# PUBLICATION ORDER FORM

## Billing Information
Name
Library
Street Address
City, State ZIP
Telephone

## Shipping Information (if different from billing)
Ship to Name
Library
Street Address
City, State ZIP
Telephone

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## PUBLICATIONS

<table>
<thead>
<tr>
<th>Item #</th>
<th>Description</th>
<th>Select Format</th>
<th>Pricing*</th>
<th>Qty.</th>
<th>OLC Mem.</th>
<th>Non-Mem.</th>
<th>Total</th>
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<tbody>
<tr>
<td>45-15</td>
<td>*Friends Across Ohio</td>
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<tr>
<td>45-16</td>
<td>*Ohio Public Library Accounting Handbook</td>
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<td>45-12</td>
<td>*Ohio Public Library Administrator’s Handbook</td>
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<td>45-10</td>
<td>*Ohio Public Library Trustees’ Handbook</td>
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<tr>
<td>45-06</td>
<td>*Standards for Public Library Service in Ohio</td>
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</table>

* Prices include shipping and handling.

TOTAL

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## PAYMENT INFORMATION
Bill Library:  

Purchase Order #:  

Check #:  

AMEX / VISA / MC #:  

Expiration Date:  

Security Code:  

Billing Address:  

Billing Address: Commercial Residential  

Auth. Signature:  

OLC will bill Institutions only. Personal orders must be accompanied by payment information.

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## OFFICE USE ONLY

Payment Rec’d Date:  

Check #:  

Amt. Rec’d:  

Ship Via/Date:  

QUESTIONS?
Call (614) 410-8092 or E-mail: olc@olc.org