September 29, 2020

The Bellevue Public Library is seeking a part-time Fiscal Officer.

Responsible for approximately $1 million annual budget and investments, the Fiscal Officer works closely with the Library Director and under the direction of the Board of Trustees. This position ensures all financial operations comply with the statutes of the State of Ohio, state auditing requirements, sound financial practices and policies, and decisions of the Board of Trustees.

Experience in accounting and a bachelor’s degree, or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job, are required. Knowledge of governmental fund accounting is essential. Candidate must meet bonding requirements.

Submit cover letter, resume and three references to:

patty.marsh@bellevue.lib.oh.us

Deadline for applications is October 16, 2020.