Position Available

**System & Community Services Manager (Full-Time)**
Downtown Newark

Under the general supervision of the Library Director, the System & Community Services Manager oversees the management of LCL’s system-wide programs and services. The System & Community Services Manager will work with a specialized but diversely-talented team of individuals and will collaborate with the Public Services Manager—Downtown Newark and the Extended Services Manager, along with county community partners and those from communities in the service area not home to an LCL branch, to ensure that the Library’s system-wide programs and services are meeting the needs of the service district at large and are in alignment with the Library’s Strategic Plan.

This is a full-time position; 37.5 hours per week; OPERS Retirement. A job offer will be conditional upon a successful completion of a background check and meeting other preconditions of employment. The successful candidate will work a varying schedule.

**Minimum Qualifications and Principal Duties:**

- Master’s degree in Library Science from an accredited college or university.
- Four years of library management experience or an equivalent combination of education, experience, and training.
- Three years’ supervisory experience required.
- Valid driver’s license and access to a vehicle to provide own transportation when participating in off-site Library business and activities.
- Must successfully pass a background check and pre-employment drug screening.

See complete job description, which is attached.

**Pay Rate**
The pay for this position is $24.15 per hour. This position is eligible for the library’s fringe benefit package.

**Application Procedure**
Apply online at [www.lickingcountylibrary.org](http://www.lickingcountylibrary.org) and click on “Careers” in the lower right hand and click on “Current Job Openings.” Position will remain open until filled.

Applicants should submit with online application:

- Cover Letter
- Resume

The appointment of the successful applicant will be made pursuant to Section 1.210 of the *Staff Handbook*.

*The Licking County Library is an equal opportunity employer.*