Coordinator of Information Technology

The Coordinator of Information Technology is responsible for managing the design, implementation, maintenance and evaluation of all technology and computer-based activities for the library system, including but not limited to, the integrated library system, computer hardware, software, electronic resources, Internet, and e-mail. A full description of job duties can be found at fcdlibrary.org/contact/jobs/volunteer/.

Compensation and Benefits:

This position has a salary range of $58,246.50 to $69,517.50. An exceptional benefits package is offered which includes health, dental, vision and life insurance, OPERS retirement, vacation leave, personal leave, sick leave and paid holidays.

Qualifications:

Bachelor’s degree in Computer Science or related field preferred or an equivalent combination of education, experience, and training related to information technology. Experience with integrated library automation systems, previous library experience and previous supervisory experience preferred. At the sole discretion of the Library Director, any combination of education and experience that would provide the required knowledge and abilities is qualifying.

Application Process:

Applicants can send a cover letter, resume, and three business references to bschaade@fcdlibrary.org. Applications will be accepted until position is filled.

Equal Employment Opportunity Employer