

**Ohio Library Council
BOARD OF DIRECTORS**

ITEM NO.: **5.F**

MEETING DATE: **Sept. 20, 2024**

SUBJECT: **Executive Director's Report**

SUBMITTED BY: **Michelle Francis**

REPORT FOR INFORMATION

OLC Board Elections

OLC Elections ended on July 30. The results were reviewed with Laura Lee Wilson, Chair of the OLC Board of Directors Nominating Committee on Aug. 5. Board candidates were notified by phone, and all candidates for Division Action Councils were notified by letter. A full report of the results was published in *Access Weekly*.

IRS 990 Form

Following the completion of the 2023 financial audit, the OLC auditors prepared our IRS 990 Form, the informational tax returns that 501(c)(6) organizations are required to file under the IRS tax code. As per OLC policy, the forms were reviewed by the Finance Committee and filed.

OLC Workers Comp Program

I am happy to report that more than 180 public library systems will be participating in OLC's 2025 Group Rating Program. The Group Retrospective Rating Program will be filed soon as well.

American Society of Association Executives (ASAE) Conference

Thank you again to the OLC Board of Directors for including additional resources in the OLC 2024 Budget for the OLC Executive Director and the Director of Professional Development to attend the ASAE Conference in Cleveland. This allowed us to not only grow professionally, but to do pre-planning for the OLC 2025 Convention & Expo.

Activities at ASAE included:

- General Sessions and Keynotes
- Meetings with PLA and ALA Staff
- Meetings with State Library Association Executives
- Meetings with Vendors and CVBs
- Events @ Rocket Mortgage Arena
- Events @ Browns Stadium
- Events @ Rock & Roll Hall of Fame
- Opening Keynote – Amanda Gorman
- General Session – Former Congressman Adam Kinsinger
- Federal Tax Reform Session
- Cybersecurity Session
- Time Management Session
- Boycotts and Controversy Session
- Meeting w/GrowthZone

Library Card Sign-up Month

September is Library Card Sign-up Month, a time when OLC and libraries nationwide join with the ALA to remind parents, caregivers, and students that signing up for a library card is

the first step towards academic achievement and lifelong learning. This year, OLC did a joint press release with Dolly Parton's Imagination Library of Ohio and Ohio First Lady Fran DeWine to encourage families to sign up for a library card. A copy is available on the [OLC website](#).

Small Library Director Forums

The OLC Small Libraries Division are hosting discussion forums for directors of small libraries around the state of Ohio. These forums are designed for directors of small libraries to discuss issues of common interest and to share ideas on how to deal with challenges unique to small libraries. The discussions also include an update on OLC activities, legislative issues, and library funding. About 50 directors have registered for the forums.

- Aug. 20 at the Chillicothe & Ross County Public Library
- Sept. 24 at the Bellevue Public Library
- Oct. 15 at the Wood County District Library

OLC 2025 Planning & Leadership Conference

This is an opportunity for OLC Committees and Division Action Councils to meet and plan for 2025. I am happy to announce that this event will be in-person on Wednesday, Nov. 13 at the Columbus Metropolitan Library. Formal invitations will be distributed, and registration will be required.

Activities

Activities since the July 19 meeting include:

July 23	Meeting w/GrowthZone Implementation Coach OLC BoD Ad Hoc Comm. on Awards & Honors Changes Meeting w/North Hill Consulting
July 25	Meeting w/GrowthZone Website Developer Staff Training w/GrowthZone University
July 26	Meeting on OLC ED Evaluation
July 30	Meeting w/GrowthZone Implementation Coach Meeting w/Ohio Department of Taxation
Aug. 1	OLC Intellectual Freedom Comm. Meeting Meeting w/GrowthZone Website Developer Staff Training w/GrowthZone University
Aug. 2	OLC BoD Personnel Comm. Meeting
Aug. 5	Meeting on OLC Election Results
Aug. 7	Meeting w/OLC Auditors for 990 Review Meeting w/GrowthZone Implementation Coach Meeting w/Howard Fleeter & Associates Planning Meeting for LJ Panel @ Youth Services Summit Meeting w/Metro Library Directors Meeting w/Adult & Reference Services DAC

Aug. 8	Conference Calls w/OLC Election Candidates Meeting w/GrowthZone Website Developer Meeting w/Amazon Business
Aug. 9	Conference Calls w/OLC Election Candidates OPLIN Board Meeting ASAE Conference in Cleveland
Aug. 10-11	ASAE Conference in Cleveland
Aug. 12	ASAE Conference in Cleveland Meeting w/CCPL ED Event w/CPL ED & PLA ED
Aug. 13	Meeting w/GrowthZone Implementation Coach
Aug. 15	Meeting w/GrowthZone Website Developer Staff Training w/GrowthZone University
Aug. 19	Meeting w/Howard Fleeter & Associates
Aug. 20	Small Library Director Forum – Chillicothe & Ross County PL Meeting w/GrowthZone Implementation Coach ICLAE Office Hours
Aug. 21	Meeting w/GrowthZone Website Developer Meeting w/Amazon Business
Aug. 22	Staff Training w/GrowthZone University Presentation @ Delaware County District Library ALA State Legislative Meeting
Aug. 23	OLC Adult Services Stand Alone Conference
Aug. 26	Presentation @ Way Public Library
Aug. 27	Meeting on OLC Elections
Aug. 28	OLC New Directors Workshop #4
Aug. 29	Meeting w/GrowthZone Implementation Coach
Sept. 4	Meeting w/US Bank on LFO 102 BWC Training for OLC Group Rating Program
Sept. 5	OLC Intellectual Freedom Comm. Meeting Meeting w/GrowthZone Website Developer Staff Training w/GrowthZone University
Sept. 6	Meeting w/Ohio Township Association

Sept. 9 Meeting on OLC ROI Calculator

Sept. 10 Event Setup for GrowthZone
Meeting w/GrowthZone Implementation Coach
Staff Training w/GrowthZone University

Sept. 11 Meeting w/Ohio Dept. of Education & Workforce
Meeting w/Howard Fleeter & Associates

Sept. 12 OLC Library Fiscal Officer 102 Workshop

Sept. 13 Meeting w/County Commissioners Assoc. of Ohio
Meeting w/Metro Library Directors
Luncheon for Pat Losinski

Sept. 16 Meeting on OLC Administrative Assistant Position

Sept. 17 Meeting w/GrowthZone Implementation Coach

Sept. 18 Amazon Business Site Visit w/Cincinnati & Hamilton County PL
Meeting w/Howard Fleeter & Associates
Meeting w/GrowthZone

Sept. 19 Meeting w/Sen. Wilson
Meeting w/GrowthZone Website Developer