

LEADERSHIP RESOURCE – 2019

DIVISION/COMMITTEE ANNUAL REPORT FORM

Unit Name [Management and Administrative Division](#) Completed by: [Sarah Clevidence](#)

E-mail address: _____clevidsa@findlaylibrary.org_____

Educational Efforts:

Professional Development Events: Yes No

(If yes, complete information below.)

Event Title: _____ Location: _____

Date: _____ Attendance: _____

Brief overview (keynote speaker, session, etc.): _____

Conference Programs/Events: Yes No

Number of Programs Presented: [Facilities \(1\); Security \(1\); Convention \(7 sponsored programs, 1 sponsored poster\)](#)

List exemplary programs or "Best Practices:" [So You Want to be a Manager Panel; Message Dissemination During a Crisis](#)

OLC Connects!: Yes No

MAD produced *Best Boss Bingo* cards. Participants were encouraged to take a card and note when they exhibited one of the behaviors demonstrated by excellent managers.

Other (video teleconferences, online courses, etc.): _____

Newsletters, Articles, or Publications: Yes No

If yes: Title: _____

Date: _____ Author(s): _____

Topic: _____

Use of the OLC Web site: _____

Initiatives and Partnerships: [Revision of the Standards for Public Library Service in Ohio](#)
