

**Ohio Library Council
BOARD OF DIRECTORS**

ITEM NO.: **5.E**

MEETING DATE: **July 17, 2020**

SUBJECT: **Executive Director's Report**

SUBMITTED BY: **Michelle Francis**

REPORT FOR INFORMATION

Institutional Membership Dues Billing

Dues invoices for 2020 Institutional Membership Dues have been processed and sent to all public libraries in the state regardless of their past OLC membership. The majority of invoices were sent by the end of January, but a few were delayed because of delays in PLF and property tax revenue reports from county auditors. (A report from the Logan County Auditor was finally received at the beginning of May.)

Through July 1, 240 libraries had paid their 2020 Institutional membership dues in full; 2 libraries had paid their first or second installment; and 9 had not paid any portion of their dues (includes 8 libraries that were not members in 2019). Greenville Public Library has indicated that they will not be joining OLC in 2020, but plan to join in 2021.

IRS Forms 990 and 990-T

Following the completion of the 2019 financial audit, the OLC's auditors will prepare IRS Forms 990 and 990-T, the informational tax returns that 501(c)(6) organizations are required to file under the IRS tax code. As per OLC policy, the forms will be reviewed by the Finance Committee.

Regional OLC Discussion Forums for Library Directors

On June 5th, we held four, one-hour virtual meetings with library directors from different regions of the state to discuss reopening, racism and increased violence across the nation. These were very open and honest conversations that will help to inform our work and the services we provide our members. More than 100 public library directors participated in the conversations.

On July 10th, we held another series of four, one-hour virtual meetings with library directors from different regions of the state to discuss reopening and the Governor's new Public Health Advisory System. More than 100 public library directors participated in the forums.

Small Library Directors' Forums

The OLC Small Libraries Division will host two discussion forums for directors of small libraries virtually in August via OLC's Zoom account. These forums are designed for directors of small libraries to discuss issues of common interest and to share ideas on how to deal with challenges unique to small libraries. The discussion also will include an update on OLC activities, legislative issues, and library funding.

The dates and times for the forums include:

- Aug. 13: 10:00 a.m. – 12:00 p.m.
- Aug. 20: 1:00 p.m. – 3:00 p.m.

OLC Anniversaries

Denise Kise – July 1: 7 years

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ALA Annual Conference - Virtual

Activities for the American Library Association's 2020 Annual Conference included:

- ALA Chapter Leaders Forum
- ALA Chapter Relations Committee (CRC)

Activities

Activities since the May 22 Board meeting include:

May 26	OLC PDC Meeting Sourcing Alliance/Equalis Group PPE Purchasing Webinar
May 27	Mtg. w/ Experient on OLC Convention & Expo Mtg. w/ Metro Directors ICLAE Mtg. w/ TX, NY, IL, PA, VA, IN Execs.
May 28	SLO Board Meeting Vorys Return to Work Webinar BWC Emergency Action Plan Webinar
May 29	ETM Meeting Sourcing Alliance/Equalis Group Mtg. on OLC Marketplace
June 1	Meeting w/FAO on Broadband Meeting w/Betsy Lantz (NEO)
June 3	Meeting w/Julia Bowling (CareWorks Comp) Mtg. w/ Experient on OLC Convention & Expo
June 4	New Directors Workshop – Session I
June 5	N/NE Ohio Library Director Discussion Forum GRC Meeting SE Ohio Library Director Discussion Forum NW Ohio Library Director Discussion Forum Central/SW Ohio Library Director Discussion Forum
June 8	Cuyahoga County Library Directors Meeting Meeting w/Christie Hinrichs (Jason Reynolds) Mtg. w/ Experient on OLC Convention & Expo
June 9	Mtg. w/Megan Sheeran (Ohio Legal Help) Mtg. w/Andrea Fisher (OLC Diversity Committee) Mtg. w/Ohio State Treasurer's Office Mtg. w/Nancy Kirkpatrick (OhioNET)
June 10	New Directors Workshop – Session 2 Mtg. w/Metro Directors Mtg. w/Sourcing Alliance/Equalis Group on PPE
June 12	OPLIN Board of Trustees Meeting
June 15	Mtg. w/Ohio State Treasurer's Office Mtg. w/Megan Cusick (ALA Tour) OLC Board of Directors Special Virtual Meeting Mtg. w/OLC Convention & Program Chairs
June 17	Metro Directors Meeting
June 18	Ballot Issues Workshop Mtg. w/Megan Cusick (ALA Tour) Meeting w/Christie Hinrichs (Jason Reynolds) Small Libraries Division Meeting ALA Chapter Relations Committee Meeting
June 24	Meeting w/New State Librarian Wendy Knapp Metro Directors Meeting
June 25	OLBC Foundation Virtual Conference

June 26	Meeting w/GRIT on Broadband
June 30	Vorys at Work Webinar - Discrimination & Unconscious Bias in the Workplace
	Governor's Exec. Workforce Board Meeting
July 1	Mtg. w/Mark Bell (CyberOhio)
	Mtg. w/Brian Perera (OSU Kirwan Institute)
	Metro Directors Meeting
	Mtg. w/Peter Voderberg (Broadband Ohio)
July 6	Metro Directors Meeting
July 8	ALA 2020 Census Webinar
	Metro Directors Meeting
July 9	Vorys on Call Webinar
	ALA Chapter Leaders Forum
July 10	N/NE Ohio Library Director Discussion Forum
	SE Ohio Library Director Discussion Forum
	NW Ohio Library Director Discussion Forum
	Central/SW Ohio Library Director Discussion Forum
July 13	Mtg. w/OSU Kirwan Institute
July 15	Metro Directors Meeting
	ALA Chapter Management Exchange: Virtual Events/Conferences
July 16	SLO Board Meeting