [Early Literacy 101](#) is a free, full-day (6 contact hour) hands-on workshop to help library staff build a firm foundation in early literacy. Participants learn how brain development impacts how young children learn; discover effective, research-based early literacy resources and activities; and explore how storytime supports early literacy. Registration is open for an Early Literacy 101 workshop on [Monday, October 7 at the Medina Library](#), Medina County District Library, 210 South Broadway St., Medina (northeast Ohio). [Learn more about the Early Literacy 101 workshop](#).
- [Ohio Ready to Read](#) is a partnership initiative of the Ohio Library Council and State Library of Ohio that helps librarians and library workers to educate Ohio's families on the importance of early childhood literacy. Contact [Janet Ingraham Dwyer](#) with any questions about Ohio Ready to Read.

Presentations

- Anne Kennedy provided an in-person presentation on the Ohio Digital Library—both an overview and training session—for the staff at Marvin Memorial Library.

Reference Services

- In August, we provided reference and research assistance to state agencies, businesses, universities, and the public. Here are some of the organizations that we served this month:
 - Bricker Graydon Law Firm
 - Department of Developmental Disabilities
 - Office of the Ohio Public Defender
 - Ohio Attorney General
 - Ohio Department of Aging
 - Ohio Department of Education
 - Ohio Department of Health
 - Ohio Department of Job & Family Services
 - Ohio Department of Medicaid
 - Ohio Department of Mental Health and Addiction Services
 - Ohio Department of Rehabilitation and Correction



Reimagining School Readiness

- The State Library of Ohio is proud to support the [Reimagining School Readiness Toolkit](#), a suite of research-backed resources created for library staff to help families prepare children ages birth to 8 years for success in school and in life. The toolkit was developed by the [Bay Area Discovery Museum](#) in collaboration with the California State Library and the Pacific Library Partnership.
- Please keep an eye on the various library listservs and traditional communication channels for additional workshop announcements and registration openings
 - These workshops cover such topics as:
 - key findings from current cognitive and developmental psychology research
 - the implications of those findings for library staff's daily work
 - practical ready-to-implement ideas for activities
 - resources for staff training and for parents/caregivers
 - If your library is interested in hosting a Reimagining School Readiness training for your staff, contact Penelope Shumaker, pshumaker@library.ohio.gov.
- Additional information about this initiative can be found [here](#). Questions regarding Reimagining School Readiness should be addressed to Penelope Shumaker (pshumaker@library.ohio.gov).

SEO Service Center

- Total automation consortium circulation for the past 30 days—**1,053,915**
- Total number of new users created in the past 30 days—**9,793**
- In-house periodicals filled—**4**
- Interlibrary loans initiated for the past 30 days—**628**
- Total number of support tickets created for the previous month—**956**
- Support tickets logged with Integrated Library Software (ILS) vendor SirsiDynix—**16**
- **Consortium Service Highlights**
 - The SEO Customer Support Team worked with the Bellaire Public Library on setting up fine-free rules.
 - The SEO Customer Support Team finished the optional patron bill purge with 53 libraries partaking in this opportunity.
 - Paula Clark onboarded Brumback Library, Putnam County District Library, and St. Marys Community Public Library onto the Patron Point Marketing platform.
 - On August 6, the SEO Migration Team met with Carrie Hulett, Director of Evergreen Community Library, to discuss the migration to the SEO Library Consortium.
 - On August 14, Don Winland, Michael Postlethwait, and Jay Miley met with David Lubin and Kate Hill from EBSCO to discuss the EBSCO Discovery Service.
 - On August 15, Heather Miller met with the Director of Milton-Union Public Library.
 - On August 16, the SEO Customer Support Team began the annual patron purge.
 - On August 16, SEO Team Members met with representatives from Bibliotecha to discuss ways to support the SEO Library Consortium members better.
 - On August 23, the SEO team held the Advisory Committee meeting.
 - On August 26, Nicole Brown, Brenda Miley, and Jay Miley met with the Marvin Memorial Library team to discuss final preparations for the migration to the SEO Library Consortium.



- On August 27, Ron Woods, Michael Postlethwait, Jay Miley, and John Stewart presented on how the SEO Library Consortium is embracing the use of artificial intelligence technology the State Libraries and AI Technologies (SLAAIT) working group meeting.
- On August 28, the SEO Migration Team visited the Bucyrus, Galion, and Mt. Gilead Public Libraries. These locations will be joining the SEO Library Consortium in December 2024.
- On August 29, the SEO Customer Support Team held Open Office Hours and presented on “Finding Matching Records in OCLC and WorkFlows.” There were 16 attendees from SEO member libraries.
- **Niche Academy Stats**
 - Serving Every Ohioan Staff Tutorials views – 443
 - Online Catalog Tutorial views – 986
 - Technical Services Committee – 2

Services for the Blind and Print Disabled

- Library services for the blind and print disabled in the United States are delivered through a network of libraries and agencies coordinated by the [Library of Congress National Library Service for the Blind and Print Disabled \(NLS\)](#). In partnership with the Ohio Library for the Blind and Print Disabled (OLBPD) at the Cleveland Public Library, the State Library of Ohio serves as the machine lending agency for the state providing playback equipment to eligible blind, visually impaired, and print disabled residents.

Staffing

- The State Library of Ohio is hiring a Library Consultant, with a focus in strategic planning. Some specific duties include:
 - Assisting libraries in their strategic planning process (i.e. traveling to conduct and/or facilitate focus groups, analyzing survey data, working with library boards of trustees and library directors, facilitating meetings, preparing reports and more).
 - Training library staff on how to lead their own ongoing internal strategic planning processes as needed.
 - Reviewing and recommending grant applications for federal assistance funding, conducting research related to strategic planning and other topics, and maintaining files.
- For full position description, minimum qualifications, salary information, and more, [click here](#).

Strategic Planning

- Libraries currently receiving strategic planning services from State Library consultants include:
 - Milton-Union Public Library
 - Williams County Public Library
 - Alexandria Public Library
 - Pemberville Public Library
 - Coshocton Public Library
 - Mansfield-Richland County Public Library
- If you have questions about the [State Library’s strategic planning services](#), or would like to be placed on the waiting list for this service, please contact Evan Struble at estruble@library.ohio.gov.



Summer Library Program

- Breaking news! The 2027 [Collaborative Summer Library Program](#) slogan will be “Mysteries Await at Your Library” (theme of Mystery / Detective / Suspense) and the 2028 theme will be Mythical Creatures. These were selected by vote of the CSLP state reps at the CSLP annual meeting in late August, informed by library worker input via two national surveys. Thank you to the 385 Ohio library workers who completed the national survey for 2027 slogan and the 340 who completed the 2028 theme survey!
- The [2024 Ohio Summer Library Program evaluation survey](#) is open until September 9. All Ohio public libraries are asked to complete this survey after your summer program ends. Your response helps ensure high-quality resources and support for future SLPs. Your response also helps document the value and impact of summer programs at Ohio libraries. Many thanks to the 150+ librarians who have already completed the survey on behalf of their libraries! Find the survey here: <https://www.surveymonkey.com/r/slpeval2024>.
- The 2025 CSLP programming manual access code will be distributed in fall 2024. The 2025 theme will be Art, with the slogan “Color Our World / Colorea Nuestro Mundo” and featuring artwork by [Mike Mullan](#).
- See the [Ohio Summer Library Program website](#) for resources to support summer planning, and contact [Janet Ingraham Dwyer](#) with any questions about SLP.

**Ohio Library Council
BOARD OF DIRECTORS**

ITEM NO.: **5.E**

MEETING DATE: **Sept. 20, 2024**

SUBJECT: **OPLIN Report**

SUBMITTED BY: **Don Yarman**

REPORT FOR INFORMATION

E-Rate Updates

The FCC has ordered that the hotspots that libraries lend are eligible for E-Rate discounts. The FCC established a formula for determining each library's hotspot budget for the next three years. They also established per-device and per-service price caps. (So like everything E-Rate related, it's complicated.) All of this will be covered in this fall's E-Rate workshops, but if you'd like to explore it sooner, I recommend the recording of SHLB's webinar from August 28, [E-Rate Hotspot Lending - Answering Your Questions](#). To try to help libraries save some steps, OPLIN is planning on doing a statewide 470 for hotspot plans. Libraries would then be free to select the bids that best meet their local circumstances, and file for E-Rate reimbursements locally.

Every five years, each library is allocated money for "Category 2" expenses (internal wiring, equipment, etc.). The fifth year is coming up, so use it or lose it.

oplin.ohio.gov/category2plan

The fall E-Rate training schedule has been set. We've divided it up for separate training for newbies and E-Rate veterans, plus separate training sessions for Category 1 (like hotspots and branch connections) vs Category 2 (internal equipment). Dates and registration info are at oplin.ohio.gov/erateinfo.

Managed Branch Connections

Don't want to do E-Rate at all? Consider OPLIN's new Managed Branch Connection service. For \$2,000 a year, OPLIN will provide libraries with service to a branch location comparable to the service already provided to the main/central library, and remove the chores of paying monthly bills and applying for E-Rate. The Managed Branch Connection service lets us leverage our large customer relationship with providers to get best pricing and priority support. A major benefit of our service is that it saves libraries the trouble of having to wrangle E-Rate processes *during construction*: we can start services on a library's construction schedule rather than having to wait until the next E-Rate service year or risk paying for undiscounted service. More info at <https://oplin.ohio.gov/mbc>.

**Ohio Library Council
BOARD OF DIRECTORS**

ITEM NO.: **5.F**

MEETING DATE: **Sept. 20, 2024**

SUBJECT: **Executive Director's Report**

SUBMITTED BY: **Michelle Francis**

REPORT FOR INFORMATION

OLC Board Elections

OLC Elections ended on July 30. The results were reviewed with Laura Lee Wilson, Chair of the OLC Board of Directors Nominating Committee on Aug. 5. Board candidates were notified by phone, and all candidates for Division Action Councils were notified by letter. A full report of the results was published in *Access Weekly*.

IRS 990 Form

Following the completion of the 2023 financial audit, the OLC auditors prepared our IRS 990 Form, the informational tax returns that 501(c)(6) organizations are required to file under the IRS tax code. As per OLC policy, the forms were reviewed by the Finance Committee and filed.

OLC Workers Comp Program

I am happy to report that more than 180 public library systems will be participating in OLC's 2025 Group Rating Program. The Group Retrospective Rating Program will be filed soon as well.

American Society of Association Executives (ASAE) Conference

Thank you again to the OLC Board of Directors for including additional resources in the OLC 2024 Budget for the OLC Executive Director and the Director of Professional Development to attend the ASAE Conference in Cleveland. This allowed us to not only grow professionally, but to do pre-planning for the OLC 2025 Convention & Expo.

Activities at ASAE included:

- General Sessions and Keynotes
- Meetings with PLA and ALA Staff
- Meetings with State Library Association Executives
- Meetings with Vendors and CVBs
- Events @ Rocket Mortgage Arena
- Events @ Browns Stadium
- Events @ Rock & Roll Hall of Fame
- Opening Keynote – Amanda Gorman
- General Session – Former Congressman Adam Kinsinger
- Federal Tax Reform Session
- Cybersecurity Session
- Time Management Session
- Boycotts and Controversy Session
- Meeting w/GrowthZone

Library Card Sign-up Month

September is Library Card Sign-up Month, a time when OLC and libraries nationwide join with the ALA to remind parents, caregivers, and students that signing up for a library card is

the first step towards academic achievement and lifelong learning. This year, OLC did a joint press release with Dolly Parton's Imagination Library of Ohio and Ohio First Lady Fran DeWine to encourage families to sign up for a library card. A copy is available on the [OLC website](#).

Small Library Director Forums

The OLC Small Libraries Division are hosting discussion forums for directors of small libraries around the state of Ohio. These forums are designed for directors of small libraries to discuss issues of common interest and to share ideas on how to deal with challenges unique to small libraries. The discussions also include an update on OLC activities, legislative issues, and library funding. About 50 directors have registered for the forums.

- Aug. 20 at the Chillicothe & Ross County Public Library
- Sept. 24 at the Bellevue Public Library
- Oct. 15 at the Wood County District Library

OLC 2025 Planning & Leadership Conference

This is an opportunity for OLC Committees and Division Action Councils to meet and plan for 2025. I am happy to announce that this event will be in-person on Wednesday, Nov. 13 at the Columbus Metropolitan Library. Formal invitations will be distributed, and registration will be required.

Activities

Activities since the July 19 meeting include:

July 23	Meeting w/GrowthZone Implementation Coach OLC BoD Ad Hoc Comm. on Awards & Honors Changes Meeting w/North Hill Consulting
July 25	Meeting w/GrowthZone Website Developer Staff Training w/GrowthZone University
July 26	Meeting on OLC ED Evaluation
July 30	Meeting w/GrowthZone Implementation Coach Meeting w/Ohio Department of Taxation
Aug. 1	OLC Intellectual Freedom Comm. Meeting Meeting w/GrowthZone Website Developer Staff Training w/GrowthZone University
Aug. 2	OLC BoD Personnel Comm. Meeting
Aug. 5	Meeting on OLC Election Results
Aug. 7	Meeting w/OLC Auditors for 990 Review Meeting w/GrowthZone Implementation Coach Meeting w/Howard Fleeter & Associates Planning Meeting for LJ Panel @ Youth Services Summit Meeting w/Metro Library Directors Meeting w/Adult & Reference Services DAC

Aug. 8	Conference Calls w/OLC Election Candidates Meeting w/GrowthZone Website Developer Meeting w/Amazon Business
Aug. 9	Conference Calls w/OLC Election Candidates OPLIN Board Meeting ASAE Conference in Cleveland
Aug. 10-11	ASAE Conference in Cleveland
Aug. 12	ASAE Conference in Cleveland Meeting w/CCPL ED Event w/CPL ED & PLA ED
Aug. 13	Meeting w/GrowthZone Implementation Coach
Aug. 15	Meeting w/GrowthZone Website Developer Staff Training w/GrowthZone University
Aug. 19	Meeting w/Howard Fleeter & Associates
Aug. 20	Small Library Director Forum – Chillicothe & Ross County PL Meeting w/GrowthZone Implementation Coach ICLAE Office Hours
Aug. 21	Meeting w/GrowthZone Website Developer Meeting w/Amazon Business
Aug. 22	Staff Training w/GrowthZone University Presentation @ Delaware County District Library ALA State Legislative Meeting
Aug. 23	OLC Adult Services Stand Alone Conference
Aug. 26	Presentation @ Way Public Library
Aug. 27	Meeting on OLC Elections
Aug. 28	OLC New Directors Workshop #4
Aug. 29	Meeting w/GrowthZone Implementation Coach
Sept. 4	Meeting w/US Bank on LFO 102 BWC Training for OLC Group Rating Program
Sept. 5	OLC Intellectual Freedom Comm. Meeting Meeting w/GrowthZone Website Developer Staff Training w/GrowthZone University
Sept. 6	Meeting w/Ohio Township Association

Sept. 9	Meeting on OLC ROI Calculator
Sept. 10	Event Setup for GrowthZone Meeting w/GrowthZone Implementation Coach Staff Training w/GrowthZone University
Sept. 11	Meeting w/Ohio Dept. of Education & Workforce Meeting w/Howard Fleeter & Associates
Sept. 12	OLC Library Fiscal Officer 102 Workshop
Sept. 13	Meeting w/County Commissioners Assoc. of Ohio Meeting w/Metro Library Directors Luncheon for Pat Losinski
Sept. 16	Meeting on OLC Administrative Assistant Position
Sept. 17	Meeting w/GrowthZone Implementation Coach
Sept. 18	Amazon Business Site Visit w/Cincinnati & Hamilton County PL Meeting w/Howard Fleeter & Associates Meeting w/GrowthZone
Sept. 19	Meeting w/Sen. Wilson Meeting w/GrowthZone Website Developer

**Ohio Library Council
BOARD OF DIRECTORS**

ITEM NO.: **5.G.1**

MEETING DATE: **Sept. 20, 2024**

SUBJECT: **Government and Legal
Services Report**

SUBMITTED BY: **Jay Smith**

REPORT FOR INFORMATION

PLF Update

The Ohio Department of Taxation (ODT) posted the September 2024 Public Library Fund (PLF) distribution of \$44,451,050 – which is \$1.05 million (or + 2.43%) above ODT's original estimate that was issued in July 2023; and \$1.12 million (or + 2.58%) above ODT's updated estimate issued in December 2023. As indicated in previous communications, OLC is monitoring state revenues, and will have more information soon as OBM updates their FY 2025 state revenue estimates. Even though the September PLF distribution slightly exceeded estimates, the overall PLF year-to-date is still well below 2023 funding.

A look at the PLF distribution for the past three years and a link to an [Excel spreadsheet](#) listing each county's distribution total for September 2024 can be found on the [OLC website](#).

ODT Issues Initial CY 25 PLF Certification

The Ohio Department of Taxation (ODT) posted its initial county-by-county certifications for the Public Library Fund (PLF) for calendar year (CY) 2025.

[PDF of Each County's Total Estimated Entitlement](#)

[Excel Spreadsheet with the Monthly Estimates for Each County](#)

Please read the entitlement letter for your county carefully. The CY 2025 entitlement estimates are based on the PLF percentage being set at 1.7% of all state General Revenue Fund (GRF) tax resources. Your county's share was determined pursuant to the formula contained in ORC 5747.46 and 5747.47. Additionally, the displayed amounts are net of transfers to the Library for the Blind and the Ohio Public Library Information Network (OPLIN).

ODT's entitlement estimates include the following disclaimer:

“Note that the above figures are estimates, reflecting the current best projection of state tax revenues during Calendar Year 2025. Because of the inherent difficulty in projecting state tax revenues relatively far in advance, please remember that actual calendar year 2025 distributions to your county's undivided local government fund will vary from the above estimate by an unknown degree.”

As required by law, ODT's estimates will be updated again in December 2024.

This is a great opportunity to remind everyone about the importance of statewide advocacy for the PLF and that next year will be an extremely important state budget year! Watch for more details soon on our PLF advocacy efforts and the Road Ahead Tour.

5.G.1: Government and Legal Services Report

Ohio General Assembly

The Ohio General Assembly is not expected to return until after the November General Election. Once they return, the “lame-duck” session begins. At this point, the Senate has scheduled 5 voting session dates. The House has not published a schedule yet but it’s likely they will have a similar schedule. That means there could be a lot of moving parts to keep track of prior to the General Assembly adjourning. More will be discussed at the board meeting.

Road Ahead Tour Begins

Although the proposed state budget for Fiscal Year 2026-27 won’t be officially introduced at the Statehouse until February of 2025, conversations about the budget have already begun. To prepare library directors for the upcoming state budget deliberations, we will be hosting meetings around the state during September and October and sharing information about OLC’s advocacy efforts and tools for libraries to utilize as we continue to fight for funding at the state level. These meetings are important so libraries can speak with one strong voice at the Statehouse.

Thank you to the members of the OLC's [Legislative Network](#) for coordinating the stops on the [Road Ahead Tour](#). All library directors are encouraged to attend the meeting in their Ohio Senate District.

**Ohio Library Council
BOARD OF DIRECTORS**

ITEM NO.: **5.G.2**

MEETING DATE: **Sept. 20, 2024**

SUBJECT: **Professional Development
Report**

SUBMITTED BY: **Laurie Miller**

REPORT FOR INFORMATION

Meetings participation

Adult & Customer Service Conference – Social Worker Panel Discussion – July 23

Library Management & Leadership Conference Committee Meeting – July 24

Adult & Reference Services Division Discussion – August 7

Outreach & Special Services Retreat – August 9

ASAE Cleveland – August 10-12

New Directors Workshop #4 – August 28

PDC Hybrid Meeting – September 11

Library Fiscal Officer 102 – September 12

ASAE Annual Meeting & Exposition Summary

- It was great to see the completed renovation to the Huntington Convention Center in Cleveland as it will be the location of the OLC Convention Center in November 2025.
- The Opening Reception on Saturday evening at the Rocket Mortgage Fieldhouse featured a concert with Nelly.
- The Opening Keynote was Amanda Gorman, the youngest inaugural poet in U.S. history. She is a committed advocate for the environment, racial equality, and gender justice. Very well spoken and thoughtful in all her interview responses.
- I also attended ‘Catalyst: From Prison to Harvard’ with Andre Norman. The room was packed and his presentation was amazing! I think he would be a great speaker at our C&E.
- Monday’s Keynote Speaker was Adam Kinzinger, who served as a U.S. Representative from IL from 2011-2023 and was a lieutenant colonel in the Air National Guard. After leaving office, he joined CNN as a senior political commentator. Nancy Pelosi appointed him to the committee that investigated the January 6 Capitol attack. His perspective was heartfelt and interesting.
- I also attended ‘Leave No Learner Behind,’ which talked about making professional development more accessible and ‘The Price is Right...or Is It?’ A session which discussed pricing models in associations.
- Lots of ideas were gathered in the Expo Hall as well as visiting current business partners.

2024 Events	Date	Attendance	Location
OTSCIF Webinar	Feb. 20	134	Virtual
Amazon Business Prime Webinar	Feb. 29	224	Virtual
Library Trustee Workshop	Mar. 9	98	OLC/Virtual
Science of Reading 1 of 3	Mar. 14	103	Virtual
Library Trustees Dinner (East)	Mar. 28	18	Guernsey County Library, Cambridge
PLA 2024	Apr. 2-5		GCCC
OLC Pre-Con Workshop @ PLA	Apr. 2	75	GCCC
Science of Reading 2 of 3	Apr. 11	156	Virtual
Library Trustees Dinner (NW)	Apr. 11	48	Stone Ridge Golf Club, Bowling Green
CPIM – Fiscal Officer Conf.	Apr. 18-19	131	Nationwide Hotel & CC, Lewis Center
Library Legislative Day	Apr. 24	218	Plaza Hotel Columbus (Sheraton on Cap. Square)
Library Trustees Dinner (SW)	Apr. 25	23	Walnut Grove Country Club, Dayton
Library Trustees Dinner (NE)	May 2	87	Embassy Suites Independence
Science of Reading 3 of 3	May 9	118	Virtual
New Director Workshop 1 of 4	May 14	33	OLC/Virtual
New Director Workshop 2 of 4	Jun. 4	37	OLC/Virtual
Legal Update Webinar	Jun. 5	194	Virtual
Ballot Issues Workshop 1	Jun. 12	48	Virtual
Voter Registration Webinar	Jul. 11	144	Virtual
New Director Workshop 3 of 4	Jul. 17	37	OLC/Virtual
Outreach Retreat	Aug. 9	71	OCLC, Dublin
Small Library Director Forum	Aug. 20	9	Chillicothe & Ross County Public Library
Adult Services & Customer Service Conf.	Aug. 23	106	Quest Conf. Center, Columbus
Teen Services Talk	Aug. 26	22	Virtual
New Director Workshop 4 of 4	Aug. 28	35	OLC/Virtual
Library Fiscal Officer 102	Sept. 12	113	OLC/Virtual
Small Library Director Forum	Sept. 24	26	Bellevue Public Library
Tech Services Webinar	Sept. 24	28	Virtual
HR Huddle	Sept. 27	32	Virtual
Small Library Director Forum	Oct. 15	16	Wood County District Public Library
Library Management & Leadership Conf.	Oct. 25	71	Embassy Suites Akron Canton Airport
Ballot Issues Workshop #2	Nov. TBD		OLC/Virtual

5.G.2: Professional Development Report

OLC Planning & Leadership Conf.	Nov. 13		Columbus Metropolitan Library
Ohio Library for the Blind & Print Disabled Webinar	TBD		Virtual
Library of Things Webinar	TBD		Virtual
2025 OLC Legislative Day	Apr. 8		Ohio Statehouse
2025 CPIM – Fiscal Officer Conf.	May 1-2		Nationwide Hotel & CC, Lewis Center
2025 OLC Convention & Expo	Nov. 19-21		Huntington CC, Cleveland

**Ohio Library Council
BOARD OF DIRECTORS**

ITEM NO.: **5.G.3**

MEETING DATE: **Sept. 20, 2024**

SUBJECT: **Communications Report**

SUBMITTED BY: **Angie Jacobsen**

REPORT FOR INFORMATION

Library Card Sign-up Month

Promotions for Library Card Sign-up Month continue throughout the month of September with resources for members in Access and on the [OLC website](#). OLC sent a joint press release with Dolly Parton's Imagination Library of Ohio and Ohio First Lady Fran DeWine to encourage families to sign up for a library card. A copy of the press release is available on the [OLC website](#). It was picked up by Hannah News Service, [Ohio Capitol Connection](#).

Website

Work continues on the new OLC website. The new website will be fully integrated with OLC's new Association Management Software (GrowthZone). The first two phases have been completed and phase three is well underway.

1. Phase 1: Selected theme and colors.
2. Phase 2: Finalized the navigation menu and finished all home page content.
3. Phase 3: Currently adding and transferring content and creating database-driven pages (news, calendar, job postings, etc.).
4. Phase 4: Launching of the website

Division/Committee Projects

- The Adult and Reference Services Division sent its e-newsletter on Aug. 13
- The Marketing and PR Division sent its Marketing Minute e-newsletter on Aug. 16.
- The Teen Services Division hosted its second Teen Services Talk (online discussion forum) on Aug. 26.
- The Membership Committee added a new [Member Spotlight](#) to the [OLC website](#).
- The Small Libraries Forums continue to be promoted in *This Week* and the OLC website.
- CPL or CPLS certification holders (new and renewals) were featured in Access and on the OLC website.

OLC Website

The most popular pages on the current OLC website for the past 60 days are:

1. JOBLLine – Ohio Library Council
2. Library Management and Leadership Conference
3. Library Fiscal Officer 102
4. Conferences, Workshops & Webinars
5. Certification
6. 2025 Convention and Expo
7. Calendar
8. Access LinkedIn Learning Courses with Your Ohio Library Card
9. Adult Services and Customer Service Conference
10. Library Funding/PLF

5.G.3: Communications Report

**Ohio Library Council
BOARD OF DIRECTORS**

ITEM NO.: **5.G.4**

MEETING DATE: **Sept. 20, 2024**

SUBJECT: **Membership Services Report**

SUBMITTED BY: **Jeanine D'Andrea**

REPORT FOR INFORMATION

Individual Membership

The Individual Membership count as of Aug. 31 is 2,664 as compared to 2,332 on Aug. 31, 2023. There are 657 new individual members. In addition, there are currently 1731 Library Trustee Members; 104 Friends Groups; 248 public libraries; 10 Other Institutions and 11 Associate Members. There has been an increase of 51 new members since the proration of dues began July 1.

The Membership Committee is scheduled to meet on Oct. 3. However, we are reconsidering dates the week of Oct. 21. D'Andrea will meet with the 2024 Chair, Lia Birnbaum and Bradley Kuykendall, incoming 2025 Chair to discuss the transition of chair, agenda items, goals and objectives, etc. The Membership Committee is seeking members to join their committee and will be putting out a call for interest in serving with a focus on members from the North, Northwest and Central areas of the state.

ALA/OLC Joint Student Membership Program

To date there are 47 members who have joined through the ALA/OLC Joint Student Membership Program which offers students the opportunity to join ALA and OLC for one price of \$46. ALA sends out the renewal notices and our Student Representative will continue to promote the program through her professional and personal communications.

Nominations and Elections

The OLC Nominations and Elections process was completed on July 30. Divisions had a return rate between 19%-47%. All candidates for Division Action Councils were notified by letter. A full report of the results was published in *Access*.

Committee Appointments

Committee openings have been identified and shared with staff for fulfillment. A full report of appointments will be shared with the Appointments Committee when complete and presented at the November 2024 Board meeting for action.