



July 8, 2024

The Delaware County District Library has an opening for a full-time 40-hour Assistant Branch Manager - Adult Services Supervisor at our Orange Branch. The duties of this position are to assist the Branch Manager in managing the daily functions and operations of the Branch, supervise staff, and provide leadership in customer relations and community outreach. This position coordinates and oversees adult programs and services and directly supervises the daily operations of the Adult Services Department.

The weekly work schedule for this position is days, afternoons, evenings, and weekends. However, the schedule may change as the needs of the Library change. This position will be required to travel between Library locations, be required to participate in and attend periodic events and training, and will be required to perform other duties, as assigned. The pay range for this salary/exempt position is \$51,153.96 - \$76,730.94 annually and depends on qualifications.

Please visit the careers page of our website to apply at <https://www.delawarelibrary.org/careers/>.

This position will be open until filled.

*The Delaware County District Library is an Equal Opportunity Employer.*