Coronavirus Relief Fund
Public Library Assistance Program

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Application Process

• Application on the OBM Grants Partnership website
  • [https://grants.ohio.gov/fundingopportunities.aspx](https://grants.ohio.gov/fundingopportunities.aspx)
  • Click the Register button at the bottom of funding opportunity form
  • Guidance document is found under the attachments section

• What do I need to apply?
  • Contact information for Authorized Contact and Grants Contact
  • DUNS number (if you have one, if not enter 0)

• What happens after my application?
  • Information is reviewed and validated
  • Application approved to start the payment process
  • Confirmation e-mail to grant contact which provides a temporary password to access the OBM grants portal for log-in to do reporting
  • Payment is processed using state’s supplier information or via check if not set-up as a supplier
Financial Status Reporting

- Financial Status Reporting will be completed on the OBM grants portal
  - Portal is located at https://grantsportal.ohio.gov/
- Reporting dates to allow the state to meet the Treasury reporting requirements
  - Interim report due October 6 for activities from March 1 to September 30
  - Final report due December 30 to include activities for the entire performance period. Remaining balances reported must be returned
- Reporting elements
  - Obligations (encumbered amounts)
  - Expenditures
  - Activity descriptions
Ohio Grants Partnership Resources

- The Ohio Grants Partnership website is [https://grants.ohio.gov/](https://grants.ohio.gov/) and contains resources to help in managing grant funds
  - Helpful links
  - DUNS and SAM Registration instructions
  - Grants Training
  - Funding Opportunities and links to agency sites

- Resources to manage these CRF funds such as an OBM guidance document and US Treasury guidance and frequently asked questions links
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Allowable Uses
Overarching Cost Eligibility Criteria

The CARES Act requires that the payments from the CRF only be used to cover expenses that -

(1) are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);

(2) were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the government; AND

(3) were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020
Examples of Allowable Uses

- Personal Protective Equipment for patrons and employees
- Disinfection of public areas
- Increased or enhanced cleaning (additional services, supplies, and/or equipment)
- Touchless precautions
- Barriers and social distancing measures
- Occupancy tracking
- Remote or curbside services for patrons
- Hotspots
Contact Us with Questions

Ohio Grants Partnership
E-Mail grants@obm.ohio.gov

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