

**Ohio Library Council  
BOARD OF DIRECTORS**

---

ITEM NO.: **5.D**

MEETING DATE: **July 19, 2024**

SUBJECT: **Executive Director's Report**

SUBMITTED BY: **Michelle Francis**

---

**REPORT FOR INFORMATION**

---

GrowthZone – Association Management Software

With permission from the OLC Board of Directors, OLC signed a contract with GrowthZone (GZ) for the new Association Management Software (AMS). The onboarding for OLC staff has begun. We have weekly meetings with our GZ Implementation Coach and do weekly module training through GZ University as a group. In addition, we have started weekly meetings with our GZ Web Project Manager for transitioning our website as well. More information will be shared at the Board meeting.

IRS Form 990

The Finance Committee of the OLC Board of Directors met with Michael Goldberg from Perks Pusateri CPAs on June 3 to review the 2023 OLC Financial Audit. Michael shared that it was a clean audit and answered questions. A final copy of the audit will be distributed to members of the Board. Now that the audit is complete, Michael is preparing OLC's IRS Forms 990, the informational tax return that 501(c)(6) organizations are required to file under the IRS tax code. As per OLC policy, the Finance Committee will review the form.

ALA Annual Conference

Thank you again to the OLC Board of Directors for including additional resources in the OLC 2023 Budget for the OLC Executive Director and the Director of Professional Development to attend the ALA Annual Conference.

Activities at the American Library Association's 2024 Annual Conference included:

- ALA Chapter Leaders Forum
- General Sessions and Keynotes
- ALA Chapter Relations Committee (CRC)
- Dinner Meeting with State Library Association Executives
- Visits with vendors in the Expo Hall to discuss opportunities for exhibiting and sponsorships at OLC's Convention and Expo.
- Joint Presentation with Amazon Business
- COSLA Reception
- International Council of Library Association Executives (ICLAE) Meeting
- Sessions with OLC Members Speaking

OLC Elections

The 2024 OLC Elections started on June 30 and run through July 30. OLC Individual Members will elect five members of the OLC Board of Directors, including one MLIS position, one library trustee position, and three at-large positions. In addition, to the OLC

Board of Directors slate, members will be voting on the ALA Chapter Councilor position. Biographical information and candidate position statements are available on the OLC website at <https://olc.org/blog/2024/06/10/2024-olc-elections-start-june-30-meet-the-board-candidates/>

Finally, in addition to the OLC Board of Directors and ALA Chapter Councilor; OLC Division Action Councils will be voting on their respective Action Council leadership positions. Electronic ballots were sent via email. Voters/members must enter their **Voter ID** and **Voter Key** provided in the e-mail to cast their ballot.

Once voting closes on July 30, OLC staff will review the results with the chair of the Nominating Committee. Results will be sent to all candidates and then posted on the OLC website.

### Small Library Directors' Forums

The OLC Small Libraries Division will host discussion forums for directors of small libraries at three locations around Ohio this fall. These forums are designed for directors of small libraries to discuss issues of common interest and to share ideas on how to deal with challenges unique to small libraries. The discussion also will include an update on OLC activities, legislative issues, and library funding.

The dates and locations of the forums include:

Tuesday, Aug. 20: 10 a.m. – 12 p.m.

**Chillicothe & Ross County Public Library**

Tuesday, Sept. 24: – 10 a.m. – 12 p.m.

**Bellevue Public Library**

Tuesday, Oct. 15: 10 a.m. – 12 p.m.

**Wood County District Library**

### OLC Staff Anniversaries

Denise Kise: July 1 – 10 years

### Activities

Activities since the last Board meeting include:

- |        |   |
|--------|---|
| May 17 | Meeting on Digital Inclusion Opportunities for Central OH Libraries         |
| May 20 | Unite Against Book Bans & ALA Policy Corps Webinar                          |
| May 21 | Nominating Committee Follow-up Meeting<br>Meeting w/State Librarian of Ohio |
| May 22 | Joint Committee on Property Tax Review & Reform                             |
| May 23 | Meeting w/Rep. Matthews   |

AMS Meeting w/GrowthZone

May 28 Media Interviews on Legislation

May 30 OLC Virtual Town Hall w/Library Directors

May 31 ETM Meeting @ Mansfield Richland County Public Library  
OGIL Meeting

June 3 OLC BoD Finance Comm. Meeting  
AMS Meeting

June 4 OLC New Directors Workshop #2  
Media Interviews on Legislation

June 5 OLC Legal Update Webinar  
Metro Directors Meeting  
Meeting w/State Librarian of Ohio

June 7 OLC GRC Meeting

June 10 Meeting w/COSI  
Meeting w/North Hill Consulting

June 11 Meeting w/Rep. Isaacsohn

June 12 OLC Ballot Issues Workshop

June 13 Meeting w/OverDrive (Steve)  
Meeting w/State Librarian of Ohio

June 14 Science of Reading Meeting w/ODEW (Melissa)  
OPLIN Board Meeting

June 17 Media Interviews on Legislation  
OGIL Reception @ Governor's Residence

June 18 House Finance Comm. (Cap. Bill)  
ALA Virtual Membership Meeting  
ICLAE Office Hours

June 20 Meeting w/Amazon Business (Tessa)

June 27 AMS Meeting w/GrowthZone  
Meeting w/State Assoc. Executive Directors

June 28 – July1 ALA Annual Conference

June 28 ALA Chapter Leaders Forum

June 29 Meeting w/OLC's ALA Councilor

**5.D: Executive Director's Report**

	Chapter Relations Committee Meeting Amazon Business Prime Presentation COSLA Reception
June 30	ICLAE Meeting Chapter Relations Committee Meeting
July 8	ALA Law for Librarians Touchbase
July 9	AMS Meeting w/GrowthZone OLC Website Meeting 990 Meeting Meeting w/Amazon Business Prime (Tessa)
July 10	FEMA/State of OH EMA Directors Lunch & Learn
July 11	OLC Voter Registration Webinar OLC IF Committee Meeting GZU Onboarding w/OLC Staff
July 12	Ribbon Cutting @ Cincinnati & Hamilton County PL Main Touchbase w/State Librarian of Ohio Metro Directors Meeting
July 15	GZU Onboarding w/OLC Staff