



WESTLAKE

Porter Public Library

27333 Center Ridge Road • Westlake, Ohio 44145 • (440) 871-2600 • Fax (440) 871-6969 • www.westlakelibrary.org

JOB POSTING

March 13, 2024

Job Title

Young Adult Librarian

QUALIFICATIONS

Master's degree in Library Science from an American Library Association accredited university. One to three years of public service library experience preferred. Excellent command of children's literature, particularly for young adults, including tweens, and a strong commitment to serving children, young adults, and their families is essential. Comfort and familiarity with current information technologies. Willingness and ability to learn new technologies. Ability to communicate and function effectively in a team-oriented environment. Strong written, verbal, customer service and interpersonal skills.

BRIEF JOB DESCRIPTION

Under the direction of the Youth Services Manager, the Young Adult Librarian develops, plans, and implements young adult and tween programs. Maintains the Young Adult area as an active learning environment, advocating for the literary needs and appropriate development of this emerging segment of the community. Assists patrons in locating materials and information and using library equipment and resources.

HOURS

40 hours per week. Daytime, evening and weekend hours required on a rotating basis and as needed.

JOB CLASSIFICATION

Nonexempt, Librarian/Specialist; Grade 320

SALARY RANGE

\$20.50 - \$28.90 per hour

DEADLINE

Open until filled

EQUAL OPPORTUNITY EMPLOYER

Questions regarding any open position should be directed to Human Resources at (440) 250-5452. For your convenience, applications are available at the Reception Desk or on our website: westlakelibrary.org/wppljobs.