

# PANEL PROGRAM FORM

COMMUNITY ENGAGEMENT CONFERENCE

**Community Engagement @ Your Library:  
Creating Vibrant, Diverse and Inclusive Communities**

May 15, 2019 | Columbus

**FOR OFFICE USE ONLY**

Accepted _____	Declined _____
Date _____	Time _____
Room _____	Prg. # _____

Submit form to: [olc@olc.org](mailto:olc@olc.org)

**Deadline: Feb. 1, 2019**

PROGRAM

Program Title: \_\_\_\_\_

Core Competency (view list at [olc.org/resources/education/core-competencies](http://olc.org/resources/education/core-competencies)): \_\_\_\_\_

Availability\*: AM PM \*OLC reserves the option to schedule programs on days and times most advantageous to the overall conference agenda.

Intended Audience:	Administrative	Adult Services Staff	Children's Services	Genealogy and Local History Staff	General Interest
	Outreach Staff	Technical Services	Teen Services Staff	Marketing/PR Staff	Accounting/Fiscal Officer
	Small Libraries	Customer Service/Support	IT Staff	Reference & Information Services Staff	HR Staff

PANEL MEMBERS

Presenter Name\* \_\_\_\_\_ Title \_\_\_\_\_

Library/Organization \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Day Phone \_\_\_\_\_ Email \_\_\_\_\_

**PRESENTER EXPENSES**

Honoraria: \$ \_\_\_\_\_  
Travel: \$ \_\_\_\_\_  
Meals: \$ \_\_\_\_\_  
Handouts/  
Misc.: \$ \_\_\_\_\_  
Hotel (# nights): \_\_\_\_\_

*\*Speakers who are members of the Ohio library community are not eligible for an honorarium or reimbursement of their expenses.*

Presenter Name\* \_\_\_\_\_ Title \_\_\_\_\_

Library/Organization \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Day Phone \_\_\_\_\_ Email \_\_\_\_\_

**PRESENTER EXPENSES**

Honoraria: \$ \_\_\_\_\_  
Travel: \$ \_\_\_\_\_  
Meals: \$ \_\_\_\_\_  
Handouts/  
Misc.: \$ \_\_\_\_\_  
Hotel (# nights): \_\_\_\_\_

Presenter Name\* \_\_\_\_\_ Title \_\_\_\_\_

Library/Organization \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Day Phone \_\_\_\_\_ Email \_\_\_\_\_

**PRESENTER EXPENSES**

Honoraria: \$ \_\_\_\_\_  
Travel: \$ \_\_\_\_\_  
Meals: \$ \_\_\_\_\_  
Handouts/  
Misc.: \$ \_\_\_\_\_  
Hotel (# nights): \_\_\_\_\_

Presenter Name\* \_\_\_\_\_ Title \_\_\_\_\_

Library/Organization \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Day Phone \_\_\_\_\_ Email \_\_\_\_\_

**PRESENTER EXPENSES**

Honoraria: \$ \_\_\_\_\_  
Travel: \$ \_\_\_\_\_  
Meals: \$ \_\_\_\_\_  
Handouts/  
Misc.: \$ \_\_\_\_\_  
Hotel (# nights): \_\_\_\_\_

SPONSOR

Accepted _____	Declined _____
Date _____	Time _____
Room _____	Prg. # _____

**Submit form to: [olc@olc.org](mailto:olc@olc.org)**

**Deadline: Feb. 1, 2019**

**PROGRAM DESCRIPTION**

Program Description:

Explain how the activities described in the presentation are consistent with the goals in the library's strategic direction:

**SPONSOR**

Sponsoring Division or Committee (if applicable): \_\_\_\_\_

N/A

Contact Name of Sponsoring Division or Committee: \_\_\_\_\_

Contact's Day Phone: \_\_\_\_\_ Contact's Email: \_\_\_\_\_