

**Ohio Library Council
BOARD OF DIRECTORS**

AGENDA

July 19, 2024
Via Zoom
10:00 a.m.

1. Approval of Agenda (#)*
2. Approval of Minutes
 - A. May 17, 2024 – Regular Meeting (#)*
 - B. May 17, 2024 – Executive Session (#)* *[Board Members Only]*
3. Reports for Action
 - A. Financial Report: Month-End – May 2024 (#)*
 - B. Small Libraries Division Recommendation (#)*
4. Reports for Discussion
 - A. Statehouse Update
 - B. New Association Management Software and Website
5. Reports for Information
 - A. ALA Councilor Report (#)
 - B. State Library of Ohio Report (#)
 - C. OPLIN Report (#)
 - D. Executive Director's Report (#)
 - E. Staff Reports
 1. Government and Legal Services Report (#)
 2. Professional Development Report (#)
 3. Communications Report (#)
 4. Membership Services Report (#)
6. Announcements – Next Meeting: Sept. 20 – OLC Offices
7. Adjournment

(#) Report included in background packet

* Action Item

OHIO LIBRARY COUNCIL
BOARD OF DIRECTORS

OLC Offices
May 17, 2024
10:00 A.M.

PRESENT Kathy Bach, Cincinnati
Travis Bautz, Middletown
Julianne Bedel, Medina
Sarah Clevidence, Findlay
Aimee Fifarek, Youngstown
Sandra Hedlund Tunnell, Ashland
Mary Ellen Icaza, Canton
Robbie Jenkins, Gallipolis (virtual)
Cheryl Kuonen, Mentor
Rick Rubin, Cuyahoga Falls
Stacey Russell, Zanesville
Jennifer Slone, Chillicothe
Laura Lee Wilson, Huron County, Willard

GUESTS Beverly Cain, Interim State Librarian
Nick Tepe, ALA Councilor
Don Yarman, OPLIN

STAFF Michelle Francis, Executive Director
Jeanine D’Andrea, Director, Membership Services
Angie Jacobsen, Director, Communications
Denise Kise, Accounting/Data Services
Laurie Miller, Director, Professional Development
Jay Smith, Director of Government and Legal Services

CALL TO ORDER The meeting was called to order by Chair Clevidence at 10:01 a.m. Clevidence noted that Robbie Jenkins is joining us via Zoom. Clevidence welcomed Beverly Cain, Interim State Librarian and noted Michael Goldberg, Perks Pusateri & Co CPAs would be joining the meeting to report on Item 3.B. 2023 Financial Audit.

APPROVAL OF AGENDA Clevidence requested a motion to move Item 3.C. Nominating Committee Report to the end of the agenda to be discussed in Executive Session. FIFAREK MOVED AND ICAZA SECONDED APPROVAL OF THE AGENDA WITH THE CHANGE NOTED. MOTION PASSED UNANIMOUSLY.

APPROVAL OF MINUTES RUBIN MOVED AND BEDEL SECONDED APPROVAL OF THE MARCH 15, 2024, MINUTES AS PRESENTED. MOTION PASSED UNANIMOUSLY.

FINANCIAL REPORT MONTH-END MARCH Francis presented the financial report for Month-End March 2024.

Revenue. Dues Income is under budget due to delayed invoicing. As discussed previously, there was a delay in information from county auditors. To date, there are 236 public libraries who have paid in full. Individual Memberships are over budget due to increase in membership related to PLA. Continuing Education is over budget due to increased attendance at Legislative Day and Workshops.

Contract Income is slightly under budget due to timing of Q1 payment.

Other Income is over budget due to returns on short-term investments, returns on long-term investments, and Management/Consulting Revenue is over budget due to background checks.

Expenses. Computer Software/Supplies is over budget due to the timing of payments and coding due to equipment software support for the one-year renewal for OLC's association management software.

The Net Change in Assets is (\$28,705).

RUSSELL MOVED AND FIFAREK SECONDED APPROVAL OF MONTH-END MARCH 2024 FINANCIAL REPORT AS PRESENTED. MOTION PASSED UNANIMOUSLY.

2023 FINANCIAL AUDIT

Clevidence noted the Board would come back to Item 3.B 2024 Financial Audit once we hear back from Michael Goldberg.

NOMNIATING COMMITTEE

Discussion regarding the Nominating Committee was moved to the end of the agenda and discussed in Executive Session.

The OLC Nominating Committee conducted a virtual meeting on May 2 to discuss potential candidates for the 2024 OLC Board of Directors elections. Members of the committee include Sarah Clevidence, Ex-Officio; Laura Lee Wilson, Chair; Kathy Bach; Nieca Nowels; Michael Penrod; and Tara Sidwell. OLC staff members Michelle Francis and Jeanine D'Andrea also participated in the meeting.

The committee recommended the following slate of candidates for election to three-year terms beginning in January 2025.

MLIS Director [one to be elected]
Elizabeth Muether, Director/CFO, Mercer County District Library

Library Trustee Director [one to be elected]
Bernie Rochford, Trustee, Akron Summit County Public Library

At-Large Director [one to be elected]
Kim DeNero-Ackroyd, Deputy Director, Cleveland Heights-University Heights PL
Andrew Harant, Director, Cuyahoga Falls Public Library

At-Large Director [one to be elected]
Monica Baughman, Director of Support Services, Worthington Libraries

At-Large Director [one to be elected]
William Rutger, Director, Avon Lake Public Library

In addition to the OLC Board of Directors slate, the following individuals are running for ALA Councilor:

ALA Councilor [one to be elected]
James Hill, Executive Director, Chillicothe and Ross County Public Library
Tony Howard, Director, Pickerington Public Library
Nick Tepe, Director, Athens County Public Libraries, *Incumbent*

NEW ASSOCIATION
MANAGEMENT SOFTWARE

Staff has been reviewing and analyzing options for new Association Management Software (AMS). Last fall, OLC staff participated in the American Society of Association Executives (ASAE) AMS Demo Days. Over a two-day period, staff were able to preview the various AMS vendors available nationwide and their platforms. As indicated at the March Board meeting, OLC will be updating our website as well as our AMS.

Francis shared a chart of the current AMS software costs and or Current Website pages.

Growth Zone – Option 1.
Enterprise Package w/Website
Estimate: \$20,549

IMIS – Option 2.
Annual Subscription for 8 staff users
One-Time Setup Fee
Estimate: \$75,000

SLONE MOVED AND RUBIN SECONDED TO GIVE PERMISSION TO STAFF TO CONTINUE NEGOTIATIONS WITH POSSIBLE VENDORS AND AUTHORIZATION FOR UP TO \$50,000 OF SPENDING AUTHORITY. OLC STAFF WILL RETURN TO THE BOARD OF DIRECTORS FOR FINAL APPROVAL IF NEEDED. MOTION PASSED UNANIMOUSLY.

AMAZON BUSINESS

Francis reported that the Amazon Business Prime program has been a huge success. 189 libraries have taken advantage of the program to date.

Some libraries are waiting for year two. Amazon has approved the partnership with OLC for up to 3 years. There are four states involved in the program to date and Amazon has paused expansion. Tessa Sullivan (Amazon rep.) did have an opportunity to speak at CPIM and with the State Auditor's Office. Special thanks to Kathy Bach and CHPL who provided additional feedback on book pricing and discounts.

PLA 2024

Francis thanked the OLC staff for their work at PLA. Overall, there were over 7500 registrants (1300 of those were from Ohio). The pre-con registration for the Science of Reading was 75. We are hopeful this will lead to additional partnership with the Ohio Department of Education and Workforce. Many were disappointed that the welcome reception was cancelled; however, public safety was the main concern. The caterer put the food into coolers and redistributed it through Life Care Alliance to food banks and Life Care Alliance seniors. The Interim Executive Director of ALA met with Francis.

Francis reported that ALA runs about 60 days behind on financials. OLC will receive about \$14,000 in revenue after expenses have been paid.

AWARDS & HONORS

The Awards and Honors Committee proposed the following changes to the Awards and Honors program to make it more inclusive and address feedback from OLC members who have found submitting awards challenging.

Additional discussion is necessary, the board will appoint an ad hoc committee to discuss these recommendations.

FIFAREK MOVED AND RUBIN SECONDED TO APPROVE THE FORMATION OF AN AD HOC COMMITTEE TO REVIEW THE AWARDS AND HONORS

COMMITTEE RECOMMENDATIONS. MEMBERS INCLUDE: MARY ELLEN ICAZA; JENNIFER SLONE AND TRAVIS BAUTZ. MOTION PASSED UNANIMOUSLY. Staff members Francis and D'Andrea will be included in these conversations.

2023 FINANCIAL AUDIT

There was miscommunication between OLC and Michael Goldberg regarding his attendance at the meeting. Goldberg did not attend the meeting to provide the Board with an update. Even though Goldberg was not able to attend the meeting, Francis noted the management/opinion letter in the draft audit indicating the financial statements were presented fairly in material respects.

KUONEN MOVED AND FIFAREK SECONDED TO REFER THE 2023 FINANCIAL AUDIT TO THE FINANCE COMMITTEE FOR REVIEW. MOTION PASSED UNANIMOUSLY. Clevidence asked Board members to review the audit and direct any comments or suggestions to the Finance Committee. Francis will email the Finance Committee to schedule a call.

ALA COUNCILOR's REPORT

Tepe reported on the following:

ALA President and Council Election Results.

Raymond Pun, Alder Graduate School of Education in California has been elected 2024-2025 president-elect of the American Library Association. Bradley Kuykendall, Dayton Metro Library branch manager was elected as Councilor-at-Large.

State of America's Libraries 2024 Report. Censorship attempts took center stage again. The number of unique titles targeted for censorship surged by 65% from 2022 to 2023, reaching the highest levels ever documented by ALA.

LibLearnX 2026 Cancelled. ALA announced that its Executive Board has decided not to hold LibLearnX in 2026, citing financial reasons and other factors. The next LibLearnX will be held January 24-27, 2025 in Phoenix as scheduled.

ALA Councilor to OLC. Tepe is running as an incumbent for the ALA Councilor position.

ALA Executive Director Search. The current interim director, Leslie Burger is doing internal housekeeping, working on the website, staffing, health insurance, etc. The deadline for applications for the Executive Director position is June 1.

STATE LIBRARY REPORT

In addition to her written report, Cain reported on the following:

State Librarian. An RFP for search firms to begin looking for the new State Librarian by July 1 is out. Their timeline is to have a State Librarian named by October 1.

State Library Board. The State Library of Ohio Board awarded a combined total of \$2,080,778 in federal Library Services and Technology Act (LSTA) grants for the statewide Libraries Connect Ohio core set of databases, seventeen public libraries to hire Guiding Ohio Online technology trainers, and Ohio Library for the Blind and Print Disabled to supplement state funding. All awards are contingent upon the release of State Fiscal Year 2025 federal appropriations.

OPLIN REPORT

In addition to his written report, Yarman reported on the following:

EXECUTIVE DIRECTOR'S
REPORT

Ohio Persistent Cyber Improvement Program. OPCI starts its free, in-person cybersecurity training in Hocking County on May 23. Twenty-three counties are on OPCI's agenda to train in 2024. If your county is not scheduled and you need help persuading your county leadership to sign the MOU with the Cyber Range, there are two handouts outlining the training on OPCI's website.

OPLIN Board. Three new members were appointed to the OPLIN Board; Shawn Walsh, Madison; Mohamed Ragheb, CLEVNET; and Andrea Ralston, Washington County Public Library.

In addition to her written report, Francis reported on the following:

Institutional Dues. New London Public Library is now a member. Francis thanked Wilson for reaching out to New London. There are now only three public library systems that historically do not join OLC as Institutional Members.

Trustee Dinners. Trustee Dinners this year did not include legislators as speakers. Instead, the focus was on book bans and how to prepare trustees for public comment. We had more trustees in attendance than before. Rubin thanked Francis and Smith, and preferred that they continue to present rather than politicians.

Science of Reading. OLC has done 3 webinars and has had over 2,000 hits. Governor DeWine held regional Literacy Roundtables this spring. He made stops in Youngstown, Toledo, Cleveland, Columbus and Cincinnati. The Toledo Lucas County Public Library and the Cleveland Public Library hosted two of the sessions.

Legal Update Webinar. OLC will host a Legal Update Webinar on June 5. It will cover the new US Department of Labor Overtime Rule/Salary Threshold; the EEOC Guidance on Workplace Harassment; the new Pregnant Workforce Fairness Act (PWFA) Rules; and Federal and State Changes Related to Marijuana/Cannabis.

OLC Staff Anniversaries. Francis acknowledged staff anniversaries.
Angie Jacobsen – 8 years
Laurie Miller – 3 years
Ro Swanson – 24 years

New Director's Workshop. Francis thanked Yarman, Cain and Struble for a great job with the New Director's Workshop.

GOVERNMENT AND
LEGAL SERVICES REPORT

In addition to his written report, Smith reported on the following:

PLF Update. State tax receipts came in below estimate again last month by \$224.4 million. OBM has indicated that the shortfall is related to higher-than expected personal income tax refunds. The May 2024 Public Library Fund (PLF) distribution was \$3.9 million below ODT's original estimate that was issued in July 2023; and \$3.87 million below ODT's updated estimate issued in December 2023.

Statehouse Update. More than 70 bills were introduced in the Ohio House of Representatives last week to meet the House's May 15th deadline. Bills introduced by May 15 are guaranteed at least one hearing. One of those bills was House Bill (HB) 556 sponsored by Rep. Adam Mathews (R-Lebanon).

HB 556. HB 556 seeks to create criminal liability for certain teachers and librarians for the offense of pandering obscenity. The bill further defines a “school librarian” to include librarians employed in a school district public library. Rep. Mathews is the only sponsor of this bill. There are no co-sponsors at this time.

OLC reached out to Rep. Mathews’ office and we have scheduled a meeting with him. They appreciated OLC reaching out and have indicated that changes will be made to the legislation. OLC will be meeting with Rep. Mathews to discuss our concerns. HB 556 is similar to other legislation being introduced around the country targeting school districts and school librarians over curriculum and materials.

One-Time State Funding (OTSCIF). OLC is attempting to reframe the conversation at the Statehouse on funding Ohio Public Library Facilities. Currently the Ohio Senate is considering what projects should be prioritized around the state in utilizing a portion of the \$700 million that was appropriated through last year’s biennial budget. Libraries submitted more than 60 projects on the Senate side.

Joint Committee on Property Tax Reform. OLC will testify on behalf of public libraries on May 22. Recently, Dr. Howard Fleeter also testified before this committee on behalf of the Ohio Education Policy Institute.

HB 344 - Replacement Levies. This bill seeks to eliminate the authority of political subdivisions to levy replacement property tax levies. OLC provided testimony in opposition to HB 344 on January 23. The bill was voted out of the House Ways and Means Committee on a party line vote.

Legislative Day. For it being a non-budget year, this year’s Library Legislative Day was a success. The property tax legislative panel discussion with Sen. Bill Blessing and Rep. Dan Troy provided attendees with some insight as to what the committee is discussing and where it’s heading. Steve Dackin, Director of the Ohio Department of Education and Workforce was able to speak to attendees about the importance of the Science of Reading. We heard from legislators that libraries are doing what they need to do and should continue.

Virtual Ballot Issues Workshop. OLC will host the Ballot Issues Workshop on June 12 as a virtual only event. It will provide all the elements needed to run a successful levy campaign in an environment that’s making it harder to pass local levies.

PROFESSIONAL DEVELOPMENT REPORT

In addition to her written report, Miller reported on the following:

Stand-Alone Conferences. There are two stand-alone conferences this year. A call for programs has gone out for the Adult Services and Customer Service Conference. We will soon be opening a call for programs for the Library Management Conference, as well as the Outreach Retreat.

Science of Reading Webinars. Webinars have been posted. The Department of Education and Workforce is promoting them to OELMA as well.

COMMUNICATIONS REPORT

In addition to her written report, Jacobsen reported on the following:

Legislative Day. Resources and advocacy tools were added to the OLC website, including a new template on how libraries are funded and how the funds are spent. Jacobsen would like feedback on the new advocacy tools.

PLA Conference. OLC had a table in the main concourse near the registration area. Membership materials and other resources were distributed, including OLC-branded eclipse glasses.

Library Levies. The five out of seven library levies that passed did so by significant margins with an average voter approval rate of 67%.

Science of Reading. Governor DeWine hosted roundtable discussions to discuss child literacy and the science of reading. Two were held at public libraries. The special screening of The Right to Read film on April 16 was promoted in This Week and covered on OLC's social media pages.

MEMBERSHIP SERVICES
REPORT

In addition to her written report, D'Andrea reported on the following:

2024 Membership. There are 2580 Individual Members of OLC as of May 8. An increase of 345 members as compared to 2023.

2024 Nominations and Elections. Candidates for each Division Action Council are being finalized. IT and Special Collections are still in need of candidates. If you have suggestions, please forward to D'Andrea.

Voting. A pre-ballot email verifying contact information and division selections will be sent soon. Ballots open June 30 and close July 30.

EXECUTIVE SESSION

WILSON MOVED AND BAUTZ SECONDED TO GO INTO EXECUTIVE SESSION AT 12:08 P.M. MOTION PASSED UNANIMOUSLY.

RUBIN MOVED AND SLONE SECONDED TO CONCLUDE EXECUTIVE SESSION AT 12:41 P.M. MOTION PASSED UNANIMOUSLY.

NOMINATING COMMITTEE
REORT

BAUTZ MOVED AND BACH SECONDED TO ACCEPT THE SLATE OF CANDIDATES AS PRESENTED BY THE OLC NOMINATING COMMITTEE. MOTION PASSED UNANIMOUSLY.

NEXT MEETING

The next meeting is scheduled for July 19 via Zoom.

ADJOURNEMENT

With there being no further business to come before the Board, the meeting was adjourned at 12:42 p.m.

**Ohio Library Council
BOARD OF DIRECTORS**

ITEM NO.: **3.A**

MEETING DATE: **July 19, 2024**

SUBJECT: **Financial Report: May 2024**

SUBMITTED BY: **Michelle Francis**

REPORT FOR ACTION

REVENUE

Cost Center	YTD Actual	YTD Budget	Variance
Dues	\$ 1,274,069	\$ 1,289,450	\$ (15,381)
Publications	100	500	(400)
Continuing Education	79,296	59,800	19,496
Contract Income	2,724	1,250	1,474
Other Income	35,583	27,820	7,763
TOTAL	\$ 1,391,772	\$ 1,378,820	\$ 12,952

Dues Income (- \$15,381)

- Institutional Membership: under budget due to delayed invoicing (- \$26,843).
- Other Institutions: under budget due to delayed invoicing (- \$6,400).
- Individual Memberships: over budget due to increase in membership (+ \$17,913).
- Friends: on budget (- \$50).

Publications (- \$400)

- Sales: under budget (- \$400).

Continuing Education (+ \$19,496)

- Legislative Day: over budget due to increased attendance (+ \$405).
- Convention & Expo: over budget due to bookstore revenue carryover (+ 111).
- Workshops: over budget due to increase in attendance (+ \$18,980).

Contract Income (+ \$1,474)

- Sourcing Office: slightly over budget due to increased purchasing (+ \$1,474).

Other Income (+ \$7,763)

- Interest and Dividends: over budget due to returns on short-term investments (+ \$2,250).
- Worker's Compensation: under budget due to timing of payments (- \$10,000).
- Unrealized Gain/(Loss): over budget due to returns on long-term investments (+ \$15,773).
- Jobline: under budget due to less use of out-of-state postings (- \$505).
- Management/Consulting Revenue: over budget due to background checks (+ \$245).

EXPENSES

Cost Center	YTD Actual	YTD Budget	Variance
Salaries and Benefits	\$ 403,753	\$ 388,360	\$ 15,393
Consultants and Contractors	35,328	48,650	(13,322)
Supplies and Resources	19,350	20,900	(1,550)
Communications	6,950	9,798	(2,848)
Printing/Design	896	3,206	(2,310)
Maintenance and Equipment	32,572	10,589	21,983
Space Rental	51,772	59,838	(8,066)
Travel and Catering	11,488	20,345	(8,857)
Management Expenses	66,981	95,357	(28,376)
TOTAL	\$ 629,090	\$ 657,043	\$ (27,953)

Salaries and Benefits (+ \$15,393)

- Staff Salaries: under budget due to timing of 2024 adjustments (- \$10,803).
- Accrued Vacation: reflects accrued vacation (+ \$33,010).
- Retirement: under budget due to timing of plan contributions (- \$1,849).
- Health Insurance: under budget due to selection of plan (- \$3,161).
- Worker's Compensation: under budget due to BWC rebates (- \$192).
- Payroll Taxes: under budget (- \$1,703).
- LTD & Life Insurance: on budget (+ \$91).

Consultants and Contractors (- \$13,322)

- Legal Services: under budget due to timing of payments (- \$6,826).
- Consultants/Contractors: under budget due to timing of payments (- \$6,496).

Supplies and Resources (- \$1,550)

- Supplies: under budget (- \$2,538).
- Subscription/Resource Materials: under budget due to timing of payments and coding (- \$3,142).
- Computer Software/Supplies: over budget due to timing of payments and coding (+ \$4,129).

Communications (- \$2,848)

- Telephone: Local/Mobile/Conf. Calls: under budget (- \$293).
- Postage/Courier Service: under budget (- \$783).
- Internet: under budget due to timing of payments (- \$1,772).

Printing and Design (- \$2,310)

- Printing: under budget due to reduced printing (- \$1,708).
- Copying: under budget (- \$649).

Maintenance and Equipment (+ \$21,983)

- Equipment Rental: slightly over budget (+ \$761).
- Equipment Maintenance: under budget (- \$394).
- Software Support: over budget due to one-year AMS renewal (+ \$21,617).

Space Rental (- \$8,066)

- Office Space: slightly under budget due to CAM (- \$1,315).
- Workshops / Meetings: under budget due to timing of payments (- \$6,751).

Travel and Meals (- \$8,857)

- Board: slightly over budget due to timing of Emerging Leader stipend (+ \$1,066).
- Staff: under budget (- \$6,423).
- Committees and Divisions: under budget due to reduced requests for reimbursement (- \$3,500).

Management Expenses (- \$28,376)

- Bank Services: under budget (- \$1,053).
- Investment Fees: on budget (+ \$112).
- Depreciation Replacement: under budget (- \$1,749).
- Employee Hiring: slightly over budget due to increase in library background checks (+ \$227).
- Insurance: on budget (+ \$50).
- Organization Memberships: under budget (- \$493).
- Staff Development and Memberships: under budget due to timing (- \$238).
- Catering and Other Meals: under budget (- \$25,233).

	Actual	Budget	Variance
Net Change in Assets	\$ 762,682	\$ 721,777	\$ (40,905)

Ohio Library Council
Income Statement
For the 5 Months Ending Friday, May 31, 2024

	May			Year to Date		
	Actual	Budget	Variance	Actual	Budget	Variance
REVENUE						
Dues						
Institutional	\$89,235.02	\$10,000.00	\$79,235.02	\$1,041,156.66	\$1,068,000.00	(\$26,843.34)
Other	0.00	0.00	0.00	2,475.00	8,875.00	(6,400.00)
Personal	1,724.00	1,500.00	224.00	227,912.50	210,000.00	17,912.50
Friends	125.00	0.00	125.00	2,525.00	2,575.00	(50.00)
Subtotal	\$91,084.02	\$11,500.00	\$79,584.02	\$1,274,069.16	\$1,289,450.00	(\$15,380.84)
Publications						
Sales	0.00	250.00	(250.00)	100.00	500.00	(400.00)
Subtotal	\$0.00	\$250.00	(\$250.00)	\$100.00	\$500.00	(\$400.00)
Continuing Education						
Legislative Day	0.00	4,000.00	(4,000.00)	9,405.00	9,000.00	405.00
Convention & Expo	0.00	0.00	0.00	110.70	0.00	110.70
Workshops	8,165.00	18,252.00	(10,087.00)	69,780.00	50,800.00	18,980.00
Subtotal	\$8,165.00	\$22,252.00	(\$14,087.00)	\$79,295.70	\$59,800.00	\$19,495.70
Contract Income						
Sourcing Office	1,682.26	0.00	1,682.26	2,724.42	1,250.00	1,474.42
Subtotal	\$1,682.26	\$0.00	\$1,682.26	\$2,724.42	\$1,250.00	\$1,474.42
Other Income						
Interest & Dividends	3,797.73	3,333.00	464.73	18,914.60	16,665.00	2,249.60
Workers Compensation	0.00	0.00	0.00	0.00	10,000.00	(10,000.00)
Unrealized Gain/(Loss)	20,497.61	0.00	20,497.61	15,772.92	0.00	15,772.92
Jobline	0.00	165.00	(165.00)	320.00	825.00	(505.00)
Mgmt & Consulting Revenue	45.00	60.00	(15.00)	575.00	330.00	245.00
Subtotal	\$24,340.34	\$3,558.00	\$20,782.34	\$35,582.52	\$27,820.00	\$7,762.52
Total Revenue	\$125,271.62	\$37,560.00	\$87,711.62	\$1,391,771.80	\$1,378,820.00	\$12,951.80

Ohio Library Council
Income Statement
For the 5 Months Ending Friday, May 31, 2024

	May			Year to Date		
	Actual	Budget	Variance	Actual	Budget	Variance
EXPENSES						
Salary & Benefits						
Staff Salaries	\$62,047.90	\$61,054.00	\$993.90	\$294,467.31	\$305,270.00	(\$10,802.69)
Accrued Vacation	5,705.83	0.00	5,705.83	33,010.18	0.00	33,010.18
Retirement Contribution	4,316.38	4,812.00	(495.62)	22,210.84	24,060.00	(1,849.16)
Health Insurance	5,393.36	6,272.00	(878.64)	28,198.90	31,360.00	(3,161.10)
Workers' Compensation	0.00	48.00	(48.00)	47.65	240.00	(192.35)
Payroll Taxes	4,049.80	5,105.00	(1,055.20)	23,822.04	25,525.00	(1,702.96)
LTD & Life Insurance	361.21	381.00	(19.79)	1,996.29	1,905.00	91.29
Subtotal	\$81,874.48	\$77,672.00	\$4,202.48	\$403,753.21	\$388,360.00	\$15,393.21
Consultants & Contractors						
Legal Services	0.00	0.00	0.00	1,924.00	8,750.00	(6,826.00)
Consult / Contractors	6,495.92	7,980.00	(1,484.08)	33,403.98	39,900.00	(6,496.02)
Subtotal	\$6,495.92	\$7,980.00	(\$1,484.08)	\$35,327.98	\$48,650.00	(\$13,322.02)
Supplies & Resources						
Supplies	1,420.55	1,580.00	(159.45)	6,992.45	9,530.00	(2,537.55)
Subscriptions / Res Mat	509.87	90.00	419.87	2,608.31	5,750.00	(3,141.69)
Computer Sftwr / Supplies	301.48	1,110.00	(808.52)	9,748.78	5,620.00	4,128.78
Subtotal	\$2,231.90	\$2,780.00	(\$548.10)	\$19,349.54	\$20,900.00	(\$1,550.46)
Communications						
Telephone - Local	188.00	285.00	(97.00)	1,130.28	1,423.00	(292.72)
Postage	175.30	401.00	(225.70)	995.88	1,775.00	(779.12)
Courier / Special	21.19	0.00	21.19	21.19	25.00	(3.81)
Internet	960.60	1,315.00	(354.40)	4,803.00	6,575.00	(1,772.00)
Subtotal	\$1,345.09	\$2,001.00	(\$655.91)	\$6,950.35	\$9,798.00	(\$2,847.65)
Printing & Typesetting						
Printing	0.00	260.00	(260.00)	41.90	1,750.00	(1,708.10)
Typesetting	0.00	0.00	0.00	47.75	0.00	47.75
Copying	174.68	126.00	48.68	806.73	1,456.00	(649.27)
Subtotal	\$174.68	\$386.00	(\$211.32)	\$896.38	\$3,206.00	(\$2,309.62)

Ohio Library Council
Income Statement
For the 5 Months Ending Friday, May 31, 2024

	May			Year to Date		
	Actual	Budget	Variance	Actual	Budget	Variance
Maintenance & Equip						
Equipment Rental	\$5,429.67	\$1,799.00	\$3,630.67	\$9,808.69	\$9,048.00	\$760.69
Equipment Maintenance	0.00	231.00	(231.00)	764.08	1,158.00	(393.92)
Software Support	4,402.59	76.00	4,326.59	21,999.66	383.00	21,616.66
Subtotal	\$9,832.26	\$2,106.00	\$7,726.26	\$32,572.43	\$10,589.00	\$21,983.43
Space Rental						
Office Space	9,996.06	10,166.00	(169.94)	49,514.70	50,830.00	(1,315.30)
Workshops / Meetings	312.10	270.00	42.10	2,257.01	9,008.00	(6,750.99)
Subtotal	\$10,308.16	\$10,436.00	(\$127.84)	\$51,771.71	\$59,838.00	(\$8,066.29)
Travel						
Board	55.68	0.00	55.68	3,066.12	2,000.00	1,066.12
Staff Travel	579.53	2,975.00	(2,395.47)	8,421.57	14,845.00	(6,423.43)
Committees	0.00	0.00	0.00	0.00	1,400.00	(1,400.00)
Divisions	0.00	0.00	0.00	0.00	2,100.00	(2,100.00)
Subtotal	\$635.21	\$2,975.00	(\$2,339.79)	\$11,487.69	\$20,345.00	(\$8,857.31)
Management Expenses						
Bank Services	269.92	1,000.00	(730.08)	3,946.84	5,000.00	(1,053.16)
Investment Fees	519.28	491.00	28.28	2,570.40	2,458.00	112.40
Depreciation	897.58	1,340.00	(442.42)	4,951.34	6,700.00	(1,748.66)
Employee Hiring	45.00	56.00	(11.00)	510.00	283.00	227.00
Insurance	657.45	657.00	0.45	3,341.00	3,291.00	50.00
Organizational Mbrshps	0.00	0.00	0.00	707.00	1,200.00	(493.00)
Staff Devel & Mbrshps	0.00	0.00	0.00	2,762.00	3,000.00	(238.00)
Catering & Other Meals	6,049.66	7,575.00	(1,525.34)	48,192.23	73,425.00	(25,232.77)
Subtotal	\$8,438.89	\$11,119.00	(\$2,680.11)	\$66,980.81	\$95,357.00	(\$28,376.19)
Total Expenses	\$121,336.59	\$117,455.00	\$3,881.59	\$629,090.10	\$657,043.00	(\$27,952.90)
Net Change in Assets	\$3,935.03	(\$79,895.00)	\$83,830.03	\$762,681.70	\$721,777.00	\$40,904.70

**Ohio Library Council
Balance Sheet
As of Friday, May 31, 2024**

ASSETS

Cash and Short Term Investments

Commerce Nat'l Bank - Checking	\$248,886.33
Commerce Nat'l Bank- Money Market	634,068.59
Investments - Money Market	3,567.68
Investments - TRAK Account	566,780.25
Investments - Mutual Funds	753,146.63
Total Cash and Short Term Investments	\$2,206,449.48

Other Current Assets

Accounts Receivable	4,354.23
Office Equipment (net of Accum Depr)	28,685.94
Prepaid Postage	1,260.63
Prepayments	37,745.77
Total Other Current Assets	\$72,046.57

Total Assets

\$2,278,496.05

LIABILITIES AND NET ASSETS

Liabilities

Accounts Payable	\$14,770.36
Advances	1,269.86
Accrued Salaries	26,977.35
Accrued Vacation	62,971.97
Accrued Insurance	(451.60)
Total Liabilities	\$105,537.94

Net Assets

Unappropriated Fund Balance	1,410,276.41
YTD Change in Net Assets	762,681.70
Total Net Assets	\$2,172,958.11

Total Liabilities & Net Assets

\$2,278,496.05

**Ohio Library Council
BOARD OF DIRECTORS**

ITEM NO.: **3.B**

MEETING DATE: **July 19, 2024**

SUBJECT: **Small Libraries Division
Recommendation**

SUBMITTED BY: **Michelle Francis**

REPORT FOR ACTION

For several years, the OLC Small Libraries Division Action Council has discussed changing the definition of “small library” as related to the Small Libraries Division. The current definition includes, but is not limited to, libraries that meet the following criteria:

- An operating budget under \$1,000,000
- A service population of 20,000 or less people

The Small Libraries Division Action Council met on May 9 at the OLC Office and is requesting the OLC Board of Directors change OLC’s definition of “small library” to include the following:

- Libraries with a legal area population of 25,000 or less, and
- Located in an area that’s at least five miles from an urbanized area.

This would make OLC’s definition consistent with the definition used by the Institute of Museum and Library Services (IMLS) and the Association for Rural & Small Libraries (a division of the American Library Association).

As a reminder, Individual Membership in OLC includes complimentary membership in two OLC Divisions. It is important to note that even though OLC has a definition, participation in the Small Libraries Division and participation in the Small Library Director Forums has never been denied based on the definition.

**Ohio Library Council
BOARD OF DIRECTORS**

ITEM NO.: **5.A**

MEETING DATE: **July 19, 2024**

SUBJECT: **ALA Councilor Report**

SUBMITTED BY: **Nick Tepe**

REPORT FOR INFORMATION

Council Meetings at Annual Conference

Council meetings at the Annual Conference were solid meetings with careful consideration of the matters brought to Council with very little of the distraction or confusion that sometimes accompanies meetings of a group of people this large. Along with routine or organizational actions, there were several actions worth noting.

First, a resolution to increase services and support for school and academic library state organizations that are not the official ALA state chapter from the Chapter Relations Office, Public Policy and Advocacy Office, and Office of Intellectual Freedom was introduced ([CD#51](#)). This is an updated version of a resolution that was to be introduced at LLX this past January, but was pulled by the authors for further work. The revised resolution calls for the creation of a task force that will “further the understanding and awareness of these inequities and... consider action steps” and that will report back to Council during ALA’s 2025 Annual Conference. The motion passed 151-5 with three voters abstaining.

Next, a resolution to reaffirm ALA’s commitment to intellectual freedom was introduced to frame the challenges that are currently facing libraries, and put out a call to action for supporters to petition their elected officials to protect, preserve, and defend the First Amendment and the right to read freely ([CD#52](#)). Too often Council business gets lost in minutiae or very specific resolutions with things like our commitment to intellectual freedom being taken for granted. This resolution was an effort to explicitly state what we are facing and where our focus needs to be. After many positive comments from librarians in states facing extraordinary challenges to intellectual freedom, the resolution passed unanimously.

Finally, a resolution directing the Executive Board to form a working group to develop Societal Statement Guidelines for ALA, using a framework provided by the Center for Association Leadership was introduced. This resolution is an effort to provide a framework for evaluating the risks and the relevance of official statements from ALA on civic or social issues. The working group will provide an update by ALA’s 2025 Annual Conference in Philadelphia ([CD#53](#)). A framework like this could provide a useful tool for ensuring that the work of Council and statements by the organization are focused on the issues that most directly affect libraries and not distracted by issues that may be important but that could be a distraction from our core work. The motion passed 151-6 with five voters abstaining.

It is also worth noting that an undercurrent of the Council meetings was the ongoing work on revising the organization’s operating agreement, which determines how the different units of ALA relate to the organization as a whole and how the organization’s finances are managed across all the various units. There are many strong feelings around this issue, from units that produce more revenue than they expend and want to use those funds to further their work, to units that expend more than they take in but believe that they are

5.A: ALA Councilor Report

essential to ALA's mission. While this work is currently happening between the different units, finance committees, and the Executive Board, it will come to Council eventually, and hard conversations will be had about the structure and the future of the organization.

Raymond Pun steps down as President-Elect

On June 14th, President-elect Raymond Pun [announced](#) that he would not be able to take the position due to health concerns. The [ALA Bylaws](#) state that a vacancy in the position of President-elect shall be filled by the Executive Board, however because the position was not officially vacant until the new officers and Executive Board were seated at the end of Annual Conference, no official action could be taken until after Annual Conference. Since there was advance notice of the vacancy, a working group of incoming and outgoing Board members was already considering options, and the new Executive Board will be making their determination on how to fill the position and bringing it to a special meeting of Council for confirmation on July 23rd.

OIF Statement on Hoopla Age and Content Ratings

The ALA Office of Intellectual Freedom released a [statement](#) on Hoopla's addition of a new audience or content filtering system being made available to librarians and library workers. The system will allow librarians and library workers to filter the platform's content based on whether Midwest Tape / Hoopla believes the materials contain content some consider questionable or controversial for certain audiences. Midwest Tape representatives told OIF that the system was developed in response to librarians and library workers' requests for a new tool to help them comply with state legislation regulating libraries' content purchasing decisions. OIF expressed concerns that such filtering systems restrict intellectual freedom and may be unconstitutional as a content-based restriction on speech.

STATE LIBRARY OF OHIO

Monthly Report, June 30, 2024

Reports are posted on the State Library of Ohio website at <https://library.ohio.gov/about/publications/state-librarian-reports>

Acquisitions and Cataloging



- Reference/Cataloging Librarian Josh Jones researched, acquired, and cataloged new print titles for the library. Recent acquisitions focused on topics such as economics, education, and public policy.
- Marsha McDevitt-Stredney uploaded a list and images of covers of print books, ebooks, and audiobooks recently added to the State Library's collection for June. The list is available on our [website](#).

Announcements

Email Listservs

- Tracy Grimm to Retire. June 24, 2024
- Register to attend Ryan Dowd's next live training webinar – Understanding Post-Traumatic Stress Disorder in Veterans. June 13, 2024

Website – What's new announcements



- [Tracy Grimm Retires](#). June 24, 2024

Child and Adult Care Food Program / At-risk Afterschool Meals

- Many libraries in Ohio and around the USA participate in At-risk Afterschool Meals/Snacks (a part of the Child and Adult Care Food Program or CACFP). This is a USDA-funded program that provides free meals and snacks to children ages 0-18 in communities with high levels of need. Besides the obvious benefits of addressing hunger and supporting vulnerable youth, CACFP participation benefits libraries through:
 - Access to new user groups, especially underserved and marginalized populations
 - Increased visibility of the library as a community asset
 - Opportunities for new partnerships

The vision of the State Library of Ohio is a Smarter Ohio where every Ohioan can access the necessary resources to be engaged citizens, excel at their jobs, participate in the workforce, and pursue their passions and interests.

STATE LIBRARY OF OHIO

- Positioning of the library as an important stakeholder in community well-being and positive child outcomes
- Potential increased attendance at library programming
- If you are already an CACFP site or have been in the past, work with your current/previous sponsor to participate.
- If you want to become an CACFP site, see No Kid Hungry's [Summer and Afterschool Meals in Libraries](#) resource guide for basic information. The [Ohio Department of Education and Workforce, Office of Integrated Student Supports](#) can help you identify a CACFP sponsor. [Children's Hunger Alliance](#) can serve as sponsor for eligible sites across Ohio.
- Contact [Janet Ingraham Dwyer](#) with questions about CACFP and food distribution through libraries.

Exhibit



- A State Library of [Ohio Gardening in America: From the Founding Fathers to Today](#) exhibit was installed in the North Hallway of the Ohio Statehouse on May 10 and was on display through June 11, 2024. Items from the State Library of Ohio's collections were used to tell the story of gardening in early America to today. State and federal documents, popular publications, books, and prints of digitized materials depicted both what has remained constant and what has changed in gardening for the family kitchen, landscapes, and farming.
 - View Facebook posts on the display on the Ohio Statehouse page:
<https://www.facebook.com/share/Y2hnUj3GqZVCKnV8/>
<https://www.facebook.com/share/4qYpBSAvxbSbkjpW/>

Government Documents

- The State Library of Ohio is a Congressionally designated depository for U.S. Government Publications and the official Ohio government documents depository, and our Government Documents Librarian Elissa Lawrence is the Regional Depository Coordinator for Ohio and GPO Depository Library Council member. If you have questions about Government Documents, feel free to contact Elissa with questions at elawrence@library.ohio.gov.

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Guiding Ohio Online

- On Thursday, May 16, the State Library Board awarded \$311,856 in LSTA funds for 17 Ohio libraries to participate in Guiding Ohio Online (GOO). The GOO program provides support to libraries serving rural populations to hire a dedicated technology trainer/contractor for their patrons and staff. The grant project term will run July 1, 2024 – June 30, 2025. Grant funding was awarded to the following libraries:
 - Andover Public Library
 - Columbiana Public Library
 - Delphos Public Library
 - Dorcas Carey Public Library
 - Fairfield County District Library
 - Garnet A. Wilson Public Library of Pike County
 - Kingsville Public Library
 - Licking County Library
 - Madison Public Library
 - Mechanicsburg Public Library
 - Newton Falls Public Library
 - North Canton Public Library
 - St. Marys Community Public Library
 - St. Clairsville Public Library
 - Troy-Miami County Public Library
 - The Wagnalls Memorial Library
 - Way Public Library
- If you have any questions regarding the funding or budget of Guiding Ohio Online, please contact the LSTA Office at LSTA@library.ohio.gov.
- If you have any questions regarding Guiding Ohio Online trainers (hiring, best practices, etc.), please contact Anne Kennedy, Technology Consultant, at akennedy@library.ohio.gov or by calling 614-466-1710.

LSTA

- The State Library of Ohio's LSTA Conservation and Preservation grant application period opened May 9, and runs through August 15, 2024. Prospective applicants were required to attend a special conservation and preservation workshop hosted by the State Library on Wednesday, May 8.
 - Libraries awarded funding will have from November 1, 2024 – August 31, 2025, to complete their projects.
 - The Conservation and Preservation grant is offered with the support of the Ohio Preservation Council and provides qualifying libraries up to \$4,999 to conserve a single item or small, discrete group of items within their collections.
- Significant progress has been made towards the relaunch of the State Library's LSTA Open Grant initiative. Open Grants will once again be available to applicants on or before August 1, 2024.
- A [new page on the State Library of Ohio's website](#) is now available to help libraries meet the requirement to provide a UEI when they're awarded LSTA funds. A UEI is unique 12-character alphanumeric value or identifier assigned to a specific entity. UEIs are issued by the federal government and are used to track how federal grant funds are allocated and expended. This new page provides tips and resources to help libraries navigate the process of obtaining a UEI.
- Questions regarding the LSTA program should be addressed to Jeff Regensburger, Library Consultant/LSTA Coordinator, at: LSTA@library.ohio.gov.

Medical Library Association Certification

- Research and Catalog Services Librarians Josh Jones, Stephanie Michaels, and Phil Wilke hold the Consumer Health Information Specialist certification from the Medical Library Association and provided trustworthy consumer health information to patrons this month.

Meetings

- Marsha McDevitt-Stredney coordinated the Library PR Communications & Marketing Interest Group quarterly virtual meeting on June 13, 2024. She led a discussion on Generative A.I. in Library Communications & Marketing. This interest group is a community of practice hosted by the Chief Officers of State Library Agencies (COSLA). Members of the group shared processes and strategies for increasing awareness and use of reference services and collections. The purpose of this community of practice is to provide a forum to exchange best practices and discuss trends, challenges, and initiatives in public relations, communications, and marketing for state libraries and the libraries they serve.

NASA@ My Library and Solar Eclipse Activities for Libraries (SEAL)

- The State Library of Ohio is [currently circulating four kits](#) designed to facilitate Libraries' Space Science Programming.
 - The [Younger Audience](#) kit provides activities geared at younger audiences such as elementary age students. The Kit includes a Sunspotter, Mini Sunoculars, and an activity based on the book [MoonBear's Shadow](#).
 - [The Multi-Generational Programming](#) kit is designed to help your library provide programs for all age groups. The Kit includes 2 large Sunoculars, a sun telescope, and activity materials about the sun.
 - The [Sun-Earth-Moon Connections Kit](#) focuses on activities and experiences that better help patrons understand their place in space, and how the Sun and Moon impact our planet. Major content areas in this kit include: modeling both lunar and solar eclipses with easy to use tools, detecting ultraviolet light in a creative way, using sorting cards to explore concepts relating to size, distance, and temperature, and an experiential activity that allows for a greater understanding of the vast scale of our Solar System.
 - The [Be a NASA Detective: Expanding Your Senses Kit](#) focuses on activities and experiences that help patrons be more comfortable using tools of science, and making predictions based on their observations. This kit focuses on things we cannot see with our normal vision on sense with our normal senses.
- Kit reservations may be made on the State Library's [website](#).
- Questions about the NASA@ My Library programs can be directed to Penelope Shumaker, pshumaker@library.ohio.gov.

Ohio Collection Analysis Initiative

- The [Ohio Collection Analysis Initiative](#) (OCAI) is an original, self-paced, collection analysis tool for considering collections that empower children and young adult readers by respecting and appreciating what makes them different and the same. OCAI is a collaborative project of the State Library of Ohio and TeachingBooks.net. The project is funded in whole or in part with Institute of Museum and Library Services (IMLS) and American Rescue Plan Act (ARPA) federal funds, granted to the State Library of Ohio. [Register for access here!](#)
- Notable highlights from this impactful initiative:
 - Free for staff working in all types of Ohio libraries! It is available at no cost to you.
 - There are no time constraints for completing this program. Set your own goals and progress at your own pace.
 - Personalized support. You have access to a dedicated, full-time specialist for assistance at any time.
 - Unlimited access to a Collection Analysis Toolkit. This toolkit complements the collection development work you already have in place.
 - Unlimited access to a vetted collection of materials about children's & young adult books and authors.
 - Identifiable action steps. You will receive a custom Implementation Plan that outlines your collection development decisions and next steps.

- [Click here](#) to check out recorded workshops and webinars related to the Ohio Collection Analysis Initiative to learn more.
- Through June, OCAI has over 800 users in 88 of 88 Ohio counties!
- Erin Kelsey and TeachingBooks staff continue to host a slate of [thematic webinars and workshops](#), teaching users how to enhance their youth-focused library collections.
- Additionally, Erin Kelsey and TeachingBooks staff continue to host drop-in [Office Hours](#), where interested parties can ask a quick question or learn more about the initiative.
 - Drop-in Office Hours are from 11 a.m. to Noon (EST); upcoming schedule, TBD.

Ohio Digital Library

- In the month of June, ODL patrons checked out 841,682 items. The total for 2024 stands at 5,133,810 checkouts.
 - The most popular magazine title in May was *The New Yorker* and the most popular non-magazine title in June was [Over the Edge](#), a thriller that is perfect for fans of CJ Box and Anne Hillerman.
- In mid-March 2020, ODL enabled the opportunity for Ohioans to take advantage of the Overdrive [Instant Digital Card](#). A user can sign up with their phone number and gain quick access to e-content via ODL. Users that sign up via the Instant Digital Card will be directed to their local library to fill out a physical library card. In June 2024, 3,895 registrations took place.
- Curious about what's being checked out? Take a look at [the real-time checkouts and holds](#).

Ohio Digital Network [Digital Public Library of America (DPLA) Project]

- **Save the date!** The State Library of Ohio will host ODNFest 2024 on **October 3, 2024**. This in-person event will take place at the State Library in Columbus, Ohio. More details and registration link to come.
- Penelope Shumaker is available to speak to libraries and cultural heritage institutions about DPLA and ODN. For details, contact Penelope at: pshumaker@library.ohio.gov.
- For those interested in being a part of the ODN or who want to learn more, please visit the ODN Website and subscribe to the ODN listserv: <https://lists.library.ohio.gov/mailman/listinfo/odn>.
- Questions on DPLA or the Ohio Digital Network should be addressed to Penelope Shumaker, pshumaker@library.ohio.gov.

Ohio Memory

- [Ohio Memory](#) is the collaborative statewide digital library program of the Ohio History Connection and the State Library of Ohio. On this free website, you can explore digital content from over 390 cultural heritage institutions representing all 88 of Ohio's counties covering a wide range of topics from prehistory to present day.
- Ohio Memory contains over 1,600,000 digital images from a variety of primary and secondary source image types, including:
 - Photographs, maps, drawings, and paintings
 - Manuscripts, letters, diaries, and journals
 - Archaeological artifacts, natural history specimens and historical objects
 - Newspapers, books, and e-publications
 - Audio and video
- Materials are selected for inclusion on Ohio Memory based on their historical significance, scanning potential, complementary value, ownership, and copyright.
- On June 12, staff from the Ohio History Connection and the State Library met and held their quarterly meeting to discuss the Ohio Memory Project Program. The group discussed the growth and success of the program, gave institutional updates, and discussed upcoming trainings.
- If you have questions about this program, you can contact our Digital Initiatives Librarian Shannon Kupfer-Trausch at trausch@library.ohio.gov.

Ohio Ready to Read

- [Early Literacy 101](#) is a free, full-day (6 contact hour) hands-on workshop to help library staff build a firm foundation in early literacy. Participants learn how brain development impacts how young children learn; discover effective, research-based early literacy resources and activities; and explore how storytime supports early literacy. Registration will open in mid-July for Early Literacy 101 workshops in Newark on August 22 and Upper Arlington on September 4. Registration will open in early August for a workshop in Medina on October 7. [Learn more about the Early Literacy 101 workshop.](#)
- Ohio Ready to Read is a partnership initiative of the Ohio Library Council and State Library of Ohio that helps librarians and library workers to educate Ohio's families on the importance of early childhood literacy. Contact [Janet Ingraham Dwyer](#) with any questions about Ohio Ready to Read.

OhioLINK

- In 1994, the State Library of Ohio became a founding member of OhioLINK, and our partnership continues.
- State Library staff members attended multiple OhioLINK meetings including the LSP Information Technology Update, LSP Working Groups update, LSP Vanguard Libraries panel, Library Advisory Council meeting, Ex Libris' introduction to their Define Phase meeting, Cooperative Information Resource Management Team Meeting, and the Open Director's Meeting.
- Project Leads Director of Library Operations Ryan Burley and IT Library Systems Analyst David Green continue to work on the OhioLINK LSP migration project by attending weekly meetings with over 110 Library staff from OhioLINK's 117 libraries. The State Library has recently completed and submitted their migration forms for this project.

Reference Services

- In June, Research and Catalog services staff provided reference assistance to the following state agencies. This included finding and providing articles, finding government documents, answering reference questions, assisting with electronic resources, etc.
 - Department of Developmental Disabilities
 - Office of the Ohio Public Defender
 - Ohio Attorney General
 - Ohio Bureau of Workers' Compensation
 - Ohio Department of Commerce
 - Ohio Department of Health
 - Ohio Department of Job & Family Services
 - Ohio Department of Public Safety
 - Ohio Department of Rehabilitation and Correction
 - Ohio Office of Criminal Justice Services
 - Ohio Secretary of State
 - Industrial Commission of Ohio
- Research and Catalog services staff also provided reference services to businesses, the public and universities.

Reference Statistics

- Reference staff answered 98 reference questions in June totaling 1217 minutes of reference research.

Reimagining School Readiness

- The State Library of Ohio is proud to support the [Reimagining School Readiness Toolkit](#), a suite of research-backed resources created for library staff to help families prepare children ages birth to 8 years for success in school and in life. The toolkit was developed by the [Bay Area Discovery Museum](#) in collaboration with the California State Library and the Pacific Library Partnership.
- Please keep an eye on the various library listservs and traditional communication channels for additional workshop announcements and registration openings.

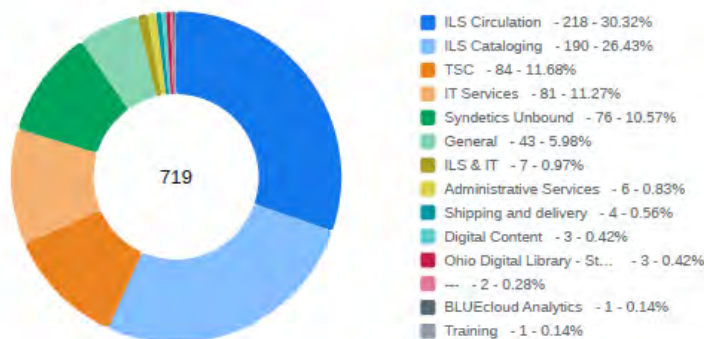
The vision of the State Library of Ohio is a Smarter Ohio where every Ohioan can access the necessary resources to be engaged citizens, excel at their jobs, participate in the workforce, and pursue their passions and interests.

- These workshops cover such topics as:
 - key findings from current cognitive and developmental psychology research
 - the implications of those findings for library staff's daily work
 - practical ready-to-implement ideas for activities
 - resources for staff training and for parents/caregivers
- If your library is interested in hosting a Reimagining School Readiness training for your staff, contact Penelope Shumaker, pshumaker@library.ohio.gov
- Additional information about this initiative can be found [here](#). Questions regarding Reimagining School Readiness should be addressed to Penelope Shumaker (pshumaker@library.ohio.gov).

SEO Service Center

- Total automation consortium circulation for the past 30 days—**1,114,971**
- Total number of new users created in the past 30 days—**8,398**
- Interlibrary loans initiated for the past 30 days—**557**
- Total number of support tickets created for the previous month—**719**
- Support tickets logged with Integrated Library Software (ILS) vendor SirsiDynix—**5**

Total Tickets by Month



- **Phone Support**
 - **853** Total calls
 - **292** Incoming
 - **299** Outgoing
 - **262** Internal staff calls
 - **45 hrs. 11 min.** total call duration
- **Remote Customer Support On-Demand Access**
 - **15** on-demand remote sessions
- **SEO Consortium Libraries App (BCMoble) Stats**
 - **3,237** new devices
 - **27,605** holds placed
 - **76,444** app launches
 - **81,236** total searches



- **Click and Collect Curbside service with the Consortium Libraries App**
 - 31 service locations actively using Click and Collect “Curbside Pickup” to serve their patrons
 - 133 Page Loads – number of times the “Curbside Pickup” button was engaged
 - 56 Patrons arrived and completed their session

- **Consortium Service Highlights**
 - On June 2, Nicole Brown, Brenda Michel, and Jay Miley met with SirsiDynix to review the Final System Configuration for Marvin Memorial Library.
 - On June 6, the SEO IT Team met with representatives from EBSCO to review the EBSCO Discovery Service.
 - On June 6, Paula hosted a Patron Point training session with Guernsey County District Library staff.
 - On June 6, SEO IT met with the SLAAIT group for an interview on AI usage in our organization.
 - On June 10, SEO staff attended the monthly SirsiDynix Sure Sailing meeting with Kat Stephens, Library Software Consulting Team Lead.
 - On June 10, Jay met with staff from LeanOhio to discuss mapping to their new Learning Management System.
 - On June 11, SEO IT met with Flycast Partners to discuss the Freshdesk software licensing.
 - On June 13, Paula hosted a Patron Point training with staff from Louisville Public Library.
 - On June 20, Heather Miller attended the “Breaking Barriers, Building Bridges” seminar in Cuyahoga Falls, OH.
 - On June 21, Paula hosted a Patron Point training session with St. Clairsville Public Library staff.
 - On June 25, Heather connected with the Director of Marvin Memorial Library to discuss upcoming training.
 - On June 25, SEO held Open Office Hours covering Talpa AI for the online catalog with 11-member library staff attending.
 - On June 26, Nicole, Brenda, and Jay met with the SirsiDynix to discuss data for the Marvin Memorial Library migration.
 - On June 26, Heather connected with the Director from Liberty Center Public Library.
 - On June 27, Heather and Jay met with the library director and staff at Brumback Library.

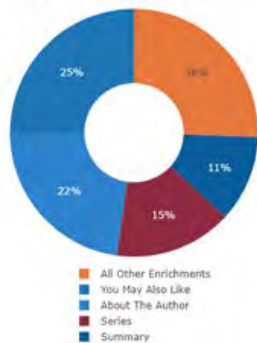
- **Niche Academy Stats**
 - Serving Every Ohioan Staff Tutorials views – 458
 - Online Catalog Tutorials views – 345
 - ASL Storytime – 9

- **Syndetics Unbound Statistics**
 - **Enterprise Catalog**
 - 11,302,210 cover images loaded in online catalog searches.
 - Syndetics Unbound enriched 97,915 (95%) out of 102,336 pages loaded.
 - 38,996 patron interactions with enriched content.

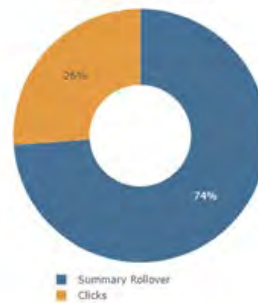
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- o **Patron Interactions:**

Enrichments With Most Interactions



Kinds of Interactions



- o 76 display widgets updated.
 - o 291,396 widgets loaded
 - o Patrons have interacted with display widgets 9,132 times.
- **PatronPoint Notices sent to consortium patrons**
 - o 107,293 email notices sent
 - o 85,996 SMS notices sent
 - o 193,289 unique patrons notified
 - **Offsite Storage**
 - o 7,505 items are housed at SEO for offsite storage.
 - o 75 items were sent to fill holds for consortium members

Services for the Blind and Print Disabled

- Library service for the blind and print disabled in the United States is delivered through a network of libraries and agencies coordinated by the [Library of Congress National Library Service for the Blind and Print Disabled \(NLS\)](#). In partnership with the Ohio Library for the Blind and Print Disabled (OLBPD) at the Cleveland Public Library, the State Library of Ohio serves as the machine lending agency for the state providing playback equipment to eligible blind, visually impaired and print disabled residents. To help in this effort, we have machine sub-lending agencies, local public libraries, or social service organizations to help assist eligible residents in their areas.
- Contact Ryan Burley at rburley@library.ohio.gov with any questions concerning the Talking Book Program.

Staffing

- Tracy Grimm retired effective July 1, 2024, from her position as Library Administrator 1 after over 34 years of public service.
- Rebecca Hanshaw retired effective July 1, 2024, from her position as Information Technologist 2 after over 34 years of public service.

State Agency Collaboration

- On June 6, the State Library worked with Ohio Department of Development Chief Grace Snider to transfer 50 boxes of materials from the Department of Development to the State Library. Many of these items are State Documents and reports which we will incorporate into our collection.

Strategic Planning

- Libraries currently receiving strategic planning services from State Library consultants include:
 - Milton-Union Public Library
 - Williams County Public Library
 - Alexandria Public Library
 - Pemberville Public Library
 - Coshocton Public Library
- If you have questions about the [State Library's strategic planning services](#), or would like to be placed on the waiting list for this service, please contact Evan Struble at estruble@library.ohio.gov.

Summer Library Program

- The [2023 Ohio Summer Library Program evaluation survey](#) is now open. All Ohio public libraries are asked to complete this survey after your summer program ends. Your response helps ensure high-quality resources and support for future SLPs, and documents the value and impact of summer programs at Ohio libraries. Find the survey here: www.surveymonkey.com/r/slpeval2024
- Several partners are again supporting Ohio public libraries' summer programming with incentives and special offers:
 - The Ohio Renaissance Festival is providing a coupon good for 50% off gate admission for all ages. The request period for this coupon ended in mid-March.
 - The Ohio Expo Center is providing a printable voucher for free child (ages 5-18) admission to the Ohio State Fair. The Ohio Department of Natural Resources is providing a certificate for all ages, good for \$10 off camping/lodging at Ohio State Parks. These incentives were emailed to a representative of each Ohio public library system in March.
 - The Greater Cleveland Aquarium offers a specially discounted virtual program for libraries. Each booking of the Virtual Aquatic Escape program by an Ohio public library comes with two complimentary Aquarium admission passes that you can use as SLP prizes. [Learn more and book a program](#). This offer is available year-round.
- See the [Ohio Summer Library Program website](#) for resources to support summer planning. Contact [Janet Ingraham Dwyer](#) to request details of the above incentives (Ohio public libraries only, please) or with any questions about SLP.

Tours

- Research and Catalog Services staff gave tours of the State Library of Ohio's collection. These tours included the State Library of Ohio's Rare Book Rooms which include many rare and unique items such as original letters written by President George Washington, Medieval Manuscripts and early Federal and State Documents.

[continued on next page]

- On June 18, State Senator William P. DeMora visited the State Library of Ohio and received a tour of Ohioana Library; our Rare Book Rooms from Digital Initiatives Librarian Shannon Kupfer-Trausch; and a facilities and Government Documents tour from Director of Library Operations Ryan Burley.

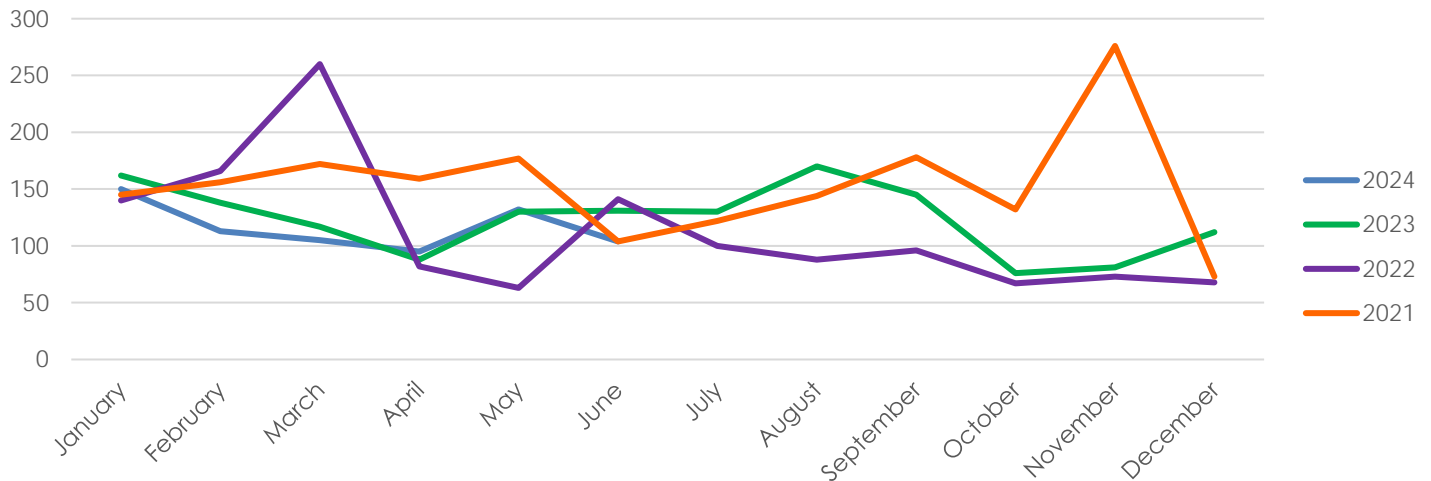


L to R:
 Kirstin Krumsee, Library Consultant – Data and Research, State Library
 Kimberlee Kiehl, Executive Director, Ohioana Library
 Beverly Cain, Interim State Librarian, State Library
 William P. DeMora, Senator, The Ohio Senate
 Ryan Burley, Director of Library Operations, State Library
 Shannon Kupfer-Trausch, Digital Initiatives Librarian, State Library

WebJunction

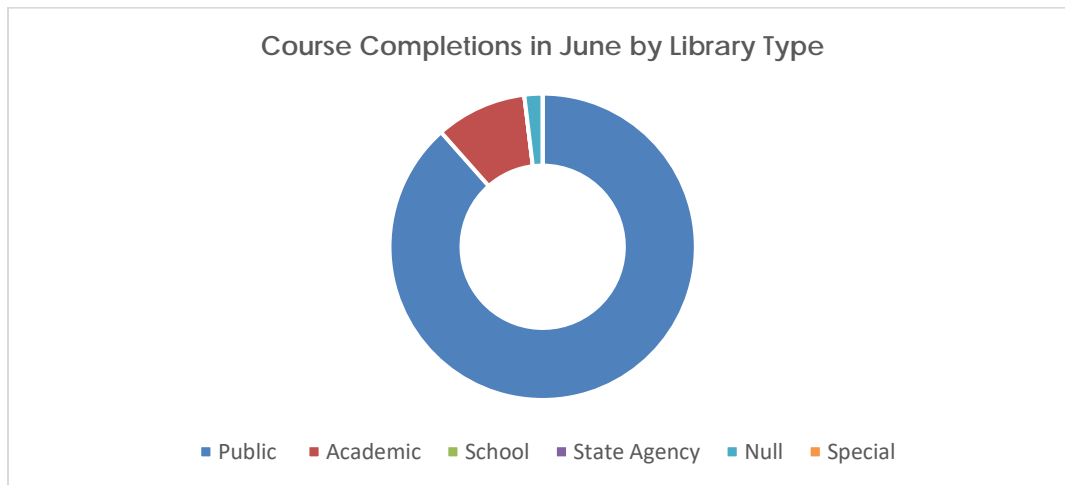
- There were 104 WebJunction course completions in June 2024, down from 132 in May. Individuals completing courses in June represented the following types of libraries: 91 public libraries, 10 academic libraries, and 3 did not report library type.

2021-2024 Number of Completed Courses in Months & Years
 The numbers represent courses completed not individuals.

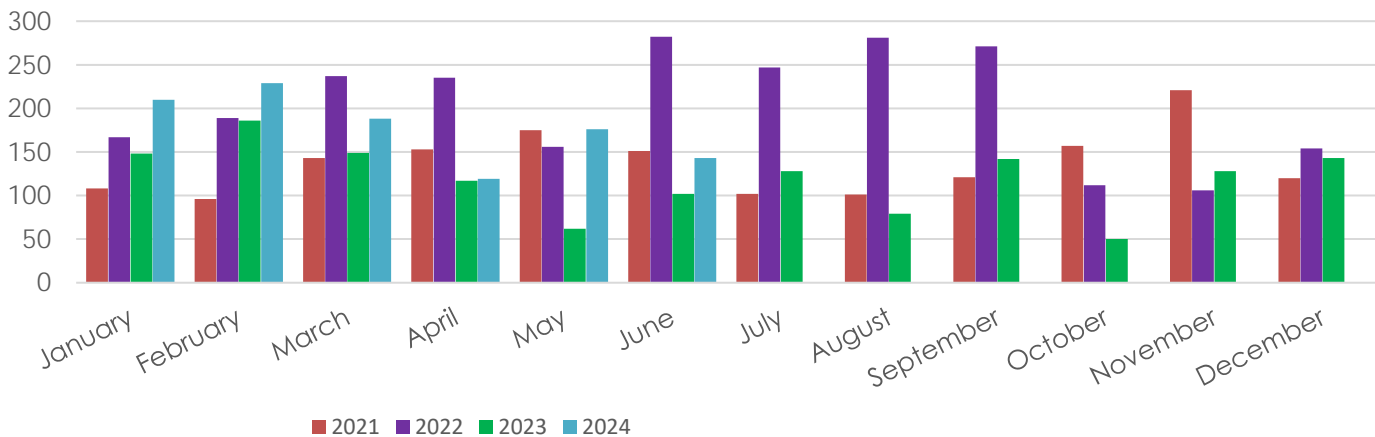


2021-2024 Number of Completed Courses in Months & Years

Months	2024	2023	2022	2021	Grand Total
January	150	162	140	145	597
February	113	138	166	156	573
March	105	117	260	172	654
April	95	88	82	159	424
May	132	130	63	177	502
June	104	131	141	104	480
July		130	100	122	352
August		170	88	144	402
September		145	96	178	419
October		76	67	132	275
November		81	73	276	430
December		112	68	73	253
Grand Total	699	1480	1344	1838	5361



2021-2024 Number of Active Users in WebJunction Courses
Number of unique logins accessing course within each month



The vision of the State Library of Ohio is a Smarter Ohio where every Ohioan can access the necessary resources to be engaged citizens, excel at their jobs, participate in the workforce, and pursue their passions and interests.

**Ohio Library Council
BOARD OF DIRECTORS**

ITEM NO.: **5.C**

MEETING DATE: **July 19, 2024**

SUBJECT: **OPLIN Report**

SUBMITTED BY: **Don Yarman**

REPORT FOR INFORMATION

Category 2 E-rate Funds: “Use It or Lose It”

This is the last year to apply for E-rate Category 2 funds for your library in this budget cycle. Unlike “regular” E-rate which pays for on-going services related to internet access, Category 2 funds are internal wiring and equipment, such as routers, switches, and wireless access points; Category 2 also covers consulting fees for installation and configuration. We’re building out a portal to help libraries take advantage of the funds; check out <https://oplin.ohio.gov/category2>, and watch the OPLIN lists for an announcement of a short video guide to get you started.

E-rate Cybersecurity Pilot

E-rate rather notoriously does not fund cybersecurity services and tools, but the FCC has approved a three-year pilot to explore a policy change. Eligible services include advanced/next-generation firewalls, endpoint protection, identity management, and threat monitoring/detection/response. See <https://www.fcc.gov/cybersecurity-pilot-program> for more details. (OPLIN will be applying, but we’re encouraging libraries to also apply; the FCC needs to see how in-demand this funding is.)

Managed Branch Connections

Our first set of OPLIN-provided branch circuits are live, and nothing in the pilot program so far looks like a problem. This summer, we’ll be inviting libraries whose branch connections expire before January 2026 to consider paying OPLIN to order and support branch connectivity for them. The cost will be about \$155 per month per branch for a 1 Gbps circuit, billed annually. Watch the OPLIN lists for an announcement later this summer.

Website Accessibility Requirements

For years, the Department of Justice has said that library websites and apps should be compliant with the ADA, but they didn’t say how. The courts settled on “WCAG 2.1 Level AA” and things rolled on from there. Now, the DOJ has made the court standard [official](#).

The compliance deadline is way out in the future (April 2026 for large libraries, 2027 for the rest). We’ll have more advice for compliance later this year, but meanwhile our advice is *do not fall for companies trying to sell you a website overlay*.

**Ohio Library Council
BOARD OF DIRECTORS**

ITEM NO.: **5.D**

MEETING DATE: **July 19, 2024**

SUBJECT: **Executive Director's Report**

SUBMITTED BY: **Michelle Francis**

REPORT FOR INFORMATION

GrowthZone – Association Management Software

With permission from the OLC Board of Directors, OLC signed a contract with GrowthZone (GZ) for the new Association Management Software (AMS). The onboarding for OLC staff has begun. We have weekly meetings with our GZ Implementation Coach and do weekly module training through GZ University as a group. In addition, we have started weekly meetings with our GZ Web Project Manager for transitioning our website as well. More information will be shared at the Board meeting.

IRS Form 990

The Finance Committee of the OLC Board of Directors met with Michael Goldberg from Perks Pusateri CPAs on June 3 to review the 2023 OLC Financial Audit. Michael shared that it was a clean audit and answered questions. A final copy of the audit will be distributed to members of the Board. Now that the audit is complete, Michael is preparing OLC's IRS Forms 990, the informational tax return that 501(c)(6) organizations are required to file under the IRS tax code. As per OLC policy, the Finance Committee will review the form.

ALA Annual Conference

Thank you again to the OLC Board of Directors for including additional resources in the OLC 2023 Budget for the OLC Executive Director and the Director of Professional Development to attend the ALA Annual Conference.

Activities at the American Library Association's 2024 Annual Conference included:

- ALA Chapter Leaders Forum
- General Sessions and Keynotes
- ALA Chapter Relations Committee (CRC)
- Dinner Meeting with State Library Association Executives
- Visits with vendors in the Expo Hall to discuss opportunities for exhibiting and sponsorships at OLC's Convention and Expo.
- Joint Presentation with Amazon Business
- COSLA Reception
- International Council of Library Association Executives (ICLAE) Meeting
- Sessions with OLC Members Speaking

OLC Elections

The 2024 OLC Elections started on June 30 and run through July 30. OLC Individual Members will elect five members of the OLC Board of Directors, including one MLIS position, one library trustee position, and three at-large positions. In addition, to the OLC

Board of Directors slate, members will be voting on the ALA Chapter Councilor position. Biographical information and candidate position statements are available on the OLC website at <https://olc.org/blog/2024/06/10/2024-olc-elections-start-june-30-meet-the-board-candidates/>

Finally, in addition to the OLC Board of Directors and ALA Chapter Councilor; OLC Division Action Councils will be voting on their respective Action Council leadership positions. Electronic ballots were sent via email. Voters/members must enter their **Voter ID** and **Voter Key** provided in the e-mail to cast their ballot.

Once voting closes on July 30, OLC staff will review the results with the chair of the Nominating Committee. Results will be sent to all candidates and then posted on the OLC website.

Small Library Directors' Forums

The OLC Small Libraries Division will host discussion forums for directors of small libraries at three locations around Ohio this fall. These forums are designed for directors of small libraries to discuss issues of common interest and to share ideas on how to deal with challenges unique to small libraries. The discussion also will include an update on OLC activities, legislative issues, and library funding.

The dates and locations of the forums include:

Tuesday, Aug. 20: 10 a.m. – 12 p.m.

Chillicothe & Ross County Public Library

Tuesday, Sept. 24: – 10 a.m. – 12 p.m.

Bellevue Public Library

Tuesday, Oct. 15: 10 a.m. – 12 p.m.

Wood County District Library

OLC Staff Anniversaries

Denise Kise: July 1 – 10 years

Activities

Activities since the last Board meeting include:

- | | |
|--------|-----------------------------------------------------------------------------|
| May 17 | Meeting on Digital Inclusion Opportunities for Central OH Libraries |
| May 20 | Unite Against Book Bans & ALA Policy Corps Webinar |
| May 21 | Nominating Committee Follow-up Meeting
Meeting w/State Librarian of Ohio |
| May 22 | Joint Committee on Property Tax Review & Reform |
| May 23 | Meeting w/Rep. Matthews |

AMS Meeting w/GrowthZone

May 28 Media Interviews on Legislation

May 30 OLC Virtual Town Hall w/Library Directors

May 31 ETM Meeting @ Mansfield Richland County Public Library
OGIL Meeting

June 3 OLC BoD Finance Comm. Meeting
AMS Meeting

June 4 OLC New Directors Workshop #2
Media Interviews on Legislation

June 5 OLC Legal Update Webinar
Metro Directors Meeting
Meeting w/State Librarian of Ohio

June 7 OLC GRC Meeting

June 10 Meeting w/COSI
Meeting w/North Hill Consulting

June 11 Meeting w/Rep. Isaacsohn

June 12 OLC Ballot Issues Workshop

June 13 Meeting w/OverDrive (Steve)
Meeting w/State Librarian of Ohio

June 14 Science of Reading Meeting w/ODEW (Melissa)
OPLIN Board Meeting

June 17 Media Interviews on Legislation
OGIL Reception @ Governor's Residence

June 18 House Finance Comm. (Cap. Bill)
ALA Virtual Membership Meeting
ICLAE Office Hours

June 20 Meeting w/Amazon Business (Tessa)

June 27 AMS Meeting w/GrowthZone
Meeting w/State Assoc. Executive Directors

June 28 – July1 ALA Annual Conference

June 28 ALA Chapter Leaders Forum

June 29 Meeting w/OLC's ALA Councilor

5.D: Executive Director's Report

	Chapter Relations Committee Meeting Amazon Business Prime Presentation COSLA Reception
June 30	ICLAE Meeting Chapter Relations Committee Meeting
July 8	ALA Law for Librarians Touchbase
July 9	AMS Meeting w/GrowthZone OLC Website Meeting 990 Meeting Meeting w/Amazon Business Prime (Tessa)
July 10	FEMA/State of OH EMA Directors Lunch & Learn
July 11	OLC Voter Registration Webinar OLC IF Committee Meeting GZU Onboarding w/OLC Staff
July 12	Ribbon Cutting @ Cincinnati & Hamilton County PL Main Touchbase w/State Librarian of Ohio Metro Directors Meeting
July 15	GZU Onboarding w/OLC Staff

**Ohio Library Council
BOARD OF DIRECTORS**

ITEM NO.: **5.E.1**

MEETING DATE: **July 19, 2024**

SUBJECT: **Government and Legal
Services Report**

SUBMITTED BY: **Jay Smith**

REPORT FOR INFORMATION

PLF Update

According to the Office of Budget and Management (OBM), state tax receipts came in \$55.3 million (or – 2.1%) below estimate in June. Preliminary data shows that the state closed Fiscal Year 2024 with a \$1.1 billion cash balance even though overall tax revenues came in \$484.7 million (or – 1.7%) below estimates. The state was able to stay structurally balanced due to high investment earnings and low spending.

The Ohio Department of Taxation (ODT) posted the July 2024 Public Library Fund (PLF) distribution of \$45,284,931 – which is \$934,001 (or – 2.02%) below ODT’s original estimate that was issued in July 2023; and \$869,749 (or – 1.88%) below ODT’s updated estimate issued in December 2023. OLC is continuing to monitor state revenues and we hope to have more information this fall as OBM updates their FY 2025 state revenue estimates for purposes of the next state budget.

A look at the PLF distribution for the past three years and a link to an Excel spreadsheet listing each county’s distribution total for July 2024 can be found on the [OLC website](#).

ODT Posts Final CY 2024 PLF Certification Update

The Ohio Department of Taxation (ODT) recently issued their final estimates for the Public Library Fund (PLF) distributions for each county for Calendar Year 2024 (CY 2024).

Overall, ODT is now estimating the total CY 2024 PLF distribution will be \$480,202,810, which is \$11,578,946 less than the original ODT certification issued in July 2023, and almost \$30 million less than the actual 2023 total distribution.

Please read the certification letter for your county entitlement carefully. The entitlement estimates are based on 1.70 percent of projected revenues (net of the transfers) from the state’s General Revenue Fund (GRF) tax sources, multiplied by your county’s computed share of the total PLF for July-December 2024. These are county-by-county estimates and not detailed down to the library system or building level. As you know, each county has a different distribution formula. Therefore, neither OLC nor the ODT can issue estimates for each individual library system.

As a reminder, by statute, ODT is required to provide an initial certification in July for the following calendar year. That certification is then updated in December and a final update is required in June of the actual calendar year. Therefore, the final statutorily required certification for CY 2024 was just provided and no further updates are planned by ODT for the CY 2024 estimates. The next certification issued by ODT will be in July 2024 for CY 2025.

5.E.1: Government and Legal Services Report

As mentioned in previous communications, OLC is concerned about the PLF and state revenues being down. Please be sure to share this information with your legislators over the next four months when they are back in your district and out on the campaign trail.

Joint Committee on Property Tax Review and Reform

This joint legislative committee has continued to meet throughout the spring and hold hearings with invited testimony from a variety of stakeholders including county auditors, schools, county commissioners, townships trustees and mayors. Business groups including the Ohio Chamber, Business Roundtable, and NFIB also provided testimony to the committee. Additionally, OLC offered testimony on May 22. At this time, it does not appear that the committee will have any additional hearings and will be issuing a report by the end of the year. More will be discussed at the Board Meeting.

HB 257 - Virtual Meetings Bill

HB 257 is legislation sponsored by Rep's Hoops (R-Napoleon) and Claggett (R-Newark) to provide certain public boards, including library boards, with the opportunity to have virtual meetings. Since its introduction a few amendments have been added to help clarify certain provisions of the bill. One of the changes includes a requirement for public bodies to define in their virtual meeting policy what would constitute a "major nonroutine expenditure" or "significant hiring decision," which are factors that can trigger a requirement to meet in person.

Another change requires a virtual meeting notification to be distributed 72 hours prior to the meeting with an agenda. Objections to agenda items must be sent to the president of the board at least 48 hours before the meeting. If two or more members of the board object to an agenda item, the issue can be discussed, but the public body cannot take action on that item during the virtual meeting. HB 257 was voted out of the House on Nov. 29 and is now being heard in the Senate Government Oversight Committee where it has had two hearings. Currently, trustees of library boards are still required to have their meetings in-person.

HB 556 – Criminal Liability for Teachers and Librarians

House Bill (HB) 556, sponsored by Rep. Adam Mathews (R-Lebanon), seeks to create criminal liability for certain teachers and librarians for the offense of pandering obscenity. The bill further defines a "school librarian" to include librarians employed in a school district public library. Outside of Rep. Mathews being the sponsor of this bill, there are no additional co-sponsors. Soon after the legislation was introduced, OLC was on the phone with Rep. Mathews' office seeking clarification on what was introduced. More will be discussed at the Board Meeting.

HB 622 – Materials Harmful to Juveniles

House Bill (HB) 622, introduced by Rep. Al Cutrona (R-Canfield), is legislation seeking to mandate that all public libraries incorporate a policy for children under the age of 18, to have parental consent to obtain or view any material that is deemed "harmful to juveniles" under ORC 2907.01. The legislation would also require all libraries to conceal from viewing certain materials by placing them behind "blinder racks," wrapping the material, covering the material, or locating it so that it is not open to the view of juveniles.

If any resident of the state believes that a library is not in compliance, a complaint could be filed with the State Library Board, who would then oversee investigating the library. Based on the investigation, if a library is found to not be complying, a report would be issued to the

5.E.1: Government and Legal Services Report

county treasurer with directions to withhold distributions from the county public library fund until the library complies. More will be discussed at the Board Meeting.

Legislature on Summer Break

The Ohio General Assembly has now begun their summer break following a long day at the statehouse. On June 26, the House and Senate passed several pieces of legislation including House Bill (HB) 2, which includes capital appropriations and the \$700 million One-Time Strategic Community Investment Fund (OTSCIF). HB 2 also includes a spending package with \$3.5 billion in new capital appropriations, \$150 million for community projects, and more than \$2 billion in reappropriations to continue previously authorized project spending.

HB 2 was signed by the Governor and became effective immediately. Those libraries that received OTSCIF funding will be contacted by OBM on how to begin drawing down their funds.

Additionally, now that the legislature is taking a break from committee hearings and voting sessions in Columbus, this is a great time to meet with your legislators back in the district.

While some of you may be disappointed that your project did not receive funding, I want to assure you that there is significant legislative support for Ohio's public libraries, and we need to keep that momentum moving forward.

This fall, OLC will be traveling around the state hosting meetings with library directors, fiscal officers and trustees, setting the stage for next year's biennial state budget. Believe it or not, that process has already begun.

AOS Bulletin 2024-005 – New Fraud Training

The AOS recently released Bulletin 2024-005 regarding fraud reporting and training. Many of you may remember Auditor of State Keith Faber mentioning this new training during his remarks at OLC's Library Fiscal Officer/CPIM Conference in April. The new training requirement applies to all political subdivisions – including public libraries.

Current public employees will be required to complete the training within 90 days of the date listed in the bulletin (beginning Oct. 1 for public libraries) unless good cause exists for completion at a later date.

The 8-Minute On Demand Training Video, Employee Acknowledgement Forms, Employer Fraud Training Tracking Spreadsheet, and Frequently Asked Questions regarding these requirements are available on the [AOS website](https://ohioauditor.gov/trainings/fraud.html) at ohioauditor.gov/trainings/fraud.html

The Bulletin provides details about the requirements to report fraud, theft in office, or misuse or misappropriation of public money pursuant to Ohio Revised Code (ORC) §4113.52 as amended by Ohio Senate Bill 91 of the 135th General Assembly. In addition, ORC §117.103 was amended by Ohio House Bill 33 of the 135th General Assembly requiring the Auditor of State to develop training material detailing Ohio's fraud-reporting system and the means of reporting fraud, waste, and abuse and required to be viewed by every employee and elected official of a political subdivision, state agency, and member of the general assembly.

**Ohio Library Council
BOARD OF DIRECTORS**

ITEM NO.: **5.E.2**

MEETING DATE: **July 19, 2024**

SUBJECT: **Professional Development
Report**

SUBMITTED BY: **Laurie Miller**

REPORT FOR INFORMATION

Meetings Participation:

Ohio Treasurer New CPIM Program Call – May 22

Experience Columbus Annual Business Meeting, TourismUS – May 23

Adult Services Customer Service Conference Committee Meeting – May 28

Library Management Leadership Conference Committee Meeting – June 5

Tech Services Division Webinar topic discussion – June 18

ALA Annual Conference & Expo San Diego – June 28-30

GrowthZone Weekly Meeting – July 9

GrowthZone University – July 11

ALA Annual Conference & Expo Summary

- Attended the ALA Marketplace Exhibits Opening Reception on Friday, June 28 and visited many of our OLC Vendors and Amazon Business partner booth.
- Saturday, June 29 in the morning I went to see Drew Wichterman from Pickaway County District Public Library at the Embedded Librarianship Poster Session about Community Outreach Mindset for Small/Rural Libraries. Nick Tepe had a great example of outreach in his community to mobile home and faith centers that have been well received.
- On my way to the TechTalk Stage I got my picture taken with the Baker & Talor cats!
- Michelle Francis, Lisa Varga (VLA), Ellen Paul (CLC) and Tessa Sullivan discussed their experiences at Bigger, Better, Faster with Amazon Business at 11:30 a.m.
- From 1-2 p.m. I attended the Coretta Scott King Book Awards Round Table Chair's Program with Kacie Armstrong from Euclid Public Library and Jancie M. Newsum from CSKBART. They talked about how to use this award-winning collection to advance DEI in libraries.
- In Systems and Technology at 2:30 p.m., I attended Experience OCLC Meridian: WorldCat Entities linked data creation and curation (which was mostly over my head knowledge), but the session was full of interested attendees!
- Main Stage Featured Speakers on all days were packed – standing room only!
- Sunday, June 30 in Outreach and Engagement our members represented Ohio well! The Food is a Right: Libraries Respond to Food Inequity session was presented by Lauren Boeke from Toledo-Lucas Public Library and Anastasia Diamond-Ortiz from Lorain Public Library along with others from Michigan, Virginia and Alaska. They discussed the partnerships with connecting kids to meals, why the library is an ideal meal site and the Lorain Public Library System Freedge, Urban Farm and the importance of community partners.
- In Core Values and Career Development – Stark County District Library, Stow-Monroe Falls Public Library and Cleveland Public Library spoke on Supporting Libraries and Library Workers Through Employee Resource Groups.

5.E.2: Professional Development Report

- In Programs and Services – Dayton Metro Library presented Community ESL Classes at Public Libraries: The Why and How session.
- How exciting to see our members in action!

2024 Events	Date	Attendance	Location
OTSCIF Webinar	Feb. 20	134	Virtual
Amazon Business Prime Webinar	Feb. 29	224	Virtual
Library Trustee Workshop	Mar. 9	94	OLC/Virtual
Science of Reading 1 of 3	Mar. 14	103	Virtual
Library Trustees Dinner (East)	Mar. 28	16 (9)	Guernsey County Library, Cambridge
PLA 2024	Apr. 2-5		GCCC
OLC Pre-Con Workshop @ PLA	Apr. 2	75	GCCC
Science of Reading 2 of 3	Apr. 11	156	Virtual
Library Trustees Dinner (NW)	Apr. 11	45 (26)	Stone Ridge Golf Club, Bowling Green
CPIM – Fiscal Officer Conf.	Apr. 18-19	131	Nationwide Hotel & CC, Lewis Center
Library Legislative Day	Apr. 24	209	Plaza Hotel Columbus (Sheraton on Cap. Square)
Library Trustees Dinner (SW)	Apr. 25	21 (12)	Walnut Grove Country Club, Dayton
Library Trustees Dinner (NE)	May 2	85 (55)	Embassy Suites Independence
Science of Reading 3 of 3	May 9	115	Virtual
New Director Workshop 1 of 4	May 14	29	OLC/Virtual
New Director Workshop 2 of 4	Jun. 4	33	OLC/Virtual
Legal Update Webinar	Jun. 5	194	Virtual
Ballot Issues Workshop 1	Jun. 12	44	Virtual
Voter Registration Webinar	Jul. 11	144	Virtual
New Director Workshop 3 of 4	Jul. 17	32	OLC/Virtual
Outreach Retreat	Aug. 9	49	OCLC, Dublin
Small Library Director Forum	Aug. 20	2	Chillicothe & Ross County Public Library
Adult Services & Customer Service Conf.	Aug. 23	29	Quest Conf. Center, Columbus
New Director Workshop 4 of 4	Aug. 28	31	OLC/Virtual
Library Fiscal Officer 102	Sept. 12		OLC/Virtual
Small Library Director Forum	Sept. 24	10	Bellevue Public Library
Tech Services Webinar	Sept. 24		Virtual
Ohio Library for the Blind & Print Disabled Webinar	TBD		Virtual
Small Library Director Forum	Oct. 15	4	Wood County District Public Library

5.E.2: Professional Development Report

Library Management & Leadership Conf.	Oct. 25		Embassy Suites Akron Canton Airport
Ballot Issues Workshop #2	Nov. TBD		OLC/Virtual
OLC Planning & Leadership Conf.	Nov. 13		Columbus Metropolitan Library
2025 OLC Legislative Day	Apr. 8		Ohio Statehouse
2025 CPIM – Fiscal Officer Conf.	May 1-2		Nationwide Hotel & CC, Lewis Center
2025 OLC Convention & Expo	Nov. 19-21		Huntington CC, Cleveland

**Ohio Library Council
BOARD OF DIRECTORS**

ITEM NO.: **5.E.3**

MEETING DATE: **July 19, 2024**

SUBJECT: **Communications Report**

SUBMITTED BY: **Angie Jacobsen**

REPORT FOR INFORMATION

Media Coverage

A [press release](#) was issued on June 11 about the state's \$4 million investment in public library projects through the One-Time Strategic Community Investment Fund (OTSCIF). In addition to OTSCIF coverage, an article about the decline in state revenues and its impact on the Public Library Fund (PLF) ran in the Ohio Capital Journal.

[Ohio libraries bracing for tough choices as state funding revenue continues to dip](#)

The OLC was also quoted in articles about House Bill (HB) 622 and HB 556:

- [The Columbus Dispatch](#)
- [Yahoo News](#)
- [Ohio Capital Journal](#)
- [WLWT News Cincinnati](#)
- [Fox 19 Cincinnati](#)

Website

Work has begun on the new OLC website. A meeting with our website design project manager is scheduled for July 18. The new website will be fully integrated with OLC's new Association Management Software and will include enhanced functionality and a modern, mobile responsive design.

Intellectual Freedom

Additional resources have been added to the password-protected page on the [OLC website](#) to help library administrators prepare for and respond to a challenge or complaint. This page also includes information on handling First Amendment Audits and petitioning.

Division/Committee Projects

- The Children's Services Division sent its quarterly e-newsletter on June 4.
- Certified Public Librarian and Certified Public Library Staff certification holders (new and renewals) were featured in Access and on the OLC website.
- Information on voting for OLC Leadership was included in Access, This Week and on the OLC website.
- Information on dues proration was shared in Access and on the OLC website.

Event Promotion

- A Call for Programs was issued for the Library Management and Leadership Conference. The deadline for submissions was July 12.
- The New Directors Workshop series, Outreach and Special Services Retreat and the Adult Services and Customer Service Conference continue to be promoted in This Week, Access and the OLC website.

5.E.3: Communications Report

**Ohio Library Council
BOARD OF DIRECTORS**

ITEM NO.: **5.E.4**

MEETING DATE: **July 19, 2024**

SUBJECT: **Membership Services Report**

SUBMITTED BY: **Jeanine D'Andrea**

REPORT FOR INFORMATION

2024 Membership

As of June 30, 2024, there are 2,613 Individual Members as compared to 2,261 on June 20, 2023. There are 607 new individual members. In addition, there are 102 Friends Groups; 9 Other Institutions and 10 Associate Members.

Proration of individual membership dues for *new* members only, began on July 1. New Members joining between July 1 and September 30 pay one-half annual membership dues. New Members joining after October 1 receive free membership for the remainder of the current year with the payment of full dues for the following year. This applies to individuals who have never been OLC members or who have not been OLC members for five or more consecutive years.

Membership Committee

The Membership Committee met via Zoom on June 13. Discussion included ALA/OLC Student Membership; Retention and Recruitment Letters; Member Spotlight articles; Promotion of prorated dues; Committee recruitment needed for 2025 (North, NE, NW and Central). The next meeting is scheduled for October 3 as an in-person meeting for 2025 planning.

New Hire Letter

Lia Birnbaum, Chair of the Membership Committee, drafted a letter that was sent to library directors via email with a request to enclose the OLC New Hire Letter in their library's on-boarding packets. We received several responses to that email expressing appreciation from directors.

Thank You Letters

A thank you letter was sent to directors of libraries that pay all or a portion of OLC dues for their staff expressing OLC's appreciation for their support.

ALA/OLC Joint Student Membership Program

To date there are 36 members who have joined through the ALA/OLC Joint Student Membership Program which offers students the opportunity to join both ALA and OLC for one price of \$46. ALA sends out the renewal notices and our Student Representative will continue to promote the program through her professional and personal communications.

Nominations and Elections

The start of the online voting process for the OLC's 2024 elections opened on June 30, using our election software Election Runner. Electronic ballots were sent to all individual members who have a valid email address on file. Members without e-mail addresses,

5.E.4: Membership Services Report

Friends groups, and certain Trustees were mailed paper ballots. Staff worked on capturing valid email addresses from a test broadcast email.

Once the online voting opened, members have 30 days to cast their ballots for positions on the OLC Board of Directors, ALA Chapter Councilor, as well as the Action Council Members for their respective Divisions. A reminder email will be sent one week prior to voting which closes on July 30.

OLC staff will review the results with the chair of the Nominating Committee a few days after the online election closes to allow time for any print ballots to be received by the postmark deadline. The final results will be sent to all candidates on all ballots prior to posting to the OLC website.

Committee Appointments

The 2024 Appointments Committee of the Board will begin their work in late August. Members of the Committee include Aimee Fifarek; Jennifer Slone; and Sarah Clevidence, Ex-Officio. Committee openings will be identified and sent to the Committee by mid-August.