

August 16, 2023

The Delaware County District Library has an opening for a full-time Branch Manager. This position will oversee the daily functions and operations of the Orange Branch.

If you think you might be interested in this position, ask yourself a few questions. Do you have a strong customer service focus? Have you demonstrated an ability to coach and lead customer service staff? Can you develop and maintain community partner relationships? Are you comfortable speaking publicly in a variety of settings, promoting library services? Do you have a track record of leading projects to successful completion? Have you previously managed the operations of a large branch? Do you enjoy working collaboratively with other departments and branches to fully serve a diverse county? If you answered “yes” to most or all of these questions, we need to talk.

An MLS or MLIS from an ALA-accredited institution is required. Management experience, preferably in a public library, with progressive levels of responsibilities and supervision is required. This position will include working mornings, days, evenings, and Saturdays; however, the schedule may change as the needs of the Library change. The annual salary range for this position is \$56,269 - \$84,404 and will depend on qualifications. The Library also offers a generous benefits package.

Please visit the careers page of our website, to learn more and to apply, at <https://www.delawarelibrary.org/careers/>. Preference will be given to candidates who apply within the first two (2) weeks.

Lastly, this position will be open until filled, posted internally and externally, and will run concurrently.

The Delaware County District Library is an Equal Opportunity Employer.