

# OHIO LIBRARIES WORK FOR YOU



## JOB SEEKERS

- Search and apply for jobs online
- Create a resume and cover letter
- Complete your high school diploma
- Enhance your interviewing skills
- Take online courses
- Brush up on your computer skills or learn how to code
- One-on-one help and group classes available



## EMPLOYERS

- Meeting space and computers for training
- Access to consumer research databases
- Private rooms for interviewing or training
- Continuing education classes for employees
- Access to professional journals
- English as a second language classes
- One-on-one appointments with librarians
- Job postings and career fairs



## ENTREPRENEURS

- Access to 3-D printers, vinyl printers, scanners, color copiers, photo and video equipment, sewing and embroidery machines, laser cutters and engravers
- Apply for grants or find a loan
- Online marketing and business courses
- IT assistance and web development courses
- Access to professional journals and market research databases
- Computers, laptops and tablets available with support and training
- WiFi hotspots available for check out



## SMALL BUSINESSES

- Develop a business and/or marketing plan
- Tech tutors available
- Apply for grants or find a loan
- Mobile WiFi hotspots available for check out
- Access to office equipment, vinyl printers, 3-D printers, photo and video equipment, laser cutters and engravers
- Meeting space and rooms for interviewing and training
- Access to trade journals and market research
- Online management and marketing courses
- Notary services for contracts and loans