Part 1: Account Creation

An OH|ID account is a single account that citizens or businesses can use to access multiple government agency systems securely. This guide will walk you through a step-by-step process to create an OH|ID account.
1. Navigate to the OHID Website

Navigate to **https://ohid.ohio.gov/** and click **Create OH|ID Account.**
2. Fill in your personal information

First, you’ll complete the Personal Information section. All fields are required unless labeled as optional.
3. Verify your email address

Enter a valid email address into the email fields. Click **Verify Your Email Address** to have a one-time PIN code sent to email you provided. The email will come from NOREPLY-EnterprisIdentity@ohio.gov

Enter the PIN you received in the pop-up window and click **Verify**.

Note: If you didn’t receive an email, double-check that your email address is typed correctly and search within your junk/spam folders. The system-generated email usually arrives within a few seconds but may take up to several minutes. If needed, click **Send New PIN** to invalidate the previous PIN and send you a new one.
4. Choose a username and password

In the Profile Information section, create a username and password following the guidelines listed for each.
5. Agree to Terms & Conditions & Verification Questions

Finally, read and accept the Terms and Conditions and answer the verification question. Click **Create Account** to submit the request.

Note: You will receive an email notification confirming your account was created. This email includes the Username you selected.

You'll see a confirmation screen. Click **Continue** and log in to your new account.
Part 2: Security Options Set Up

When you log in to your OH|ID account for the first time, you'll be directed to a Security Options screen. The email address you used to create your account will be listed in the Email Address field. You'll need to enable another Security Option, either Text Message or Security Questions.
6. Set up a Security Option

Click **Set Up** next to the option(s) you wish to enable and follow the on-screen prompts.

**Option A:** Text Message  
**Option B:** Security Questions
Option A: Text Message

Click **Set Up** next to the Text Message option

When prompted, click **Setup Mobile Number**

Enter your mobile number and click **Save Changes**

A 6-digit PIN code will be sent to your mobile number. Enter it when prompted and click **Verify**
Option B: Security Questions

Click **Set Up** next to the Security Questions option

Select questions from each of the drop-down boxes and type your answers. Your answers are case-sensitive

When you’re finished, click **Save Changes**
7. Explore your new OH|ID Account

Once you've set up two or more security options, click **Continue** to be taken to your Account Dashboard.

Need to make a change?

Click **Edit** next to any of your security options to make updates at any time.