

**Ohio Library Council
BOARD OF DIRECTORS**

ITEM NO.: **6.D**

MEETING DATE: **Jan. 17, 2025**

SUBJECT: **Executive Director's Report**

SUBMITTED BY: **Michelle Francis**

REPORT FOR INFORMATION

OLC Board Orientation

In-person Board orientation sessions were held with Liz Muether on Dec. 2; William Rutger and Kim DeNero-Ackroyd on Dec. 3, and Monica Baughman on Dec. 9. A virtual orientation is scheduled with Bernie Rochford for Jan. 15. We look forward to welcoming all five of them to the OLC Board of Directors in 2025 for three-year terms. The discussions cover a variety of topics, including their roles on the Board, fiduciary responsibilities, the Board Code of Conduct, conflict of interest, and Board meeting agendas procedures.

Institutional Membership Dues Billing

Following the December 2024 PLF distribution, forms were sent to all 88 county auditors requesting information for each library's 2024 PLF and local property tax receipts (if applicable). To date, responses have been received from over 70 county auditors. All libraries should receive their initial invoice for 2025 dues by the end of the month. Some county auditors have been delayed due to the late sales tax holiday distribution.

Institutional Membership Survey

The Institutional Membership Satisfaction Survey was completed at the end of December. It was distributed to library directors and fiscal officers at OLC Institutional Member library systems. About 25 libraries responded to the survey. A copy of the results will be distributed to the Board of Directors prior to the board meeting.

OLC Staff Notes

Jeanine D'Andrea's 32nd Anniversary on the OLC staff was on Jan. 11.

Activities

Activities since the Nov. 15 Board meeting include:

- Nov. 19 New OLC Website & Member Info Hub Launch
- Nov. 20 Meeting w/Ohio Township Association
- Meeting w/Fleeter and Associates
- OLC/BWC Audit
- Meeting w/SEBO
- Nov. 21 OLC Ballot Issues Webinar
- America 250/Ohio 250 – 88 County Meeting
- Nov. 22 ETM Zoom Meeting
- OLC Gov. Relations Comm. Meeting
- ALA Standing Up for Libraries Webinar
- New Employee Onboarding
- Nov. 25 Meeting w/Ohio Dept. of Education & Workforce
- Dec. 2 OLC Board Orientation w/Liz Muether in Mercer County
- Dec. 3 OLC Board Orientation w/William Rutger & Kim DeNero-Ackroyd at Rocky
 River Public Library

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Meeting w/OLC Commercial Real Estate Consultant
 Dec. 4 Meeting w/Metro Library Directors
 Dec. 5 Individual Membership Renewal
 Intellectual Freedom Comm. Meeting
 Dec. 6 Meeting w/new CML Director
 Dec. 9 CML Legislative Breakfast
 OLC Board Orientation w/Monica Baughman in Columbus
 Dec. 10 Meeting w/North Hill Consulting
 Dec. 11 GrowthZone Meeting
 Dec. 12 Meeting w/Michigan Library Association
 State Library Board Meeting
 Mid-Ohio Food Collective
 Meeting w/ALA PPA
 Dec. 13 OLC Staff Team Building
 OLC ED Evaluation
 Dec. 16 OLC Board of Directors Executive Session
 Meeting w/Principals Association
 OLC Staff Budget Meetings
 Dec. 17 OLC Small Libraries Division Action Council Meeting
 OLC Staff Budget Meetings
 Dec. 19 OLC Staff Budget Meetings
 OLC ED Evaluation
 Dec. 20 Convention & Expo Planning/Budgets
 Jan. 2 Meeting w/Governor's Office
 Meeting w/SEBO on Health Insurance
 Jan. 6 OLC Staff Budget Meetings
 Jan. 8 OLC Staff Budget Meetings
 OLC Library Accounting Division Action Council Meeting
 Jan. 9 OLC Intellectual Freedom Committee Meeting
 Meeting w/Fleeter & Associates
 OLC Advocacy Webinar
 Jan. 10 OLC BoD Finance Committee Meeting
 GrowthZone Meeting w/PA, OH, MD