

Memorandum of Understanding Addendum for Local Area 6 Workforce Development System

The Local Area 6 Workforce Development Board, Workforce Initiative Association (WIA), operator of OhioMeansJobs Stark County and Career Services provider, and the Stark County District Library System (SCDL) have come together with the shared belief that communication and coordination of respective services can enhance the quality and quantity of employment and training resources and services to job seekers, unemployed, and under-employed individuals. Working together, libraries and the public workforce system can make it easier for job seekers to access employment and training services that can lead to better jobs, improved career pathways, and sustainable wages.

This Memorandum of Understanding (MOU) is entered into by and between the Local Area 6 Workforce Development Board, Workforce Initiative Association (operator of OhioMeansJobs Stark County and career services provider), and the Stark County District Library System for two program years – PY17 (July 1, 2017 – June 30, 2018) and PY18 (July 1, 2018 – June 30, 2019).

Description of Entities

Stark Tuscarawas Workforce Development Board (STWDB) - Responsible for administration and oversight of the local area workforce development system in agreement with the chief elected officials and in collaboration with required and additional partners.

Workforce Initiative Association (WIA) – Provider of Title I services under the Workforce Innovation and Opportunity Act of 2014 (WIOA) and operator of the OhioMeansJobs workforce centers in Stark and Tuscarawas County.

OhioMeansJobs Stark County – The comprehensive One-Stop center that makes available partner services and programs to include employment, training, and financial literacy resources and services, to job seeker and employer customers.

Stark County District Library (SCDL) – The local library system that is accessible by the general public and is funded from public sources, such as taxes. It is operated by librarians and library paraprofessionals, who are also civil servants.

Purpose

The purpose of this addendum is to support collaboration and coordination between the workforce system and the public library system.

This Addendum is established to help:

- Increase awareness to SCDL customers of employment and training resource availability within the Stark County area.
- Educate and inform library staff on resources and services available to assist Stark County residents with employment and training needs available through the OhioMeansJobs center partnership.
- Educate and inform OhioMeansJobs staff of the services available through the library system that may assist job seekers.

- Inform Young Adult Specialists, assisting young adults, of the importance of early literacy services and the availability of those services through the library system.

Roles and Responsibilities

Workforce Initiative Association, as operator of OhioMeansJobs Stark County

1. Will provide training to SCDL staff on an ongoing basis to include the role of the OhioMeansJobs Centers and the partnership between the OMJ centers and the SCDL.
2. Will include SCDL staff on One Stop communications (recruitments, job postings, notifications).
3. Will maintain SCDL literature in the resource room.
4. Will place a link on all resource room computers to provide easy access to register for a library card.

Stark County District Library

1. Will have staff (managers/supervisors) be trained on navigating the www.ohiomeansjobs.com website and its resources, assisting customers with creating accounts, doing job search, and an overview of the OhioMeansJobs partnership and system.
2. Will maintain OhioMeansJobs Stark and Tuscarawas County literature at all sites.
3. Will have a staff member participate as a member of the One-Stop Committee quarterly meetings to gain knowledge and information of activities within each partner program.
4. Will provide training for Youth Case Managers working with the Comprehensive Case Management Program. The training will familiarize the case managers with valuable early literacy skills and help them connect the youth to the Library's early literacy services and programs
5. Will make available a deposit collection of books for use at OhioMeansJobs. The collection will include books for job-seekers and job themed books for children.

**Memorandum of Understanding
for
Local Area 6
Workforce Development System – Library Partnership**

Signature Page

By signing, each party affirms that this MOU accurately describes the roles and responsibilities of the Workforce System/Public Library System partnership.

Stark County District Library – local library system



Tena Wilson, Executive Director



Date

Stark Tuscarawas Workforce Development Board – administrator and overseer of the local workforce system



Jennifer Meek Kels, Executive Director

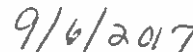


Date

Workforce Initiative Association – operator of the OhioMeansJobs Centers in Stark and Tuscarawas Counties

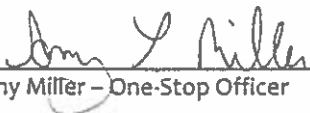


JoAnn Breedlove, Chief Operating Officer



Date

OhioMeansJobs Stark County – local OhioMeansJobs Center



Amy Miller – One-Stop Officer



Date