



Job Title: Youth Services Associate, STEAM Focus

Reports to: Youth Services Manager

Full-time, Non-exempt

Job Summary:

As part of the youth services team, the person in this position provides STEAM focused programming for children and teens at multiple library locations.

Essential Duties/Responsibilities:

- Plans, prepares, presents and evaluates STEAM learning activities and other youth focused programs at Troy, Pleasant Hill, and Maker Lab locations.
- Provides instruction on using library resources, including software and machines available at the Maker Lab.
- Provides library outreach programs and services to schools, community organizations, government agencies, and other groups.
- Maintains a high quality of patron service and confidentiality.
- Delivers exceptional customer service to both internal and external customers.

Required Skills, Knowledge and Abilities:

- Energetic, innovative, and forward-thinking
- Crafty, creative, imaginative
- Able to engage effectively with children and teens of various ages
- Able to remain calm in stressful situations
- Excellent computer skills using the ILS, MS Office, and the Internet required
- Enthusiasm for learning about new technology and software
- Excellent interpersonal communication skills
- Outstanding presentation and instructional skills required
- Confident public speaking and community engagement skills are essential
- Able to work independently and collaboratively with other library staff, professionals in the field, and patrons
- Variable schedule must be able to work days, evenings and weekends

Education/Experience:

- Experience in a library setting desired.
- Completion of some college courses preferred.
- Experience planning programs/events.

Compensation / Benefits:

Starting hourly rate for this position is \$18.00. Benefits include health, dental, vision & group life insurance. Also eligible for accrual of vacation and sick days. Employer pays 8.5% of 10% employee OPERS contributions.

Application Process:

Please submit TMCPL Job Application and Resume to Dawn Bradford at dbradford@tmcpl.org. Application and full job description is available at our website:

www.tmcpl.org