January 24, 2022

The Delaware County District Library, has an opening for a full time, salaried, Branch Manager. This position will oversee the daily functions and operations of the Liberty Branch, expected to open Fall 2022. This position will be heavily involved with selecting and building the departments and team members that will staff the Branch.

If you think you might be interested in this position, ask yourself a few questions. Do you have a strong customer service focus? Have you demonstrated an ability to coach and lead customer service staff? Can you develop and maintain community partner relationships? Are you comfortable speaking publicly in a variety of settings, promoting library services? Do you have a track record of leading projects to a successful completion? Have you previously managed the operations of a large branch? Do you enjoy working collaboratively with other departments and branches to fully serve a diverse county? If you answered “yes” to most or all of these questions, we need to talk.

A MLS or MLIS from an ALA accredited institution is required. Management experience, preferably in a public library, with progressive levels of responsibilities and supervision is required. This position will include working mornings, days, evenings, and Saturdays; however, the schedule may change as the needs of the Library change. The salary range for this position is $56,269 - $84,404; hiring salary will depend on qualifications. The Library also offers a generous benefit package.

Please see the full position profile on our website for additional information: https://www.delawarelibrary.org/careers/.

To apply please send a cover letter, resume, and three (3) professional references to Amanda Sheterom, Human Resources Coordinator, to the address below or to asheterom@delawarelibrary.org.

Amanda Sheterom, Human Resources Coordinator
Delaware County District Library
Delaware Branch
84 E. Winter Street
Delaware, Ohio 43015

Preference will be given to candidates who apply within the first two (2) weeks.

The Delaware County District Library is an Equal Opportunity Employer.