Ohio Library Council
BOARD OF DIRECTORS

AGENDA

March 11, 2022
Via Zoom
10:00 a.m.

1. Approval of Agenda (#)*

2. Approval of Minutes
   A. Jan. 14, 2021 (#)*
      1. Executive Session (#)* [Board members only]

3. Reports for Action
   B. Nominating Committee Appointment (#)*
   C. Endorsement – Mary Ellen Icaza, Candidate, PLA Director-at-Large (#)*
   D. 2023 OLC Convention & Expo Location (#)*
   E. Andrew Carnegie Award (#)*
   F. James Cook Book Award (#)*

4. Reports for Discussion
   A. OLC Board of Directors Elections – 2022 (#)

5. Reports for Information
   A. OLC Chair’s Report
   B. ALA Councilor Report (#)
   C. State Library of Ohio Report (#)
   D. OPLIN Report (#)
   E. Executive Director’s Report (#)
   F. Staff Reports
      1. Government and Legal Services Report (#)
      2. Professional Development Report (#)
      3. Communications Report (#)
      4. Membership Services Report (#)

6. Announcements
   Next Meeting: May 13 – OLC Office
                 July 15 – OLC Office
                 Sept. 16 – Zoom
                 Nov. 18 – OLC Office

7. Executive Session

8. Adjournment

(#) Report included in background packet       * Action Item
PRESENT
Kacie Armstrong, Euclid
Paula Brehm-Heeger, Cincinnati
Sarah Clevidence, Findlay
Tom Dillie, Minerva
Aimee Fifarek, Youngstown
Carol Herrick, Centerville
Mary Ellen Icaza, Canton
Cheryl Kuonen, Mentor
Melissa Marolt, New Lexington
Chad Seeberg, Marysville
Jennifer Slone, Chillicothe
Laura Lee Wilson, Huron County, Willard

ABSENT
Rick Rubin, Cuyahoga Falls

GUESTS
Jason Elvers, Vorys, Sater, Seymour and Pease LLP
Wendy Knapp, State Library of Ohio
Nick Tepe, ALA Councilor
Don Yarman, OPLIN

STAFF
Michelle Francis, Executive Director
Angie Jacobsen, Director of Communications
Denise Kise, Accounting/Data Services Manager
Laurie Miller, Director of Professional Development
Jay Smith, Director, Director of Government and Legal Services

CALL TO ORDER
The meeting was called to order by Chair Kuonen at 10:02 a.m. She welcomed Nick Tepe, ALA Councilor and Jason Elvers, Vorys, Sater, Seymour and Pease LLP.

APPROVAL OF AGENDA
Kuonen noted there will be no Membership Services report as Jeanine D’Andrea is out. FIFAREK MOVED AND SLONE SECONDED APPROVAL OF THE AGENDA WITH CHANGE NOTED. MOTION PASSED UNANIMOUSLY.

APPROVAL OF MINUTES
ICAZA MOVED AND WILSON SECONDED APPROVAL OF THE NOVEMBER 19, 2021 MINUTES AS PRESENTED. MOTION PASSED UNANIMOUSLY.

HERRICK MOVED AND MAROLT SECONDED APPROVAL OF THE NOVEMBER 19, 2021 EXECUTIVE SESSION MINUTES AS PRESENTED. MOTION PASSED UNANIMOUSLY.

ELECTION OF 2022 OFFICERS
The Executive Committee submitted the following nominations for the 2022 Officers of the OLC Board of Directors:
Laura Lee Wilson, Vice Chair of the Board/Chair-Elect
Carol Herrick, Secretary-Treasurer
No other nominations were received. SEEBERG MOVED AND FIFAREK SECONDED TO CLOSE THE NOMINATIONS. MOTION PASSED UNANIMOUSLY.

WITH NO OTHER NOMINATIONS BEFORE THE BOARD, A VOTE BY ACCLAMATION WAS PRESENTED. MOTION PASSED UNANIMOUSLY. Kuonen congratulated Wilson and Herrick on their elections and thanked them for accepting their leadership roles in the organization.

Kuonen turned the meeting over to Tom Dillie, 2022 Chair. Dillie recognized Kuonen for her service as Chair for two years. Francis shared a photo of her award recognizing her two years as Chair which has been ordered.

Francis introduced Jason Elvers of Vorys, Sater, Seymour and Pease LLP who discussed the roles and responsibilities as an OLC Board Member. He discussed the fiduciary responsibilities of a Board member through the Duty of Care and the Duty of Loyalty.

Dillie noted the OLC Board of Directors’ Conflict of Interest Policy was included in the Board background materials. All Board members were asked to sign the form indicating their receipt, understanding and willingness to abide by the policy and return it to Francis.


Revenue. Institutional Dues are over budget due to new library systems joining. Personal Memberships are under budget due to fewer individual memberships. Continuing Education is under budget mostly due to the cancellation of Legislative Day and low attendance at virtual events. Convention and Expo over budget due to registration numbers and sponsorships. Contract income is over budget due to utilization of Equalis Group contract. Other income is over budget mostly due to the increase in value of long-term investments.

Expenses. Salaries and Benefits are under budget due to the accrued vacation and less staff participating in the Health Insurance Program. Consultants and Contractors are under budget due to delay and correction with invoices in Legal Services. Convention and Expo Contractors were under budget due to being in hotel versus a convention center. Supplies are over budget due to updated coding for computer software. Communications are under budget due to less postage and coding of invoices. Maintenance is over budget due to additional AV expenses for Convention speakers. Space Rental is under budget due to Convention location at a hotel hall and not a convention center. Travel and meals are over budget for Convention and Expo hotel fees/attrition. Presenters are well under budget. The only travel expense was for Jason Reynolds’ airfare. Most of our speakers were local. Management expenses were over budget due to increase in number of credit card transactions.

The net change in assets is over budget by $122,714.

FIFAREK MOVED AND CLEVIDENCE SECONDED APPROVAL OF THE MONTH-END NOVEMBER 2021 FINANCIAL REPORT AS PRESENTED. MOTION PASSED UNANIMOUSLY.

MAROLT MOVED AND ICAZA SECONDED APPROVAL OF THE OLC BOARD
APPOINTMENTS

COMMITTEE APPOINTMENTS FOR 2022. MOTION PASSED UNANIMOUSLY.

2022 OPERATING BUDGET

Francis thanked members of the Finance Committee for their patience with the process. They looked back to 2019 with the anticipation of coming out of the pandemic.

REVENUE:
Dues – Institutional Dues are largest contributor to OLC revenue. The current Institutional Dues formula has been in place since 2012. The proposed budget assumes retaining the 247 current Institutional Members. We are proposing an increase of $50 for Associate Membership Dues from $400 to $450. Associate Membership Dues have not been raised since 2004. Other Institutions assumes a $25 increase from $250 to $275. Personal Memberships are based on maintaining membership revenue dues at the 2021 level and are based on an honor system. No increase is being proposed in Friends membership.

Publications – Projects a decrease in sales of publications due to OLC policy to allow for free downloads to members.

Continuing Education – Legislative Day revenue is estimated at $4,900; Convention and Expo revenue at $173,310; and Professional Development at $88,695. Leadership is scheduled to be virtual again with no charge for attendees.

Contract Income – Projects revenue based upon past performance and increasing use of services.

Other Income. Projects revenue based upon past performance. Workers’ Comp projects slightly reduced revenue due to upcoming premium reductions. PPP Loan Forgiveness estimates one-time funds that can be utilized for payroll.

TOTAL PROJECTED REVENUE: $1,615,007

EXPENSES:
Salaries and Benefits:
Staff Salaries – Includes an average increase of approximately 5% in staff compensation. Retirement Contribution – Proposed budget would increase OLC’s retirement contribution to employees’ 401(k) plan from 5% to 6% of salary for all qualifying employees in a good faith effort. Health Insurance – Assumes fewer employees on health insurance and possible 17% increase in premiums.

Consultants and Contractors:
Auditor – Assumes a $250 increase in audit fees for 2021 financials. Speaker Honoraria – Includes anticipated costs for non-library speakers at Convention and three stand-alone conferences. Legal Expenses – Increase for trademarking the OLC Logo. Convention and Expo Contractors – Estimates increased costs due to location in Convention Center.

TOTAL PROJECTED EXPENSES $1,394,894.

FIFAREK MOVED AND SEEBERG SECONDED ACCEPTANCE OF THE 2022 OPERATING BUDGET AS PRESENTED. MOTION PASSED UNANIMOUSLY.

OLC BOARD LIAISON ASSIGNMENTS

Francis presented the OLC Board Liaison Assignments for 2022.

There were a few minor changes from the preliminary report.
OLC CHAIR’S REPORT

Dillie noted he looks forward to 2022.

ALA COUNCILOR REPORT

Tepe reported on the following:

Tepe is rapidly getting up to speed and hopes that his commitment to libraries as central to the communities we serve will help him to position ALA as best as possible in responding to challenges.

LibLearnX. LibLearnX Conference is January 18-24. Tepe would like feedback from members on their experience.

eBook Fairness. ALA prepared a statement in response to the New York Governor vetoing legislation that would have required publishers to offer licenses for eBooks to libraries under reasonable terms. There is other ongoing litigation regarding eBook legislation.

STATE LIBRARY REPORT

Knapp reported on the following:

Statewide Delivery. Delivery issues are back, and there are many things that need to be addressed. Francis shared that she and Knapp have been in communication regularly.

LSTA. Libraries may apply for an LSTA Open Grant at any time. They undergo evaluations every 5 years. Knapp may be reaching out to some libraries for input. Francis asked if OLC could help push out the LSTA survey information.

Meeting Room. SLO has opened their meeting room as of January. They currently do not have the capability for hybrid meetings at this point.

Armstrong asked if there is more information from the Cleveland Public Library and Cincinnati Digitization Hub. Knapp will have Struble send information to Armstrong. Brehm-Heeger offered to have staff from Cincinnati reach out for more information.

OPLIN REPORT

In addition to his written report, Yarman reported on the following:

ProQuest. OPLIN has been working on the ProQuest stats. They have a solution that should be better.

Northstar Digital Literacy Implementation Progress. There are eight more libraries on Northstar. Now, 1.4 million Ohioans are live. The goal is to get to 5.5 million Ohioans by June 30. Christine Morris created a short, curated list of Northstar’s video tutorials, which can bring a library staffer up to speed in less than an hour.

E-rate. The window for filing 471 forms for the next funding year opened January 12 and is open until March 22.

EXECUTIVE DIRECTOR’S REPORT

In addition to her written report, Francis reported on the following:

Institutional Membership. The letters to county auditors went out in December. OLC has received 81 out of the 88 responses. Goal is to have all invoices out by the end of the month.

OPERS Board Vacancy. OLC sent a letter to the OPERS Board of Trustees regarding the Miscellaneous Employee Representative vacancy on the Board.
We respectfully encouraged them to consider a public library representative to fill the vacancy. The OPERS Board planned to accept nominations at their January Board meeting but have cancelled their meeting due to COVID. They will address it at their February meeting.

At-Home COVID tests. The Ohio Department of Health has adjusted their testing distribution strategy moving forward. The state is currently in a holding pattern. They are pausing distribution to libraries and prioritizing distribution to school districts and universities. The state has opened 15 testing sites with help from the National Guard. Francis has a call scheduled with Michigan to share our experience.

National eBook Legislation Update. eBook access legislation in other states is receiving push-back. Maryland passed new eBook legislation in March 2021. A lawsuit has been filed by the Association of American Publishers to stop the new law from taking effect on January 1. The Governor of New York vetoed legislation that would require publishers to offer licenses for eBooks to libraries under reasonable terms.

OLC Trademark. Staff will be working with Vorys, Sater, Seymour and Pease LLP on trademarking the OLC logo and name.

OLC Staff. D’Andrea celebrated her 29 years with OLC.

RemoteEDx. OLC worked with Ohio Department of Education and RemoteEDx about the emergency broadband benefit which is now the Affordable Connectivity Program. They have new materials that we will be working to put out to our libraries.

GOVERNMENT AND LEGAL SERVICES REPORT

In addition to his written report, Smith reported on the following:

PLF. The Ohio Department of Taxation posted the December 2021 PLF distribution of $39,546,013. This brought the calendar year 2021 total to $464,405,999. We continue to move along in a good trajectory. State revenues continue their trend of exceeding projections. Overall state tax receipts for the month of December came in almost $243.6 million above estimates.

HB 218 – Vaccine Exemptions. HB 218 became the vehicle, replacing HB 248 and HB 435 for legislation that would prohibit vaccine mandates by public and private employers. HB 218 moved through the House and is now under consideration in the Senate General Government Budget Committee.

HB 327 – Divisive Concepts. This legislation would prohibit the teaching of “divisive concepts” in schools and in higher education. Additionally, it prohibits state agencies and political subdivisions, including libraries from teaching or promoting divisive concepts. Currently the bill is being heard in the House State and Local Government Committee.

HB 43- Open Meetings. Many boards are having difficulty pulling together a quorum. The sponsors of the bill are looking to introduce a substitute bill that may help with gaining additional support needed for passage.

Legislative Maps. The Supreme Court had rejected the state legislative maps that were submitted and contested.

Legislative Day. Legislative Day is scheduled for Wednesday, April 6. The Government Relations Committee will meet next week for discussion about messaging and strategize advocacy components we want to incorporate.

FAFSA Webinar. OLC will be hosting a FAFSA Webinar with the Department of Higher Education on January 26 to discuss and explore opportunities on how libraries can help with Ohio’s efforts to increase completion rates of the FAFSA.

PROFESSIONAL DEVELOPMENT REPORT
In addition to her written report, Miller reported on the following:

2022 Convention and Expo. Renovations are ongoing and due to be completed before our Convention. The headquarter hotel will be the Renaissance Toledo. The call for programs is open and the deadline is February 7.

Results at Hand. We are using the results at Hand application to receive programs for the Adult Services Conference. This should make the scenes work easier. Also using for the other two stand-alone conferences.

Some 2022 events will be hybrid.

COMMUNICATIONS REPORT
In addition to her written report, Jacobsen reported on the following:

Awards and Honors program. Nominations are now open. Online forms are available. The deadline for nominations is April 30.

At-home Covid Testing Kits. Ohio’s public libraries continue to receive local and national media attention for distributing the at-home, rapid testing kits.

Book Challenges. Information was shared in This Week, Access and on the OLC website about how to prepare for and respond to book challenges. This information is password protected on the OLC website.

Website. JobLine continues to be the most popular page on our website. Other pages in the top 10 are the Covid kits to LinkedIn Learning Courses.

Press Release. Staff is working on a press release about the selection of the new officers and a listing of the other Board members. Included is a quote that highlights some of our priorities this year.

MEMBERSHIP SERVICES REPORT
No Membership Services Report was available.

ANNOUNCEMENT
Icaza noted she has been nominated for an At-Large position on the Public Library Association (PLA) Board.

Armstrong thanked members of the Board and staff for the flowers and acknowledgement for her father’s passing.

NEXT MEETING
The next meeting is scheduled for March 11. It will be determined closer to the date if the meeting will be in-person or via Zoom.
EXECUTIVE SESSION

Dillie noted we will take a five-minute break before entering Executive Session. Herrick reminded us that the recording of these minutes needs to be turned off prior to Executive Session.

HERRICK MOVED AND SEEBERG TO MOVE INTO EXECUTIVE SESSION AT 12:10 PM. MOTION PASSED UNANIMOUSLY.

SEEBERG MOVED AND HERRICK SECONDED A MOTION TO ADJOURN THE REGULAR SESSION AT 12:46 PM.

ADJOURNMENT

With there being no further business to come before the Board, the meeting was adjourned at 12:46 pm.
Ohio Library Council
BOARD OF DIRECTORS

ITEM NO.: 3.A  MEETING DATE: March 11, 2022
SUBJECT: Financial Report: Year-End - 2021  SUBMITTED BY: Michelle Francis

REPORT FOR ACTION

REVENUE

<table>
<thead>
<tr>
<th>Cost Center</th>
<th>YTD Actual</th>
<th>YTD Budget</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dues</td>
<td>$1,059,521</td>
<td>$1,056,560</td>
<td>2,961</td>
</tr>
<tr>
<td>Publications</td>
<td>155</td>
<td>700</td>
<td>(545)</td>
</tr>
<tr>
<td>Continuing Education</td>
<td>215,105</td>
<td>219,370</td>
<td>(4,265)</td>
</tr>
<tr>
<td>Contract Income</td>
<td>6,174</td>
<td>4,000</td>
<td>2,174</td>
</tr>
<tr>
<td>Other Income</td>
<td>95,249</td>
<td>63,750</td>
<td>31,499</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$1,376,204</strong></td>
<td><strong>$1,344,380</strong></td>
<td><strong>31,824</strong></td>
</tr>
</tbody>
</table>

Dues Income (+ $2,961)
- Institutional Membership: over budget due to new library systems joining (+ $14,678).
- Other Institutions: on budget (+ $50).
- Personal Memberships: under budget due to fewer individual memberships (- $11,742).
- Friends: on budget (- $25).

Publications (- $545)
- Sales: under budget due to limited sales and increase in free downloads (- $545).

Continuing Education (- $4,265)
- Legislative Day: under budget due to cancellation of in-person event (- $4,500).
- Convention & Expo: over budget due to reg. numbers, expo booth sales, sponsorships (+ $9,335).
- Workshops: under budget due to low attendance at virtual events (- $9,100).

Contract Income (+ $2,174)

Other Income (+ $31,499)
- Interest and Dividends on short-term investments: over budget (+ $34,245).
- Worker’s Compensation: under budget due to rebates (- $5,285).
- JobLine: slightly under budget (- $320).
## EXPENSES

<table>
<thead>
<tr>
<th>Cost Center</th>
<th>YTD Actual</th>
<th>YTD Budget</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries and Benefits</td>
<td>$ 792,807</td>
<td>$ 858,710</td>
<td>($65,903)</td>
</tr>
<tr>
<td>Consultants and Contractors</td>
<td>126,067</td>
<td>154,830</td>
<td>(28,763)</td>
</tr>
<tr>
<td>Supplies and Resources</td>
<td>36,715</td>
<td>31,085</td>
<td>5,630</td>
</tr>
<tr>
<td>Communications</td>
<td>19,391</td>
<td>26,720</td>
<td>(7,329)</td>
</tr>
<tr>
<td>Printing/Design</td>
<td>12,965</td>
<td>23,395</td>
<td>(10,430)</td>
</tr>
<tr>
<td>Maintenance and Equipment</td>
<td>73,328</td>
<td>59,850</td>
<td>13,478</td>
</tr>
<tr>
<td>Space Rental</td>
<td>131,795</td>
<td>140,967</td>
<td>(9,172)</td>
</tr>
<tr>
<td>Travel and Catering</td>
<td>21,712</td>
<td>28,825</td>
<td>(7,113)</td>
</tr>
<tr>
<td>Management Expenses</td>
<td>92,158</td>
<td>82,295</td>
<td>9,863</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$ 1,306,938</strong></td>
<td><strong>$ 1,406,677</strong></td>
<td><strong>($99,739)</strong></td>
</tr>
</tbody>
</table>

### Salaries and Benefits (- $65,903)
- Staff Salaries: slightly over budget (+$2,655).
- Accrued Vacation: reflects current accrued paid liability (-$29,547).
- Retirement Contribution: slightly under budget (-$3,271).
- Health Insurance: under budget due to less staff participating in the program (-$39,046).
- Workers’ Compensation: under budget due to rebates (-$645).
- Payroll Taxes: slightly over budget due to payouts (+$4,203).
- LTD and Life Insurance: under budget (-$252).

### Consultants and Contractors (- $28,763)
- Auditor: slightly over budget due to increase in fees (+$250).
- Speaker Honoraria: over budget due to timing of payments (+$2,867).
- Legal Services: under budget due to delay and correction with invoices (-$16,234).
- Convention and Expo Contractors: under budget (-$18,975).
- Consultants/Contractors: slightly over budget (+$3,328).

### Supplies and Resources (+ $5,630)
- Supplies: slightly over budget due to timing of purchases (+$1,898).
- Subscription/Resource Materials: on budget (-$129).
- Computer Software/Supplies: over budget due to updated coding (+$3,391).

### Communications (- $7,329)
- Telephone: Local/Mobile/Conf. Calls: slightly over budget (+$644).
- Postage: under budget (-$4,649).
- Mailing Service: under budget (-$482).
- Courier Service: under budget (-$225).
- Internet: under budget due to updated coding of invoices (-$2,618).
Printing and Design (-$10,430)
- Printing: under budget (-$5,943).
- Typesetting: under budget due to in-house design of materials (-$2,315).
- Copying: under budget due to reduced copying (-$2,172).

Maintenance and Equipment (+$13,478)
- Equipment Rental: over budget due to additional AV expenses for C&E speakers (+$10,520).
- Equipment Maintenance: slightly over budget (+$1,206).
- Software Support: slightly over budget due to updated coding of invoices (+$1,752).

Space Rental (-$9,172)
- Office Space: on budget (+$116).
- Convention/Expo: under budget due to location (-$8,963).
- Workshops/Meetings: under budget due to timing of in-person meetings (-$325).

Travel and Meals (-$7,113)
- Board: under budget due to reduced travel (-$3,821).
- Staff: over budget due to C&E hotel fees/attrition (+$7,875).
- Committees & Divisions: under budget due to less in-person meetings (-$1,648).
- Presenters: under budget due to location of C&E general session speakers (-$9,519).

Management Expenses (+$9,863)
- Bank Services: increase in number of credit cards transactions & annual fee (+$2,399).
- Depreciation: under budget due to decrease in depreciation of capital expenditures (-$652).
- Employee Hiring: slightly over budget (+$475).
- Insurance: slightly over budget (+$235).
- Organization Memberships: on budget (-$58).
- Staff Development and Memberships: slightly over budget (+$1,005).
- Catering & Other Meals: over budget (+$4,808).
- Pandemic Related Expenses: over budget (+$1,151).

<table>
<thead>
<tr>
<th>Net Change in Assets</th>
<th>Actual</th>
<th>Budget</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$ 69,266</td>
<td>$(62,297)</td>
<td>$ 131,563</td>
</tr>
</tbody>
</table>
## Ohio Library Council
### Income Statement
**For the 12 Months Ending Friday, December 31, 2021**

<table>
<thead>
<tr>
<th></th>
<th>December</th>
<th>Year to Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Actual</td>
<td>Budget</td>
</tr>
<tr>
<td><strong>REVENUE</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dues</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Institutional</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Other</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Personal</td>
<td>(4,854.00)</td>
<td>0.00</td>
</tr>
<tr>
<td>Friends</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>($4,854.00)</td>
<td>$0.00</td>
</tr>
<tr>
<td>Publications</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sales</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Continuing Education</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Legislative Day</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Convention &amp; Expo</td>
<td>0.00</td>
<td>250.00</td>
</tr>
<tr>
<td>Workshops</td>
<td>260.00</td>
<td>1,000.00</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>$260.00</td>
<td>$1,250.00</td>
</tr>
<tr>
<td>Contract Income</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sourcing Office</td>
<td>0.00</td>
<td>1,000.00</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>$0.00</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>Other Income</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interest &amp; Dividends</td>
<td>37,431.85</td>
<td>600.00</td>
</tr>
<tr>
<td>Workers Compensation</td>
<td>0.00</td>
<td>8,000.00</td>
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<tr>
<td>Unrealized Gain/(Loss)</td>
<td>(17,856.82)</td>
<td>1,500.00</td>
</tr>
<tr>
<td>Jobline</td>
<td>0.00</td>
<td>85.00</td>
</tr>
<tr>
<td>Mgmt &amp; Consulting Revenue</td>
<td>90.00</td>
<td>60.00</td>
</tr>
<tr>
<td>G/(L) on Equipment</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Misc</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>$19,665.03</td>
<td>$10,245.00</td>
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<tr>
<td>Total Revenue</td>
<td>$15,071.03</td>
<td>$12,495.00</td>
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</tbody>
</table>

Printed 12/31/2021
# Ohio Library Council

**Income Statement**

**For the 12 Months Ending Friday, December 31, 2021**

<table>
<thead>
<tr>
<th>EXPENSES</th>
<th>December</th>
<th>Year to Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Actual</td>
<td>Budget</td>
</tr>
<tr>
<td>Staff Salaries</td>
<td>$61,757.01</td>
<td>$59,760.00</td>
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<tr>
<td>Accrued Vacation</td>
<td>(10,084.15)</td>
<td>0.00</td>
</tr>
<tr>
<td>Retirement Contribution</td>
<td>2,358.60</td>
<td>2,775.00</td>
</tr>
<tr>
<td>Health Insurance</td>
<td>3,284.41</td>
<td>7,201.00</td>
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<td>Workers' Compensation</td>
<td>52.15</td>
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<td>Payroll Taxes</td>
<td>6,281.65</td>
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<td>LTD &amp; Life Insurance</td>
<td>347.96</td>
<td>349.00</td>
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<td><strong>Subtotal</strong></td>
<td>$63,997.63</td>
<td>$74,255.00</td>
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<td>Consultants &amp; Contractors</td>
<td>0.00</td>
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<td>Auditor</td>
<td>8,073.50</td>
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<td>Legal Services</td>
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<td>Expo Contractors</td>
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<td><strong>Subtotal</strong></td>
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<td>$10,261.00</td>
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<td>Supplies &amp; Resources</td>
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<td>Supplies</td>
<td>493.28</td>
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<td>Computer Sftwr / Supplies</td>
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<td>Internet</td>
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<td>Printing</td>
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<td>Copying</td>
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<td><strong>Subtotal</strong></td>
<td>$0.00</td>
<td>$855.00</td>
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### Ohio Library Council

**Income Statement**

For the 12 Months Ending Friday, December 31, 2021

<table>
<thead>
<tr>
<th></th>
<th>December</th>
<th></th>
<th>Year to Date</th>
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<td></td>
<td>Actual</td>
<td>Budget</td>
<td>Variance</td>
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<td><strong>Maintenance &amp; Equip</strong></td>
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<tr>
<td>Equipment Rental</td>
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<td>Equipment Maintenance</td>
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<td>375.00</td>
<td>628.44</td>
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<td>Software Support</td>
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<td><strong>Subtotal</strong></td>
<td>$3,229.50</td>
<td>$3,480.00</td>
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<td><strong>Space Rental</strong></td>
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<tr>
<td>Office Space</td>
<td>9,575.43</td>
<td>9,673.00</td>
<td>(97.57)</td>
<td>116,194.75</td>
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<td>Convention / Expo</td>
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<td>Workshops / Meetings</td>
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<td><strong>Subtotal</strong></td>
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<td><strong>Travel</strong></td>
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<td>Board</td>
<td>0.00</td>
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<td>179.00</td>
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<td>Staff Travel</td>
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<td>225.00</td>
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<td>Committees</td>
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<td>Divisions</td>
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<td>Presenters</td>
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<td>$566.04</td>
<td>$225.00</td>
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<td>$21,712.07</td>
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<td><strong>Management Expenses</strong></td>
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<td>Bank Services</td>
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<td>Depreciation</td>
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<td>2,000.00</td>
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<td>Insurance</td>
<td>658.69</td>
<td>625.00</td>
<td>33.69</td>
<td>7,735.00</td>
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<td>Organizational Mbrshps</td>
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<td>45.00</td>
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<td>Staff Devel &amp; Mbrshps</td>
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<td>Advertising</td>
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<td>0.00</td>
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<td>Catering &amp; Other Meals</td>
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<td>Pandemic Related Expenses</td>
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<td><strong>Subtotal</strong></td>
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<td>$3,809.00</td>
<td>$3,735.67</td>
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<td><strong>Total Expenses</strong></td>
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<td>$105,094.00</td>
<td>($6,272.08)</td>
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<td>($92,599.00)</td>
<td>$8,848.11</td>
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Ohio Library Council  
Balance Sheet  
As of Friday, December 31, 2021

**ASSETS**

<table>
<thead>
<tr>
<th>Cash and Short Term Investments</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Commerce Nat'l Bank - Checking</td>
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<tr>
<td>Commerce Nat'l Bank- Money Market</td>
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<td>Investments - Money Market</td>
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<td>Investments - TRAK Account</td>
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<tr>
<td>Investments - Mutual Funds</td>
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<td><strong>Total Cash and Short Term Investments</strong></td>
<td><strong>$1,224,691.90</strong></td>
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<table>
<thead>
<tr>
<th>Other Current Assets</th>
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<tr>
<td>Accounts Receivable</td>
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<tr>
<td>Office Equipment (net of Accum Depr)</td>
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<td>Prepaid Postage</td>
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<td>Prepayments</td>
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<td><strong>Total Other Current Assets</strong></td>
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<table>
<thead>
<tr>
<th>Total Assets</th>
<th>Amount</th>
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<tbody>
<tr>
<td><strong>Total Assets</strong></td>
<td><strong>$1,309,367.43</strong></td>
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**LIABILITIES AND NET ASSETS**

<table>
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<td>Advances</td>
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<td>Accrued Vacation</td>
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<td>Accrued PR Taxes</td>
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<td>Accrued Insurance</td>
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<td>PPP Loan</td>
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<table>
<thead>
<tr>
<th>Net Assets</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Unappropriated Fund Balance</td>
<td>949,926.74</td>
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<tr>
<td>YTD Change in Net Assets</td>
<td>69,265.53</td>
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<td><strong>Total Net Assets</strong></td>
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<table>
<thead>
<tr>
<th>Total Liabilities &amp; Net Assets</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>$1,309,367.43</strong></td>
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</table>
Ohio Library Council
BOARD OF DIRECTORS

ITEM NO.: 3.B  MEETING DATE: March 11, 2022
SUBJECT: Nominating Committee Appointment  SUBMITTED BY: Michelle Francis

REPORT FOR ACTION

In addition to Cheryl Kuonen, Chair, and Sarah Clevidence, who represent the OLC Board of Directors, the OLC Nominating Committee includes three At-Large (non-OLC Board members) members who serve three-year terms. Current At-Large members include Karl Colon, Director, Greene County Public Library (2022) and Debbie Saunders, Director, Bossard Memorial Library of Gallia County (2023). A vacancy exists for the third At-Large position as the term of Amy Switzer, Director, Shaker Heights Public Library, expired at the end of 2021.

As is past practice, candidates for this position were considered based upon the current composition of the current committee and the demographic criteria that should be represented – e.g., geographic area of the state, size of library, etc. Staff recommends the following action:

Recommended Action:

That the OLC Board of Directors appoint Nieca Nowels, Director, Marysville Public Library, to serve as an At-Large member on the OLC Nominating Committee for a three-year term (2022-2024).
Ohio Library Council
BOARD OF DIRECTORS

ITEM NO.: 3.C MEETING DATE: March 11, 2022
SUBJECT: Endorsement – Mary Ellen Icaza Candidate, PLA Director-at-Large SUBMITTED BY: Michelle Francis

REPORT FOR INFORMATION

Mary Ellen Icaza, CEO/Director, Stark County District Library (Canton, OH), is a candidate for the position of PLA Director-at-Large. The election will be held March 14 – April 6, 2022. She is currently accepting endorsements for her campaign and has asked for the endorsement of the Ohio Library Council. Most importantly, Mary Ellen is currently a member of the OLC Board of Directors.

Below is information about Mary Ellen.

Mary Ellen Icaza joined Stark County District Library in 2018 as CEO and Executive Director. Prior to joining Stark County District Library, Mary Ellen led educational programming, community outreach, and special events for Montgomery County Public Libraries (MCPL) in Maryland as assistant director of programs and outreach. Previously, she was the virtual services program manager for MCPL, responsible for the development and implementation of all web and social media communications and new technologies. In 2018, Mary Ellen was honored with the EPIC Award for Education from Montgomery Community Media, which recognizes leaders for excellence in creating and sharing within the community. In 2004, she was named a Library Journal “Mover & Shaker” and was selected as a participant in the 2015 American Library Association Leadership Institute.

Mary Ellen earned a Master of Library Science from the University of Maryland and a Bachelor of Arts in English (magna cum laude) from The Catholic University of America in Washington, DC. She lives in Canton, OH with her husband Javier, children Christian and Victoria, and pet cheagle Marcie. In her free time, she enjoys crocheting, binge-watching TV shows, and spending time with family and friends.

Personal Statement
“I want to serve as part of PLA leadership to give back to my profession and be an advocate to continue to move public libraries forward. I am passionate about advocacy and adequate funding for public libraries to sustain our future; equity, diversity, and inclusion of services, programs, materials for all in our communities; and learning, from early literacy to adult workforce development. Libraries need to tell our stories of how we serve our communities so that we receive support to continue our mission, and I want to play an active role in those efforts.”

About the Election
In the 2022 PLA election, six nominees will stand for three positions – PLA President and two Directors-at-Large. These are crucial leadership roles that will guide PLA into the next several years, ensuring that PLA delivers on its core purpose to strengthen public libraries and their contribution to the communities they serve.
March 7, 2022

Ms. Michelle Francis
Ohio Library Council
495 Metro Pk S, #350
Dublin, OH 43017

Dear Ms. Francis:

The Public Library Association election is March 14 - April 6. I am running for PLA's Board of Directors at Large, and I respectfully request the endorsement of the Ohio Library Council for my candidacy.

Since becoming the Stark Library CEO and Executive Director in 2018, I have actively participated in the OLC, via the Legislative Network to presently serving on the Board. Additionally, my library is an institutional member of the organization, and we support any staff wishing to become individual members with partial financial reimbursement for membership.

I want to serve as part of PLA leadership to give back to my profession and be an advocate in continuing to move public libraries forward. I am passionate about advocacy and adequate funding for public libraries to sustain our future; equity, diversity, and inclusion of services, programs, and materials for all in our communities; and learning, from early literacy to adult workforce development. Libraries need to tell our stories of how we serve our communities so that we receive support to continue our mission, and I want to play an active role in those efforts.

I care deeply about the work we do in public libraries, what we stand for, and the people working in this profession. Libraries are community anchors, and I wholeheartedly believe in the value that we bring to our communities. I want to do all that I can to ensure public libraries will continue to stay relevant for many years to come.

Throughout my career I have been engaged in PLA. Most recently, I have served on the PLA Task Force on Family Engagement and the Public Libraries Advisory Group. During the PLA 2022 Conference, I will serve on a panel of library directors during the “Finding Your Library Leadership Pathway” pre-conference.

I am proud of the work that I have done as a supporter of Ohio Libraries and OLC, and I am committed to doing this on the national level for PLA. I strongly support the mission of PLA and the work the organization does to support its members in the work they do, and I want to contribute to moving the organization forward for its membership and the communities that we serve.
Thank you for your consideration of this request. Please let me know if you need any additional information.

Sincerely,

Mary Ellen Icaza
CEO/Executive Director
OLC staff have been working closely with Shonna Nitzel from Maritz Global Events on our options for the 2023 Convention and Expo. An RFP was issued, and several responses were received. OLC staff have narrowed it down to the following two options. Based on the responses, OLC staff conducted a site visit on Feb. 23 with Destination Cleveland.

**Location: Cincinnati, Ohio**
**Dates: Sept. 27-29, 2023**
Duke Energy Convention Center: $20,500 - 23,500 w/ $5,000 Food & Beverage Minimum
Hotel: Hyatt Regency - $179 Room Rate w/Minimum 272 Rooms

**Location: Cleveland, Ohio**
**Dates: Oct. 25-27, 2023**
Huntington Convention Center and Global Center for Health Innovation: $22,420 w/No Food & Beverage Minimum
Hotel Options:
- Marriott Hotel - $214 Room Rate w/100 Rooms (across from the convention center)
- Drury Hotel - $189 Room Rate w/100 Rooms (comp. food/historic education building)
- Hyatt Hotel - $142 Room Rate w/293 Rooms (in historic arcade and across from CPL)

Current/Previous Locations:
2022 – Toledo
2021 – Columbus
2020 – Canceled
2019 – Cincinnati
2018 – Kalahari
2017 – Dayton
2016 – Kalahari
2015 – Cincinnati
2014 – Columbus
2013 – Kalahari
2012 – Columbus (Expo Only)
2011 – Toledo
2010 – Columbus (Expo Only)
2009 – Cleveland (canceled)
2008 – Columbus (Expo Only)
2007 – Columbus
2006 – OLC Moved to Biennial Conferences
2005 – Columbus
2004 – Columbus
2003 – Cleveland
About the Andrew Carnegie Award
This award is presented to government officials who have exhibited outstanding support of public libraries and their efforts to assure quality public library services to all Ohioans. Previous recipients of this award include Governors, Ohio House Speakers, Ohio Senate Presidents and members of the General Assembly. This award is so named because no one person has given more to public libraries than Andrew Carnegie.

Previous Andrew Carnegie Award Recipients
1995 - Vern Riffe, House Speaker
1995 - Stan Aronoff, Senate President
1996 - Richard Finan, Senator (7)
1997 - George Voinovich, Governor
1998 - Priscilla Mead, Representative (28)
1999 - Roy Ray, Senator (27)
2001 - Randy Gardner, Senator (18)
2002 - Larry Householder, House Speaker
2003 - Mark Mallory, Senator (9)
2005 - John Carey, Senator (17)
2013 - Bill Beagle, Senator (5)
2017 - Ryan Smith, Representative (93)
2020 - Larry Obhof, Senate President

Ohio Senate President Pro Temp Jay Hottinger
The OLC Government Relations Committee (GRC) is recommending that Ohio Senate President Pro Tempore Jay Hottinger be presented the Andrew Carnegie Award at OLC’s 2022 Legislative Day.

The GRC and OLC staff would like to continue our tradition of recognizing individuals who support Ohio’s public libraries and advocate on their behalf in the state legislature. Senator Hottinger has never wavered in his support of Ohio’s public libraries and their efforts to provide quality public library service to all Ohioans.

- During the state budget negotiations for FY 2022-2023, Sen. Hottinger played a key role in ensuring that the Public Library Fund was maintained at 1.7% of the State’s General Revenue Fund and not reduced. His support was especially important through Conference Committee.

Sen. Hottinger has been a member of the Ohio General Assembly since 1994 and his term will end December 31, 2022.

RESOLVED, That the Andrew Carnegie Award be presented to Ohio Senate President Pro Tempore Jay Hottinger (R-Newark).
Ohio Library Council  
BOARD OF DIRECTORS

ITEM NO.: 3.F  
SUBJECT: James Cook Book Award  
SUBMITTED BY: Michelle Francis

MEETING DATE: March 11, 2022

REPORT FOR ACTION

Background on OLC Organizational Awards
The Ohio Library Council currently has 11 Organizational Awards – 8 recommended by the Awards and Honors Committee; 2 recommended by the Government Relations Committee and 1 directly from the OLC Board of Directors. All OLC Organizational Awards must go through the OLC Board of Directors for final approval.  
https://olc.org/about-us/awards/

Awards & Honors Committee
- Hall of Fame Librarian
- Librarian of the Year
- Service Excellence Award
- Ohio Friends of the Library Recognition
- Trustee/Board of Trustees Award of Achievement
- John Philip Outreach and Community Engagement Award
- Diana Vescelius Emerging Leader Award
- Library Innovation Award

Government Relations Committee
- Andrew Carnegie Award (State Official Advocacy Award)
- Chapman Parsons Award (OLC Member Advocacy Award)

OLC Board of Directors
- Citizen of the Year Award

Background on James Cook Book Award
In July 2006, the OLC Young Adult Services Division (now the Teen Services Division) presented a proposal to establish the James Cook Teen Book Award Celebrating Diversity in Teen Literacy. At that time, the Board expressed concern about creating memorial awards, cost of the author’s travel to the convention, criteria that would be utilized to select the winning book and if this would be better suited for the Ohioana Library. In the end, the Board approved the criteria but indicated it would be a division award and not an OLC organizational award.

Since 2006, the Teen Services Division created the James Cook Book Award Selection Committee and has given the award 7 times. The committee reviews titles over a two-year period, discusses the selections and then selects an awardee as well as honorable mentions.  

Other Book Award Programs
- OLC Co-sponsors and financially supports the Buckeye Children’s & Teen Book Award with the State Library of Ohio and the Ohio Educational Library Media Association (OELMA).
- OLC promotes the Ohioana Book Awards through the Ohioana Library.

3.F: James Cook Book Award
Proposed Changes from the Teen Services Division
The OLC Teen Services Division would like to make the following changes to the James Cook Book Award (JCBA) in order to modernize the award, eliminate timing issues, preserve its history, and position it for future growth.

Proposed Timeline:

<table>
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<tr>
<th>Date</th>
<th>Event Description</th>
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<tr>
<td>January 1, even year</td>
<td>Deadline for Chair selection</td>
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<tr>
<td>March 1, even year</td>
<td>Nominations Open (books published previous year and current year)</td>
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<tr>
<td>May 1, even year</td>
<td>Call for committee members announced</td>
</tr>
<tr>
<td>August 1, even year</td>
<td>Deadline for committee applications</td>
</tr>
<tr>
<td>September 1, even year</td>
<td>Committee is set, begin reading nominations</td>
</tr>
<tr>
<td>February 1, odd year</td>
<td>Book nominations deadline</td>
</tr>
<tr>
<td>May/June odd year</td>
<td>Meeting</td>
</tr>
<tr>
<td>July 1, odd year</td>
<td>Award committee deadline for choosing book</td>
</tr>
<tr>
<td>OLC Convention and Expo, odd year</td>
<td>Award is given</td>
</tr>
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</table>

Proposed Changes to Awards Criteria:

<table>
<thead>
<tr>
<th>Current JCBA criteria</th>
<th>Proposed New JCBA criteria</th>
</tr>
</thead>
<tbody>
<tr>
<td>Demonstrates excellence in writing</td>
<td>Demonstrates excellence in writing</td>
</tr>
<tr>
<td>Contains a teen as one of the main characters</td>
<td>Designated by its publisher as being either a young adult book or one published for grades 6-12 and appeals to students within that age range</td>
</tr>
<tr>
<td>Promotes cultural, ethnic, or social diversity</td>
<td>An author whose lived experience gives them insight into the lives of the community they are writing about</td>
</tr>
<tr>
<td>Wide appeal to a teen audience (grades 6-12)</td>
<td>Addresses diversity in a meaningful way and promotes justice, equity, diversity, and inclusion.</td>
</tr>
</tbody>
</table>

Eliminate OLC’s funding of author’s attendance at Convention and Expo:

Since the JCBA was created, no winning author has ever accepted the JCBA in-person. More recently, authors have submitted an acceptance video which is played during the Awards and Honors Luncheon at the Convention and Expo. The Teen Services Division is proposing to eliminate the funding of author travel expenses. In addition, members of the Teen Services Division do not typically attend the OLC Awards and Honors Luncheon.

3.F: James Cook Book Award
Define Expectations of Chair and Committee Members:

Based on the workload reported by committee members from the 2021 cycle, these are the expectations:

- Minimum 9-month volunteer commitment
- Complete 1-3 hours per week of non-reading engagement
- Nominate at least 3 books for the award
- Read all nominated books (total of 25-50 titles)

Chair expectations:

- 19 to 21-month volunteer commitment
- Complete 1-3 hours per week of non-reading engagement
- Nominate at least 3 books for the award
- Read all nominated books (total of 25-50 titles)
- Maintain documentation, including committee roster, nominated books list, and meeting minutes
- Prepare reports for Teen Services Division Action Council meeting
- Communicate with OLC staff on award status and promotion
- Present or delegate award presentation of JCBA at Convention and Expo
In the 2022 OLC elections, four positions on the Board of Directors will be on the ballot, including one MLIS position, one Trustee position, and two At-Large positions. Current Board members serving in these positions (and their eligibility for re-election) include:

<table>
<thead>
<tr>
<th>Position</th>
<th>Board Member</th>
<th>Term(s) of Service</th>
<th>Eligible for Re-Election</th>
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<tbody>
<tr>
<td>MLIS</td>
<td>Kacie Armstrong</td>
<td>2020-22</td>
<td>No</td>
</tr>
<tr>
<td>Trustee</td>
<td>Chad Seeberg</td>
<td>2020-22</td>
<td>No</td>
</tr>
<tr>
<td>At-Large</td>
<td>Paula Brehm-Heeger</td>
<td>2020-22</td>
<td>No</td>
</tr>
<tr>
<td>At-Large</td>
<td>Sarah Clevidence</td>
<td>2020-22</td>
<td>Yes</td>
</tr>
</tbody>
</table>

Current Board members eligible for re-election are asked to indicate whether they wish to be candidates for re-election. The OLC Nominating Committee will be responsible for identifying and recommending candidates for election, including incumbents as well as new candidates for election to the Board.

In the past, a call for candidates interested in being considered for election to the Board has been included in *This Week* and *Access* and posted on the OLC website beginning on the Monday following the March Board meeting and continuing through April. The posting includes a link to an online form that interested members are asked to submit. It includes contact information, details about their library and OLC experience, and a statement regarding their interest in serving on the OLC Board of Directors. The Nominating Committee uses this information to select the nominees and create the election slate.
Council Update
Since my last report Council held its “midwinter” sessions, however many significant items that were under consideration had to be pushed to a special meeting currently scheduled for March 10. The reason for the delay was considerations related to the restructuring of ALA governance that came out of the “Forward Together” initiative. The Transforming ALA Governance (TAG) committee was convened at the recommendation of the Forward Together working group to determine how to make ALA governance more effective, and after several years of work brought recommendations to Council at the midwinter meetings. However, many councilors had concerns about the proposals, and discussion got bogged down around procedural concerns related to those issues. As a result, several other resolutions were also postponed to the March 10 meeting, including the “Resolution to Support School and Youth Services Librarians Facing Increased Intellectual Freedom Challenges.”

From my perspective this is just serving to underscore the need to make the changes proposed by the TAG committee. I was one of three councilors who volunteered to speak in favor of those changes at an information session held on March 2nd, and I will also advocate for Council to accept this proposal at the special meeting on March 10th. Advocating for these changes and being able to help shape them is why I ran for ALA Councilor, and I am hopeful that we will accept this proposal and continue to move forward with this major transformation of ALA’s governance. I will report on the results of the Council meeting at the Board meeting.

ALA Stands with Ukrainian Library Community
Hopefully by now you have all seen the press release from ALA expressing support for the Ukrainian library community by providing accurate information as a means to support democracy and freedom of expression. This is a core principle of librarianship, and I trust that all Ohio libraries are already heeding ALA’s call to “encourage our members to help raise public consciousness regarding the many ways in which disinformation and media manipulation are used to mislead public opinion in all spheres of life, and further encourages librarians to facilitate this awareness with collection development, library programming and public outreach that draws the public’s attention to those alternative sources of information dedicated to countering and revealing the disinformation.”
Announcements

Email Listservs

- Register for the next installment of Critical Conversations - What to know about Intellectual Freedom, Book Challenges and Libraries, February 24, 2022

News – website

- Critical Conversation Series - What to know about Intellectual Freedom, Book Challenges
- Ohio Deaf History Month Begins March 13th, February 15, 2022

Buckeye Children’s and Teen Book Awards

- The winners of the 2021 Buckeye Book Awards include:
  - Grades K–2: *Happy Narwhalidays (A Narwhal and Jelly Book #5)* by Ben Clanton (Tundra Books, 2020)
  - Grades 3-5: *The One and Only Bob* by Katherine Applegate (HarperCollins, 2020)
  - Grades 6-8: *Words on Fire* by Jennifer A. Nielsen (Scholastic Press, 2019)
  - Teen: *The Inheritance Games* by Jennifer Lynn Barnes (Little, Brown Books for Young Readers, 2020)

- The Buckeye Children’s and Teen Book Award program is designed to encourage children in Ohio to read literature critically, to promote teacher and librarian involvement in children's literature programs, and to commend authors of such literature. It was established in 1981 and is a collaborative project of the Ohio Educational Library Media Association, Ohio Council of Teachers of English Language Arts, Ohio Library Council, the Kent State University School of Information (iSchool), and the State Library of Ohio. All nominations are made by Ohio students and all the voting is done by Ohio students. See [http://bcbookaward.info/](http://bcbookaward.info/) for more information or contact Janet Ingraham Dwyer at jdwyer@library.ohio.gov with any questions.

Choose to Read Ohio

- The 2021 & 2022 Choose to Read Ohio (CTRO) program cycle is in full swing. The [2021 & 2022 CTRO booklist](http://library.ohio.gov/ctro) features 20 notable titles for all ages and reading levels. The booklist includes five books each for young children, middle grades, teens, and adults, and encompasses fiction and nonfiction and a range of geographic and cultural interests. Ohio librarians, teachers, and other book experts help to select the biennial CTRO booklist.
- Readers’ toolkits for all 20 of the 2021 & 2022 titles, and for every book featured on previous CTRO booklists, are available for download on the CTRO website ([library.ohio.gov/ctro](http://library.ohio.gov/ctro)). Toolkits include discussion questions, extension activities, author biographies, links, and resources for library program planning, book group use, and individual exploration.
- The [CTRO book widget](https://library.ohio.gov/ctro) provides libraries a customizable platform to showcase books by Ohio authors and illustrators and to provide access to readers’ toolkits and more. See it in action at [https://library.ohio.gov/ctro](https://library.ohio.gov/ctro) and download it here: [github.com/StateLibraryofOhio/ctro-book-widget](https://github.com/StateLibraryofOhio/ctro-book-widget).
- CTRO, a project of the State Library of Ohio, Ohioana Library, and Ohio Center for the Book, encourages libraries, schools, families, and others to build a community of readers and an appreciation of Ohio authors, illustrators, and literature. The biennial CTRO booklist spotlights the diversity and quality of Ohio literature. [Learn more about CTRO](http://library.ohio.gov/ctro) or contact Janet Ingraham Dwyer at jdwyer@library.ohio.gov with any questions.
Day By Day Ohio Family Literacy Calendar

- The Day By Day Ohio Family Literacy Calendar at DayByDayOH.org features a perpetual calendar with songs, activities, book suggestions, and videos for every day of the year. Day By Day Ohio offers resources to further develop early literacy skills and improve school readiness.
- Day By Day Ohio, a service of the State Library of Ohio in collaboration with Ohio Ready to Read, also includes literacy and health information and an Ohio public library locator map. It is available anytime, anywhere and requires just internet access and a computer, smartphone, or mobile device.

Digital Initiatives

- Staff contributed the following blog posts to the Ohio Memory blog:
  - Shannon Kupfer-Trausch wrote: Remembering Small Moments and Sweet Faces: African-American Children in Ohio Memory.

Floyd’s Pick Book Award

- Jenny Mei Is Sad by Tracy Subisak (Little, Brown Young Readers, 2021) has been named the seventh annual Floyd’s Pick Book Award winner in memory of children’s literature expert, advocate, and librarian Floyd Dickman.
- The Floyd’s Pick Book Award is given annually to a book written by an Ohio author or illustrated by an Ohio illustrator that is representative of high-quality literature created for children. It is given to carry on the legacy of Floyd Dickman’s work to support and share children’s literature. The Choose to Read Ohio (CTRO) Advisory Council established Floyd’s Pick in December 2015 and selects the annual winner and honor books.
- The CTRO Advisory Council has also selected three Floyd’s Pick Honor Books for 2022:
  - Change Sings: A Children’s Anthem by Amanda Gorman, illustrated by Loren Long (Viking Books for Young Readers, 2021)
  - Family Reunion by Chad and Dad Richardson; illustrated by Ashleigh Corrin (Barefoot Books, 2021)
  - Watercress by Andrea Wang; illustrated by Jason Chin (Neal Porter Books, 2021)
- To learn more about these books and about the Floyd’s Pick Book Award, visit the Floyd’s Pick website.

Government Publications

- Government Documents Librarian Elissa Lawrence is working with the Government Publishing Office (GPO) Federal Depository Library Program (FDLP) to assist with questions from Ohio depository libraries. Any questions or issues? Email govdocs@library.ohio.gov.
- The State Library is partnering with ProQuest to work on a long-term digitization project involving federal government publications. ProQuest covers the cost of all digitization and related costs and the State Library gains free perpetual access to related database sets. The initial restart of this project was January 2020 but was subsequently delayed by the pandemic.

Guiding Ohio Online

- The State Library of Ohio is pleased to announce that applications are now being accepted for public libraries to host a Guiding Ohio Online Technology Trainer. The State Library’s LSTA grant-funded Guiding Ohio Online program, which targets libraries serving rural populations in Ohio, helps Ohioans develop the skills needed to fully participate in the digital age. Trainers will serve in selected libraries during the program year, July 1, 2022 – June 30, 2023. Application questions and Proposed Budget forms for Guiding Ohio Online can be found here and are due March 21, 2022. Click the apply tab to complete the application. **Please note the new timeline for the application process and grant initiative.**
Cindy Boyden, Erin Kelsey, Anne Kennedy, and Evan Struble recorded an informational webinar on the Guiding Ohio Online application process that can be viewed here. Whether you’re a current Guiding Ohio Online library or considering joining the program for the first time, the webinar explains the program in general, how it works, how it’s funded, the reporting required, and how to apply.

Cindy Boyden, Erin Kelsey, Anne Kennedy, and Evan Struble hosted a live, virtual, drop-in Open Office Hour for Guiding Ohio Online on February 24 to answer questions about the program and the application process.

- If you have any questions, concerns, or comments regarding the funding or budget of Guiding Ohio Online, please contact the LSTA Office at LSTA@library.ohio.gov or by calling 800-686-1532 or 614-644-6863.
- If you have any questions regarding Guiding Ohio Online trainers (hiring, best practices, etc.) please contact Anne Kennedy, Technology Consultant, at akennedy@library.ohio.gov or by calling 614-466-1710.

Information Systems & Technology Statistics
The vision of the State Library of Ohio is a Smarter Ohio where every Ohioan can access the necessary resources to be engaged citizens, excel at their jobs, participate in the workforce, and pursue their passions and interests.

List of New Acquisitions

- A list of print books, ebooks, and audiobooks recently added to the State Library’s collection for February is available on our website at: https://library.ohio.gov/collections/new-books/february-2021/.

LSTA

- The State Library of Ohio invited libraries to apply for a collection development grant to purchase books by Ohio authors and books recognized by Ohio-based book award programs. The Celebrating Ohio Book Awards & Authors (COBAA) LSTA grant program is a unique opportunity to enrich library collections with books having an Ohio connection. The deadline to apply was January 12, 2022. The following institutions were awarded the grant:
  - Caldwell Public Library
  - Chagrin Falls Exempted Village Schools, Gurney Elementary School
  - Clark State College
  - Columbus State Community College
  - Cuyahoga Falls Library
  - Cuyahoga Hills Juvenile Correctional Facility, Luther E. Ball HS
  - Dawson-Bryant Local Schools, D-B High School
  - Dayton Metro Library
  - Defiance City Schools, Elementary School Library
  - Eastern Local Schools Library
  - Gahanna-Jefferson Public Schools, Chapelfield Elementary
  - Green Local Schools, Green Elementary School Library
  - Hiram College
  - Huron County Community Library, Wakeman Branch
  - Jackson City Schools, Jackson Middle School
  - Kent State University at Ashtabula
The vision of the State Library of Ohio is a Smarter Ohio where every Ohioan can access the necessary resources to be engaged citizens, excel at their jobs, participate in the workforce, and pursue their passions and interests.

The State Library of Ohio announced the 2022 Summer Library Program (SLP) Grant. The purpose of the grant program is to empower libraries to enhance their 2022 SLPs/Summer Reading Programs (SRPs) with library-led activities that spark creativity. The deadline to apply was February 15, and applications are currently being reviewed.

Libraries may apply for an LSTA Open Grant at any time. Information on Open Grants can be found at: https://library.ohio.gov/services-for-libraries/lsta-grants/#AvailableGrants.

Open grants awarded in the month of February:
- Ohioana
- OhioNet
- Willoughby-Eastlake Schools

Questions regarding the LSTA program should be addressed to Cindy Boyden, cboyden@library.ohio.gov.

Ohio Digital Library

In the month of February, ODL tallied 613,223 checkouts.
- The most popular title in February was Love At First, the featured title from February 19-25. With over 1,000 checkouts, this romance warmed readers’ hearts during Library Lovers Month.
- Curious about what’s being checked out? Take a look at the real-time checkouts and holds.

In mid-March 2020, ODL enabled the opportunity for Ohioans to take advantage of the Overdrive Instant Digital Card. A user can sign up with his/her phone number and gain quick access to e-content via ODL. Users that sign up via the Instant Digital Card will be directed to their local library to fill out a physical library card. In February 2022, 2,577 registrations took place.
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Beginning on February 23rd, the legacy OverDrive app is no longer available to download from the Apple App Store or the Google Play Store. After that date, new users will need to download the Libby app instead. People with the legacy app already installed on their devices will still be able to use it. But now is the perfect time to get started with the Libby app! Get started today.

Ohio Digital Network [Digital Public Library of America (DPLA) Project]

- Through January, the Ohio Digital Network (ODN) now has over 285,000 items on dp.la from 34 active contributors.
  - Through the work of the DPLA programmers, specific collections are now visible in the DPLA portal. Users can now sort and filter by collection, allowing them to see items in context on the DPLA website.
- ODN Usage Analytics through February 25th:
  - https://ohiodigitalnetwork.org/contributors/analytics-dashboard/

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<th>Total February Ohio Items Viewed on DPLA Item Pages</th>
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</thead>
<tbody>
<tr>
<td>Total February Ohio Click Throughs</td>
<td>909</td>
</tr>
<tr>
<td>Total February Ohio Events</td>
<td>1268</td>
</tr>
</tbody>
</table>

- ODN and OPLIN are once again collaborating to offer a special award for Ohio History Day (OHD) projects. The Ohio Digitized Archives Researcher Award recognizes one outstanding Junior and one Senior Ohio History Day project demonstrating effective use of digitized resources created by Ohio’s cultural heritage institutions—public libraries, educational institutions, museums and historical societies—made available through the Ohio Digital Network or an institution’s own website. The project should demonstrate that the researcher has developed their own questions and ideas about their topic, has expanded the variety of resources they consult, has evaluated those sources for usefulness and bias, and has applied them to their research questions with sufficient citation for others to find those sources again.
- Jen Johnson and Penelope Shumaker are available to speak to libraries and cultural heritage institutions about DPLA and ODN. For details, contact Jen Johnson, jjohnson@library.ohio.gov.
- For those interested in being a part of the ODN or who want to learn more, please visit the ODN Website and subscribe to the ODN listserv: https://lists.library.ohio.gov/mailman/listinfo/odn.
- Questions on DPLA or the Ohio Digital Network should be addressed to Jen Johnson, jjohnson@library.ohio.gov.

Presentations

- Janet Ingraham Dwyer co-presented a webinar, “Oceans of Food Possibilities: Public Libraries and Food in Summer and Beyond,” with Team Vittles for the North Carolina State Library on February 23.
- David Green presented at The Discovery Audit Revisited, NISO Plus Conference on February 16.

Professional Development

- Andy Ingraham Dwyer attended Statewide Competency - Diversity and Inclusion training from Percipio on February 1.
- Andy Ingraham Dwyer attended Azure Virtual Desktop Fundamentals training on February 2-4.
- David Green attended the Cooperative Information Resources Management (CIRM) Policy Team Open Meeting on February 4.
- David Green (co-chair) attended OhioLINK E-Resources Community of Interest (ERCI) on February 9.
The vision of the State Library of Ohio is a Smarter Ohio where every Ohioan can access the necessary resources to be engaged citizens, excel at their jobs, participate in the workforce, and pursue their passions and interests.

Andy Ingraham Dwyer attended Multi-Level Education as a Proactive Security Defense Strategy (BrightTalk) on February 10.

Andy Ingraham Dwyer attended the AWS Technical Essentials Day for Government on February 11.

David Green and Eric Maynard attended the InnovateOhio Platform February Analytics Forum on February 15.

David Green attended Azure Open Source Day on February 15.

Eric Maynard attended MS Licensing updates for Libraries with TechSoup on February 17

Peter Kukla attended “The Present Thread Landscape” with Skillsoft Percipio on February 22.

Andy Ingraham Dwyer attended Kronos employee training on February 22.

Andy Ingraham Dwyer attended Log4Shell Two Months Later: Lessons and Insights for Defenders on February 23.

Andy Ingraham Dwyer attended What’s Next in Security from Microsoft on February 24.


Reimagining School Readiness

The State Library of Ohio is proud to support the Reimagining School Readiness Toolkit, a suite of research-backed resources created for library staff to help families prepare children ages birth to 8 years for success in school and in life. The toolkit was developed by the Bay Area Discovery Museum in collaboration with the California State Library and the Pacific Library Partnership.

The next round of workshops is being prepared for Spring 2022:

- April 12, 2022 (in person; registration is now open)
- June 16, 2022 (virtual; registration TBA)
- Please keep an eye on the various library listservs and traditional communication channels for full workshop details
- These workshops cover such topics as:
  - key findings from current cognitive and developmental psychology research
  - the implications of those findings for library staff’s daily work
  - practical ready-to-implement ideas for activities
  - resources for staff training and for parents/caregivers

Additional information about this initiative can be found here. Questions regarding Reimagining School Readiness should be addressed to Penelope Shumaker (pshumaker@library.ohio.gov).

SEO Service Center

- Total automation consortium circulation for the past 30 days—803,083
- Total number of new users created in the past 30 days—4,653
- Interlibrary loans initiated for the past 30 days—615
  - This includes Referral Center requests and SEO items requested.
- In-house periodicals filled in the past 30 days—19

[continued on next page]
• Total number of support tickets for the past 30 days—550

• Syndetics Unbound Statistics
  o Enterprise Catalog
    • 9,347,636 cover images loaded in online catalog searches.
    • Syndetics Unbound enriched 81,793 (92%) out of 88,097 pages loaded.
    • 29,879 patron interactions with enriched content.
    • Patron interactions:

• Display Widgets
  o 52 display widgets updated.
  o 33,298 widgets loaded.
  o Patrons have interacted with display widgets 5,984 times.
Newly Created Widgets:
- WIL- New Releases

Niche Academy Stats:
- ASL Storytimes Niche Academy Stats/Views

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<td>Using the Online Catalog to Find Digital Materials</td>
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<td>The SEO Library Die-Cut Collection</td>
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### SEO Training Department Activities
- Attended Baker & Taylor webinar Dismantling Racial Inequity in the Workplace and Diversity in Collection Management on February 9
- Attended SirsiDynix webinar Next Generation Discovery with Yewno on February 10
- Participated in SEO ILS Open Office Hours on February 24

### SEO Consortium Libraries App Stats
- 3036 new devices
- 17,838 holds placed
- 51,656 app launches
- 43,932 total searches

### Splashtop On-Demand Access
- 13 on-demand remote sessions

### Consortium Service Highlights
- John Stewart attended a meeting with EBSCO to discuss Statistics Logistics: Insights, Experiences, and Best Practices on February 1.
- The SEO Management Team met with Jenn Slone, Access Team Leader at Chillicothe & Ross County Public Library, to discuss the projects to add a few new service points for their system.
- The SEO Management Team met with colleagues from the State Library and OhioLINK to discuss the delivery timeline and messaging on February 3.
- SEO Management and IT Team met with our Customer Success Manager from our Support Desk platform vendor on February 3 to discuss product enhancements and usage.
- John Stewart met with Eric Maynard, CIO for the State Library, to discuss a few joint agency projects on February 4.
- On February 7, SEO began using the PatronPoint Service to send e-mail and SMS hold notices.
- **PatronPoint Notices**
  - 10,928 SMS Notices Sent
  - 23,552 E-mail Notices Sent
  - 16,084 E-mail Notices Read
  - 12,011 Unique Patrons Notified
- On February 8, SEO IT worked with SirsiDynix to perform Operating System (OS) patches to the Symphony server.
- John Stewart met with Ann Watson, Associate State Librarian for Library Services to discuss operational initiatives and projects at SEO and State Library on February 8.
- SEO Management Team met with State Library and OhioLINK to discuss contingency planning on February 8.
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- John Stewart met with Frank Maggio, Atech Technologies to discuss a potential joint project with the State Library to redesign our meeting/training spaces at both locations on February 9.
- SEO Management and OPLIN monthly touch base meeting on February 10
- Delivery Touchbase meeting with partners on February 10
- SEO Advisory meeting held on February 11
- John Stewart met with Wes Osborn, Executive Director of CLC, to discuss consortium related challenges faced by both organizations regarding the delivery issues on February 11.
- Michael Postlethwait and Jay Miley attended the monthly SureSailing call with SirsiDynix on February 14.
- On February 15 SEO Management met with Maryska Connolly, SEO’s new Library Relations Manager from SirsiDynix.
- On February 17 the SEO Management Team met virtually with Susanne Sacchetti, new Director of the Licking County Public Library.
- On February 22-24, SEO Management attended daily delivery meetings with partners.
- SEO Special Advisory meeting to discuss suspending new holds within the SEO Consortium due to the delivery issues being experienced across the statewide delivery system on February 23.
- John Stewart attended the Attack Surface Management Summit on February 23 to learn about tools for Managing & to Remediate Risks in Enterprise Level Digital Landscapes.
- The SEO Library Management Software (LMS) team hosted Open Office Hours on February 24 with 24 SEO member library staff joining.
- SEO Management met with Evan Struble, Associate State Librarian for Library Development, to discuss a few potential projects on February 25.
- On February 28 SEO Management met with the State Library, OhioLINK, and Ohio Department of Administrative Services to discuss continued service challenges with statewide delivery.
- The following service points were added to the SEO Consortium:
  - Zane Village Hold Lockers
  - Clarksburg Hold Lockers
  - CRCPL Office
  - LCL Utica Hervey Memorial Drive Up

Space Planning
- Libraries currently receiving space planning services from State Library consultants include:
  - Columbus Torah Academy
  - Galion Public Library
  - Baldwin-Wallace University Library
  - Huron Public Library
- Please contact Mandy Simon, Library Consultant, at msimon@library.ohio.gov with questions regarding this service.

Staffing
- Due to the COVID-19 pandemic, and with the support of the State of Ohio, State agencies may make allowances for State employees to continue to telework. At this time, a majority of State Library LPD staff are working from their homes. While office phone lines are being checked/forwarded, email remains the best way to get in touch with LPD staff at this time. Email contact information can be found here.

Statewide Delivery
- After a required and stringent competitive bid process and making every effort to resolve issues with the current statewide delivery service provider, the State Library, OhioLINK and Ohio Department of Administrative Services (DAS) agreed to terminate the contract.
A new agreement has been reached with a previous vendor that provided the service for 10 years. Service by the current vendor will end on April 15 and the new service will begin on April 18.

The State Library and OhioLINK are working closely to ensure a smooth transition. Libraries participating in this service are receiving email updates and the Frequently Asked Questions webpage is being reviewed and updated regularly.

Strategic Planning

- Libraries currently receiving strategic planning services from State Library consultants include:
  - Tipp City Public Library
  - Huron Public Library
  - Marysville Public Library
  - Defiance Public Library
  - Wayne County Public Library
  - Wagnalls Memorial Library
  - Jackson City Library
  - Fairfield County District Public Library
  - Fairport Harbor Public Library

- If you have questions about the State Library’s strategic planning services or would like to be placed on the waiting list for this service, please contact Evan Struble at estruble@library.ohio.gov.

Summer Library Program/Summer Reading Program

- All workshops for the 2022 Summer Library Program have taken place. Library staff who didn’t have an opportunity to attend a workshop, or who want to explore additional learning opportunities to support SLP planning, may see this list of recorded webinars and self-paced content on the Ohio Summer Library Program website.

- The Greater Cleveland Aquarium is supporting Ohio public libraries’ summer programming with two special offers. For summer 2022, Ohio public libraries may book a specially discounted 45-minute virtual program developed by the Aquarium’s education staff especially for libraries. Ohio public libraries may also purchase at half price a 4-pack of admission vouchers to use as SLP prizes. See the Greater Cleveland Aquarium special offer flyer for details on both offers: https://library.ohio.gov/documents/cle-aquarium-2022/.

- As other statewide SLP incentives become available, they will be announced on Ohio library listservs and on the Ohio Summer Library Program page: https://library.ohio.gov/ohio-summer-library-program.

- The 2021 Ohio Summer Library Program Evaluation Report details how Ohio public libraries supported their communities safely and thoughtfully during a second pandemic summer. The report describes innovations, challenges, successes, and lessons learned, and features stories and photos from libraries around Ohio. Statewide participation and program attendance totals are included. View, print, and download it here: https://library.ohio.gov/documents/2021-ohio-summer-library-program-report/.

- The 2022 Collaborative Summer Library Program manual access code was emailed to a representative of each Ohio public library in early October and again in early December. The CSLP manual is made available to every Ohio public library building and is fully supported by federal LSTA funds administered by the State Library of Ohio. The 2022 CSLP slogan is “Oceans of Possibilities.” The program features artwork by Sophie Blackall on the theme of Oceanography.

- Starting with the 2017 program (“Build a Better World”), CSLP fully owns the artwork for each program year and makes it available to CSLP member libraries in perpetuity. All Ohio public libraries may use all artwork and slogans (from 2017 on), year-round, for summer or winter reading programs or any other programming or publicity use within CSLP’s Rules of Use.

- Contact Janet Ingraham Dwyer at jdwyer@library.ohio.gov with any questions about SLP.
Take 5

- The 2022 Take 5 event, **Take 5: Let's Talk About It**, will be on Friday, May 6 at the Main Library, Columbus Metropolitan Library. The event will feature Columbus-based author, artist, filmmaker, educator and mentor Donte Woods-Spikes and Jackie Calderone, founding director of multidisciplinary youth arts and mentoring program TRANSIT ARTS. See [https://library.ohio.gov/take5](https://library.ohio.gov/take5) for more information.
- Take 5 is a day of dialogue and discovery for public library teen and youth services specialists, school librarians, and other youth advocates. Take 5 events feature active learning opportunities, speaker sessions with allies outside the library field, hands-on activities, and networking.

WebJunction

- There was a total of 166 WebJunction course completions in February 2022, up from 140 in January. Individuals completing courses included 126 from public, 14 from unidentified, 11 from academic, 5 from school, 3 from special, and 1 from state agency libraries; and 6 from library consortia.

![2020-2022 Number of Completed Courses in Months & Years](chart.png)

[continued on next page]
The vision of the State Library of Ohio is a Smarter Ohio where every Ohioan can access the necessary resources to be engaged citizens, excel at their jobs, participate in the workforce, and pursue their passions and interests.

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2020-2022 Number of Active Users - WebJunction Courses
Number of unique logins each month
Ohio Library Council
BOARD OF DIRECTORS

ITEM NO.: 5.D MEETING DATE: March 11, 2022
SUBJECT: OPLIN Report SUBMITTED BY: Don Yarman

REPORT FOR INFORMATION

OPLIN Staff and Board
Karl Jendretzky, a fixture at OPLIN for fifteen years and a key to its stability and success, has moved on to a very good opportunity with Columbus Metropolitan Library. He leaves OPLIN in a strong and stable state. Having worked closely with Karl for two and half years, Jessica Dooley is taking over as OPLIN’s new Technology Project Manager. Jessica and I will work together to determine the requirements for the new position which we will post later this spring.

There are two openings on the OPLIN Board. Currently the greatest need for representation is from central and from northwest Ohio, from medium-sized libraries (circulating between 500,000 - 1,500,000 items per year), and from IT managers or library trustees.

NorthStar Digital Literacy
Libraries continue to “go live” with NorthStar at a pretty steady pace. Christine Morris makes it easy for them, providing a lot of promotional and administrative support, including webinars where librarians who have been using NorthStar share advice from their experience, and a “go-live” checklist she developed which other states have begun to use for their own rollouts. OPLIN’s public-facing NorthStar portal is at www.digitalskillsohio.org; as soon as half the population of Ohio lives within the service district of a library offering NorthStar (we’re nearing the 4 million mark now), we’ll add that page to the Ohio Web Library list.

Website Kit Modules
Several new modules for Webkit users were introduced, including a feature that gives libraries better control of the graphics Facebook displays when links are shared there, a tool that helps analyze content for accessibility issues, and a new module which offers more flexibility in page layouts. In addition, the OPLIN Board eliminated the $125 fee for Laura Solomon’s website audits; Laura will do those for libraries for free as her schedule allows.
Institutional Membership Dues Billing
Invoices for 2022 Institutional Membership dues have been processed and sent to all public libraries in the state regardless of their past OLC membership. Most invoices were sent by early February, but a few were delayed because of delays in PLF and property tax revenue reports from county auditors.

As of March 7, 200 library systems have paid their 2022 Institutional Membership dues in full; 9 have paid at least the first or second installment; and 42 have not paid any portion of their dues (includes 4 library systems that were not members in 2021). Follow-up reminders/invoices will be sent to those with outstanding payments.

Lifetime Members
OLC received four lifetime memberships in January and February. Generally, we may see one a year or every other year. They were acknowledged in Access Weekly, sent thank you notes from the Membership Committee and a personal thank you notes from me on behalf of the Board and the OLC staff.

- **Erica Cherup**, Collection Development Manager, Columbus Metropolitan Library
- **Meg Delaney**, Retired Regional Manager of the Toledo Lucas County Public Library
- **Mary Frankenfield**, Deputy Director, Mansfield/Richland County Public Library
- **Chris May**, Director, Mansfield/Richland County Public Library

2022 Short-Term Reserves
As has been past practice, $450,000 from the OLC’s revenue received in the first few months of 2022 will be assigned to the OLC’s advisors at Morgan Stanley to invest in short-term investments. Based on advice from OLC’s investment advisor and consistent with our investment policy, the full $450,000 will be deposited into our short-term account to produce a higher yield when the cash is needed.

Also, depending on the amount of total revenue received in the second quarter of 2021, additional funds may be invested in the OLC’s short-term account. This account is composed of very conservative mutual funds with high liquidity. The current balance of the account is approximately $536,400.

OLC Employee Benefits
As of March 1, the following employee benefits were renewed:

- Health: renewed with Medical Mutual Insurance at a 15.57% increase in premiums (OLC pays 90% of employee premium and 80% of dependent premium, plus makes a $1,000 contribution to each participating employee’s health savings account).
• Dental Insurance: renewed with Ameritas Insurance with slight increase of 4.9% in premium after no increases in 4 years (OLC pays 100% of premium for employees and 90% of premium for dependents).
• Vision Insurance: renewed with VSP Insurance no change in premium (OLC pays 100% of premium for employees and 90% of premium for dependents).
• Life Insurance: renewed with Guardian with no change in premium (OLC pays 100% of premium for employees).
• Long-Term Disability Insurance: renewed with Hartford Insurance with no change in premium (OLC pays 100% of premium for employees).

**OPERS Board Vacancy**
OLC sent a letter in December to the Ohio Public Employees Retirement System (OPERS) Board of Trustees regarding the Miscellaneous Employee Representative vacancy on the board. On behalf of the OLC Board and members of the Ohio Library Council, we encouraged them to consider a public library representative to fill the vacancy. The deadline for submissions was December 30, 2021. The OPERS Board planned to accept nominations at their January Board meeting, but it was canceled due to COVID. The candidate selection and interviewing process was delayed by one month. At the February Board meeting, the board selected candidates from the pool to interview and make a final decision at the upcoming board meeting March 15-16.

**OLC Staff Notes**
My 8th Anniversary on the OLC staff was on Feb. 12.

**Activities**
Activities since the Nov. 19 Board meeting include:

Jan. 18 Meeting w/ODH on Testing Kits  
ED Review w/OLC Chair  
ALA Chapter Relations Committee
Jan. 19 OLC Diversity Committee Meeting  
Interview with Columbus Dispatch
Jan. 20 Meeting w/Foundation for Appalachian Ohio & Ohio’s Poet Laureate
Jan. 21 Government Relations Committee Meeting  
Meeting w/ODH on Testing Kits  
ALA LibLearnX
Jan. 24 Annual BWC Group Rating Training
Jan. 25 Meeting w/Sen. Hottinger  
Meeting w/Michigan Library Association  
OLC BoD Ad Hoc Committee on C&E Keynotes  
TLA Legal Issues Discussion
Jan. 26 Meeting w/C&E Chairs on Keynotes  
Meeting w/Shonna Nitzel/Maritz Global Events  
Meeting w/Metro Directors  
OLC FAFSA Webinar w/ODHE  
Meeting w/ODH on Testing Kits  
Meeting w/Mrs. DeWine’s staff  
Meeting w/Other State Library Assoc. Eds
Jan. 27 Site Visit to Dayton Convention Center
Jan. 28 Library Management & Leadership Conference Planning Meeting  
Small Libraries Division Action Council Meeting
Jan. 31 Meeting w/ALA Staff on Core Conference
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<td>Feb. 1</td>
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<td>Feb. 4</td>
<td>OLC Legislative Network Meeting</td>
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<td>Feb. 8</td>
<td>United for Libraries Webinar on Cybersecurity</td>
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<td>Feb. 9</td>
<td>OLC Staff Discussion on Health Insurance</td>
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<td>Planning Meeting for OLC Intellectual Freedom Webinar</td>
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<td>Meeting w/Metro Directors</td>
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<td>LSTA Review Focus Group Meeting</td>
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<td>OPLIN Board Meeting</td>
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<td>CPIM Conference Planning Meeting</td>
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<td>Library Journal Interview</td>
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<td>Feb. 14</td>
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<td>BWC Webinar</td>
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<td>Meeting w/AOS Staff on Library Accounting Codes</td>
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<td>Meeting w/BroadbandOhio</td>
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<td>Site Visit to Toledo Convention Center/Glass City Center</td>
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<td>OLC Staff Annual Reviews</td>
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<td>ALA Interview on National Campaign</td>
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<td>Meeting w/ALA/OIF</td>
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<td>Mar. 1</td>
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<td>Meeting w/Foundation for Appalachian Ohio</td>
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<td>Mar. 2</td>
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<td>CMC Luncheon on Questions for Ohio’s Next Governor</td>
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<td>Mar. 3</td>
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<td>Meeting w/Gumdrop Books</td>
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<td>Mar. 4</td>
<td>GRC &amp; Legislative Network Joint Meeting</td>
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<td>PLA Webinar on IF Challenges</td>
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PLF Update
The Ohio Department of Taxation (ODT) posted the February 2022 Public Library Fund (PLF) distribution of $44,713,322 – which is $4.15 million (+ 10.24%) above ODT’s original estimate that was issued in July 2021; and $4 million (+ 10.08%) more than ODT’s updated estimate issued in December 2021.

State revenues continue their trend of exceeding projections. According to the Office of Budget and Management (OBM), overall state tax receipts for the month of January came in almost $236 million above estimates. So far, State Fiscal Year 2022 tax collections are up $816.4 million (+ 5.5%) above estimates.

A look at the PLF distribution for the past three years and a link to an Excel spreadsheet listing each county’s distribution total for February 2022 can be found on the OLC website at https://olc.org/funding/. An update on the March PLF distribution will be provided at the Board meeting.

HB 327 – Divisive Concepts
House Bill (HB) 327 is legislation currently being discussed in the House State and Local Government Committee that seeks to prohibit schools, universities, political subdivisions, and state agencies from teaching, promoting, and offering instruction or training on certain topics. The Ohio House State and Local Government Committee met in February and accepted a substitute version of the bill for consideration.

Since being introduced, the bill has gone through multiple revisions. The current version impacts Ohio’s public libraries because it specifically includes local political subdivisions. This means it would impact townships, municipalities, and counties as well.

The bill states that no state agency or political subdivision shall offer teaching, instruction, or training on certain concepts to any employees, contractors, staff, individuals, or groups or require them to adopt or believe in these concepts.

The bill prohibits state employees and political subdivision employees from required training on the concepts and prohibits political subdivisions from accepting federal grants or private funding for developing training programs or materials on the specified concepts. More information about this bill will be discussed during the Board Meeting.

HB 51 – Open Meetings
In February, the legislature amended and passed legislation providing temporary open meetings flexibility. HB 51 permits public bodies to have virtual meetings, with members attending virtually. In this temporary context, members are not required to be physically present to be counted toward a quorum or to vote on matters being considered. This means that hybrid meetings are possible as well.

5.F.1: Government and Legal Services Report
The temporary change in law authorizes a virtual meeting to be conducted using some electronic technology that allows member participation and public access. Teleconferences and video conferences are mentioned as acceptable means of member participation, with live streaming through the internet; local radio, TV, local cable, or public-access channels; or teleconference call-ins are deemed as acceptable means for providing public access to the proceedings. In both cases, similar electronic means are also acceptable. Any actions taken during a properly conducted virtual meeting have the same effect as those taken during an in-person meeting. As a reminder, this flexibility is temporary and will expire July 1, 2022.

Senate Bill (SB) 15 – Fiscal Officer Liability
On March 2, the House State and Local Government Committee passed SB 15. The legislation, supported by OLC, serves to clarify when a library fiscal officer, and other local government treasurers or fiscal officers, may be held responsible for the loss of public funds resulting from the officer's negligence or other wrongful act. In addition, the bill serves to protect these officers from liability for the loss of public funds when the officer has performed their official duties with reasonable care. The bill is now awaiting further consideration by the House.

OLC Legislative Day
The OLC Government Relations Committee and the Legislative Network are busy planning the OLC Legislative Day at the Statehouse on Wed., April 6. Click on the following link to get registered for Legislative Day: https://myolc.olc.org/ebusiness/Index.aspx
More information on this event will be shared at the Board Meeting

OLC Legislative Day Prep Webinar
On March 21, OLC will be hosting a free legislative day preparation webinar from 1:00 pm -2:00 pm. During this webinar, we'll outline the key steps to take before Legislative Day, including making appointments with legislators and using advocacy tools on the OLC website. Click on the following link to register for this webinar:
https://us02web.zoom.us/webinar/register/WN_nDk4A87HQoGqvG5Fr7WbWq

Ohio State of the State
Gov. Mike DeWine announced that he will deliver his 2022 "State of the State" address on Wed., March 23. It will begin at noon in the Ohio House Chamber. The annual address highlights the goals and accomplishments of the state and is held as a joint session of the Ohio General Assembly in the House Chambers of the Ohio Statehouse. The address can be viewed live on the Ohio Channel https://ohiochannel.org/.
2022 OLC Convention and Expo – Libraries as Allies
The SeaGate Convention Centre officially changed their name to Glass City Center on February 17 and Michelle and I did a hard hat site visit there that day to observe the renovation progress. The Hilton Garden Inn, which is where the old Park Inn Hotel was located, is scheduled to be open in May. The new ballroom at the Glass City Center will be done in August and we plan to have the General Sessions in that space.

The Program Committee has completed the judging of programs and plans to meet at OLC on March 17 from 10 a.m.-2 p.m. to discuss program selection. Four Keynote Speakers are also being finalized. Exhibitor Information and Sponsorship Opportunities are posted on the website and we have eight exhibitors already signed up. The Local Arrangements Committee and Expo Committee are busy making plans for attendees in Toledo. https://olc.org/convention-expo/

2023-2025 OLC Convention and Expo
Michelle and I also did a site visit to the Dayton Convention Center on January 27. The Center and attached Radisson will be undergoing extensive renovations. The renovations will be completed before fall of 2025. The last time the OLC Convention and Expo was in Dayton was 2017.

We also toured with Destination Cleveland on February 23. The OLC Convention and Expo has not been in Cleveland for some time. It was scheduled to be there in 2009, but the event was cancelled due to reductions in state funding.

Meetings
Reference & Information Services Division – January 20 virtual
Outreach & Special Services Division – January 21 virtual
Technical Services Division – January 25 virtual
Library Management & Leadership Conference – January 28 virtual; February 4 virtual; February 18 virtual
Expo Committee – February 15 virtual
Adult Services Conference – February 24 virtual
Human Resources Division (guest) – February 25 virtual

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<td>Conversation with Ohio’s Poet Laureate Kari Gunter-Seymour Webinar</td>
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<td>Library Trustee Workshop</td>
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Legislative Day
Legislative Day and the Preparing for Legislative Day webinar have been promoted via This Week, Access, OLC website, and Trustee Newsletter. Resources and advocacy tools have been added to the OLC website. Collateral materials are being developed for the day of the event.

Convention and Expo
Information continues to be added to the Convention and Expo microsite (conventionexpo.olc.org). A save-the-date postcard will be mailed at the end of May. Exhibitor and Sponsorship opportunities (including the Early-Bird booth rate) were added to the OLC website and sent via email. The Exhibitor Prospectus will mail on May 16.

Trustee Newsletter
The winter Trustee Newsletter was written and emailed to library trustees. It was also posted on the OLC website and included in This Week.

Event Promotion
- The Adult and Reference Services Virtual Conference has been promoted via targeted email, Access and the OLC website.
- The Public Library Fiscal Officer Conference (CPIM) has been promoted via This Week, Access, OLC website as well as the Ohio State Treasurer's website.
- The Technical Services Retreat has been promoted via targeted emails, Access, OLC website, and social media.
- A Call for Programs was issued and online submission forms were created for the Library Management and Leadership Conference and the Outreach and Special Services Retreat.

Division/Committee Projects
- The Teen Services Division is proposing changes to the timeline and award criteria for the James Cook Book Award. More information is available in the board packet.
- The Children's Services Division e-newsletter was created and distributed on March 3. The division is sponsoring an inclusive storytime webinar on April 26.
- CPL or CPLS certification holders (new and renewals) were featured in Access and on the OLC website.
- The Marketing and Public Relations Division sponsored a social media strategy webinar on March 8.
- The 2022 Awards and Honors program has been featured weekly in Access. Targeted emails have been sent for each of the eight award categories. The Trustee/Board of Trustees Award of Achievement was featured in the Trustee Newsletter.
- Articles on the OLC New Member Referral Program and Individual membership renewal were included in Access and the OLC website. The new member Welcome page on the OLC website was updated.
Website
The most popular pages on the OLC website over the past two months are:
1. JOBLine
2. What’s Happening in Ohio’s Public Libraries
3. CPIM – Public Library Fiscal Officer Conference
4. 2022 Adult Services and Reference Virtual Conference
5. Library Management and Leadership Conference
6. A Joyous Way to Learn with Jim Gill Webinar (inclusive storytime)
7. Convention and Expo
8. Library Trustee Workshop
9. Certification
10. Access LinkedIn Learning Courses with Your Ohio Library Card

Social Media Stats
Twitter (past 30 days):

<table>
<thead>
<tr>
<th>Followers</th>
<th>Tweet impressions</th>
<th>Traffic to OLC website</th>
</tr>
</thead>
<tbody>
<tr>
<td>2,952 – up 17%</td>
<td>9,911 – up 14%</td>
<td>5,078 – up 7%</td>
</tr>
</tbody>
</table>

Facebook (past 30 days):

<table>
<thead>
<tr>
<th>Followers</th>
<th>Page Views</th>
<th>Reach</th>
</tr>
</thead>
<tbody>
<tr>
<td>3,631 – up 16%</td>
<td>3,101 – up 5%</td>
<td>12,908 – up 8%</td>
</tr>
</tbody>
</table>
2022 Membership
As of February 28, there was a total of 1878 individual members as compared to 1656 on February 28, 2021. There are currently 1667 renewals and 211 new. In addition, there are currently 7 Friends groups. A third renewal notice for individual membership is scheduled for March 9.

New Member Packets have been sent electronically to members through February 9.

The Membership Committee met via Zoom on January 20. They are scheduled to meet again on March 3. Agenda items include: Statistics; third and final renewal notice to be sent electronically on March 9; new member update; Quick poll results of those libraries who pay OLC staff dues; Lifetime Membership and Access articles.

Quick Poll on Libraries Paying Staff Dues
The Membership Committee placed a one-question quick poll in This Week on February 7 asking Directors their policy on paying individual dues for staff members. A second reminder was sent to those who did not respond on February 16. A total of 169 responses were received between the two notices. Of the 169 responses 66 reported paying 100%; 72 pay partial; and 31 do not pay dues for staff. The Committee will discuss sending a third notice to the remaining 82 libraries who did not respond.

New Member Referral Program
The New Member Referral Program closed on February 1. OLC received 8 new members who joined through the program. By comparison, there were 19 received in 2021 and 29 in 2020. James Hill, Chillicothe and Ross County Public Library will receive $50 in credit toward any OLC Professional Development event in 2022 for referring new member Cassie Schaaf Stout. The announcement was made in Access.

ALA/OLC Joint Student Membership Program
To date there are 12 members who have joined through the ALA/OLC Joint Student Membership Program which offers students the opportunity to join ALA and OLC for one price of $44. ALA sends out the renewal notices and Sarah Bihn, Student Representative continues to promote the program through her professional and personal communications.

Nominations and Elections
All division Nominations chairs will be sent a roster of members from their unit along with a list of any members who sent in a membership participation form requesting to serve, to assist them with identifying potential candidates for election. Slates of candidates are due to OLC by April 1. Staff will work directly with these Nomination Chairs to answer questions, send broadcast emails, and assist them with the nomination process.
Awards and Honors
The Awards and Honors Committee is scheduled to meet via Zoom on March 9, 2022. Discussion will include promotion of Awards; nominations received; and targeted email blasts. Staff will continue to monitor nominations being received and will keep the Committee updated. The deadline for nominations is April 30.

Governance
Committee tracking reports will be run after March 18 to identify any participating members in leadership who have not renewed their 2022 OLC membership. They will be notified of OLC’s policy that you must be a current member to serve.